



TO ALL MEMBERS OF THE RECREATION & AMENITIES SUB-COMMITTEE

Cllr D Savage (Chairman)
Cllr N Barber
Cllr M Deacon

Cllr Jan Garfield
Cllr G Newman
Cllr M Sharman

Cllr J Sennington
Cllr C Slemmings
Cllr M Walker

You are hereby summoned to attend a meeting of the **RECREATION & AMENITIES SUB-COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 11 February 2015** at **5pm** for the transaction of the following business:

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

3. To Consider and Dispensations for Councillors with a Pecuniary Interest

Any Councillor with a pecuniary interest on an item on this agenda who wishes to be granted a dispensation to remain, speak and/or vote at consideration of that item, should apply for a dispensation in writing to the proper officer of the Town Council as soon as possible before the meeting. Applications may also be considered at the meeting itself.

4. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 16 July 2014 as a true record.

(Pages 3-4)

5. Donkey Site Project

To consider and decide on the provision of fitness equipment on the former donkey rides site at the sea front.

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6. Litter and Dog Waste Bins

To consider requests for Litter or Dog waste bins and make any recommendations to Council.

(Page 6)

7. Martello Park, South Seafront Update

To note any update on works planned by Suffolk Coastal District Council to improve recreation facilities at Martello Park on the South Seafront.

8. Closure

To close proceedings and note that this to be the final meeting of the sub-committee. Minutes from this meeting and future business will be considered by Council's Civic & Community Committee from May 2015.

A handwritten signature in black ink, appearing to read 'A. Tadjrishi', with a stylized flourish at the end.

Ash Tadjrishi

Town Clerk

6 February 2015

For information (via email): All Town Councillors.

AGENDA ITEM 4: MINUTES OF PREVIOUS MEETING

MINUTES of the **RECREATION & AMENITIES SUB-COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 16th July 2014 at 7pm**

PRESENT: Cllr Jan Garfield
Cllr M Sharman
Cllr J Sennington
Cllr D Savage (Deputy Mayor)
Cllr M Deacon
Cllr M Walker (from item 9)

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mr G Mussett (Interim Town Clerk)

155. TO ELECT A CHAIRMAN OF THE SUB-COMMITTEE

Following the receipt of two nominations for the position of Chairman, Cllr D Savage was **elected** by a majority.

Cllr D Savage in the Chair.

156. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr N Barber and Cllr C Slemmings.

157. TO ELECT A VICE-CHAIRMAN OF COMMITTEE

Cllr M Sharman was nominated for the position of Vice-Chairman. There being no other nominations, Cllr M Sharman was duly **elected**.

158. TO CONSIDER WHETHER TO CO-OPT NON-COUNCILLORS TO THE SUB-COMMITTEE

It was **resolved** that Suffolk Coastal District Council be invited to put forward an appropriate representative to advise the Sub-Committee on matters relating to local amenities as a non-voting co-opted Member.

159. DECLARATIONS OF COUNCILLORS' INTERESTS

Cllrs Jan Garfield, M Sharman, M Deacon, J Sennington and D Savage each declared a Local Non Pecuniary Interest as Members of Suffolk Coastal District Council.

Cllr M Sharman declared a Local Non Pecuniary Interest as Chairman of the Felixstowe and District Council for Sport and Recreation.

160. TO CONSIDER REQUESTS FOR DISPENSATIONS FOR COUNCILLORS AND CO-OPTES WITH A PECUNIARY INTEREST

No requests for dispensation were received.

161. TO CONSIDER REQUESTS TO FUND THE PROVISION OF LITTER AND DOG BINS

It was **resolved** that:

- a) A cast iron litter bin be re-used at a cost of £62.00 and placed at the bus shelter near Pine House.
- b) Two dog bins be purchased for installation in Western Avenue at a cost of £183.00 each.
- c) Finance & General Purposes Committee be requested to seek authorisation from Full Council for the total cost of £428.00 to be funded from Council's 'Recycling Credits Reserve' fund.
- d) The Clerk to report back to this Sub-Committee on the feasibility of a dog bin at Taunton Road.

162. TO NOTE THE APPROVAL IN PRINCIPLE BY FULL COUNCIL FOR THE FUNDING FROM THE S106 SPORTS FUND OF A TRIM TRAIL ON THE FORMER DONKEY SITE ON THE SEAFRONT AND AGREE ANY FURTHER ACTION

Members **noted** that Council had approved in principle provision of a trim trail on the site of the former donkey rides area on the seafront (*minute no.80*).

It was **resolved** that the Town Clerk be delegated the authority to carry out any necessary action to complete the project which would be funded from Sports Fund S106 monies held by SCDC.

Councillor M Walker arrived to the meeting at this point.

163. CLOSURE

The meeting was closed at 7:45pm.

Date: _____

Chairman: _____

AGENDA ITEM 5: DONKEY SITE PROJECT

Committee was given delegated authority by Council to proceed with a ten station trim trail on the former Donkey rides site (Minute #80 of 2015/16 refers) and the Clerk was authorised to progress the project. However, on further investigation at that time, a number of matters were required to be addressed before any project could commence.

SCDC have agreed, in principle, that the land can be used for the intended purpose and a licence will be required before any equipment can be installed. The licence cannot be drawn up until the equipment is specified.

Residents were asked to take part in a survey and consider three options for the site located between the old boat pond and the small amusements; an Outdoor Gym, Trim Trail or a Parkour activity area.

Examples of all three options were given and information about the consultation was published via a press release, in the leisure centre, Felixstowe library, hand delivered to residents neighbouring the site and hosted on both the Town Council and District Council's websites.

The consultation ran for four weeks from Monday 5 January to Sunday 1 February 2015. 270 responses were received in total and Members have been provided with a breakdown of the results under separate cover. The results showed a marginal preference for a Trim Trail (87) followed by the Outdoor Gym (81) then Parkour (60) and No Answer (42).

Following early engagement with local police officers, the Clerk and Suffolk Coastal District Council's Active Communities Officer met with representatives from the local Parkour Group to discuss the consultation proposals. The group advised that they were keen to promote health, fitness and strength conditioning as part of training elements of Parkour but did not believe the Parkour option to be suitable to their needs as presented. A preference for the trim trail style equipment was noted and the group were invited to submit further ideas based on sites they had visited on the continent.

Felixstowe and District Council for Sports and Recreation submitted a letter to the Clerk during the consultation advising that its members had recorded 9 votes in favour of the Outdoor Gym, 2 for a Trim Trail with 1 vote for Parkour and 1 abstention.

The project is to be funded via the Section 106 Sports Fund. Total available funding is £28,287.12. It was also suggested that additional facilities – such as a concrete table tennis table – should be considered for the site.

To complete the project and release the funds held by SCDC on behalf of the Town Council, the Recreation & Amenities Sub-Committee is requested to consider a preferred scheme and prepare an application for funding to the Active Communities Officer.

Committee is requested to consider and decide any action it deems necessary.

AGENDA ITEM 6: LITTER AND DOG WASTE BINS

The Council has received requests to fund the provision and erection of bins at the following locations:

- a) Litter bins outside Colneis School near the bridleway and outside Kingsfleet School near the start of the footpath; and,
- b) Dog waste bin between Hopkins Homes and the end of Tower Road (on the convent side).

In both cases, were the Town Council to approve the funding to purchase the bins, Suffolk Coastal District Council would be responsible for costs associated with the emptying of them.

There is no funding in the current year budget but there are sufficient funds in the Recycling Credits Reserve.

Members are asked to consider these requests.