

Our Ref: 30/CAP

12th July 2013

Dear Councillor

You are summoned to a meeting of the **Finance and General Purposes Committee of Felixstowe Town Council** to be held at the **Town Hall, Felixstowe** on **Wednesday 31st July 2013 at 7.30 pm** for the transaction of the following business:

A G E N D A

1. Apologies.
2. Declarations of Interest
Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3. Minutes of the meeting held on 22nd May 2013 – *already circulated with Council papers of 5th June 2013.*
4. Accounts – *attached.*
5. Civic Visit to Wesel and Salzwedel – *to receive a verbal report from the Clerk.*
6. Sub-Committee and Working Party Reports:
 - a. To receive the report of the Community Services Group (Health Councillors) of 13th May 2013 – *attached.*
 - b. To receive the report of the Cemetery and Allotments Sub Committee of 21st May 2013 – *attached.*
 - c. To receive the report of the Felixstowe Youth Forum of 26th June 2013 – *attached.*
 - d. To receive the report of the Working Party Concerning Play/Leisure/Outdoor Sports Facilities for Young People of 1st July 2013 – *attached.*
7. Membership of Suffolk Libraries IPS – Clerk's *briefing note and paper by Suffolk Libraries – attached.*
8. Precept Referendums Bill – email from the Suffolk Association of Local Councils – *attached.*
9. Precept Data – briefing note by the Suffolk Association of Local Councils – *attached.*

10. Review of Town Council arrangements with Suffolk Coastal Services – *Clerk's briefing note available at the meeting (annual leave/workload permitting).*

11. Correspondence.

Yours sincerely

TOWN CLERK