

Our Ref: 30/CAP

13th September 2013

Dear Councillor

You are summoned to a meeting of the **Finance and General Purposes Committee of Felixstowe Town Council** to be held at the **Town Hall, Felixstowe** on **Wednesday 18th September 2013 at 7.30 pm** for the transaction of the following business:

A G E N D A

1. Apologies.
2. Declarations of Interest
Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3. Minutes of the meeting held on 31st July 2013 – *already circulated with Council papers of 14th August.*
4. Accounts – *attached.*
5. External Audit for the period 1st April 2012 – 31st March 2013 – *letter from External Auditor – attached.*
6. Wings on Waves – *accounts and article from The Local Councillor – attached.*
7. Update on Bank Account Interest Rates and Financial Products – *verbal update by Councillor Slemmings.*
8. Felixstowe and Walton United FC, Felixstowe Firework Spectacular 2013 – request for funding – *email from Fundraising Officer – attached.*
9. Sub-Committee and Working Party Reports:
 - a. To receive the report of the meeting of the Cemetery and Allotments Sub-Committee of 20th August 2013 – *attached.*
 - b. To receive the report of the Felixstowe Libraries and Heritage Advisory Committee of 10th September 2013- *attached.*
 - c. To receive the report of the South Seafront Working Group of 13th September 2013 – *confidential report available at the meeting. In view of the confidential nature of this report it will be discussed at item 13.*
 - d. To receive the report of the Electoral Review Working Party of 18th September 2013 – *verbal report to be given at the meeting.*

10. Town Clerk – *to receive a verbal update from Councillor Slemmings.*
11. Suffolk Libraries – Felixstowe Town Council Membership – *letter from Suffolk’s Libraries IPS Limited – attached.*
12. Art on the Prom – *letter from Mary and Stephen Wyatt – attached.*
13. Correspondence.
14. South Seafront Working Group of 13th September 2013 – *confidential report available at the meeting.*

Standing Order 60 – “In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.

Yours sincerely

TOWN CLERK