

## **FELIXSTOWE TOWN COUNCIL**

### **MINUTES OF THE NEWSLETTER EDITORIAL COMMITTEE** **HELD ON 14<sup>th</sup> MAY 2013**

Present: Councillors Savage (Chairman), Jan Garfield and Newman.

#### **15. APOLOGIES**

Apologies for absence were received from Councillor Sennington and noted on behalf of Councillor Morris. It was confirmed that Councillor Deacon's membership of the Committee was as Mayor ex officio, and with the change in civic year, Councillor Jan Garfield was both Mayor and a Member of the Committee. Quoracy constituted three Councillors for this Committee.

#### **16. DECLARATIONS OF INTEREST**

Councillors Jan Garfield and Savage declared a Local Non Pecuniary Interest as Members of Suffolk Coastal District Council.

Councillor Newman declared a Local Non Pecuniary Interest as a Member of Suffolk County Council.

#### **17. MINUTES**

The Chairman reported that no minutes had been taken at the last meeting as the meeting had been inquorate and, due to the proximity of the printing deadline for submission, the draft newsletter had been edited by Councillors via email.

#### **18. CONTENTS OF 55<sup>th</sup> EDITION**

Members of the Committee considered a draft of the next edition of the newsletter which comprised the Annual Mayor's Report to Council at the end of his civic year. Members considered it to be a good report, and discussed ways of reducing the overall length for the newsletter with the full text of the report available on the website. Councillor Newman offered to look into a suitable mechanism for managing newsletter word count.

It was agreed that the next edition of the Town Council newsletter should focus on healthcare.

#### **19. DATE OF NEXT MEETING**

It was agreed that the next meeting of the Newsletter Editorial Committee would take place on Monday 8<sup>th</sup> July 2013 at 10 am at Felixstowe Town Hall.