



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANS COMMITTEE

Cllr A Smith (Chairman)	Cllr M Deacon	Cllr J Sennington
Cllr M Stokell (Vice Chairman)	Cllr Jon Garfield	Cllr C Webb
Cllr G Newman (Town Mayor ex officio)	Cllr M Morris	Cllr K Williams
Cllr S Bird	Cllr D Savage	

You are hereby summoned to attend a meeting of the **PLANS COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 8 April 2015** at **9.15am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and Officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

To consider any dispensation requests received from Councillors with a pecuniary interest in an item on this agenda who wish to remain, speak and/or vote at consideration of that item. Councillors are advised to submit any dispensation request in writing to the Town Clerk prior to the meeting.

4. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 11 March 2015 as a true record.

(Pages 3-6)

5. Planning Applications

To consider the following planning applications received since the last meeting:

- a) **DC/15/0931/FUL** | Development of 13 No New Dwellings plus Parking and Amenity Space. **Adastral Close Felixstowe**
- b) **DC/15/1070/OUT** | Proposed 4 Bed Chalet Bungalow. **Land to rear of 102 Garrison Lane, Felixstowe.**
- c) **DC/15/0942/FUL** | Proposed side extension to existing house creating ground floor and maisonette flat. **36 Victoria Street Felixstowe**
- d) **DC/15/1077/FUL** | Regularisation of use as two separate houses. **26 Lansdowne Road, Felixstowe**

- e) **DC/15/1008/FUL** | Currently 2No. existing temporary storage containers occupy the site which have had previous planning permission which has expired. The proposal intends to re-apply for this expired permission and apply for 1No. additional container to occupy the site directly adjacent to the existing. Additionally a fence would be installed with a lockable gate to prevent access to the storage containers from pupils on site.
Felixstowe Academy, High Street, Walton, Felixstowe
- f) **DC/15/1004/FUL** | Proposed self-contained family annex extension
27 Exeter Road Felixstowe
- g) **DC/14/3483/FUL** | Erection of a sectional garage (renewal of planning Permission C09/1073). **Garages Adjoining 20 Quintons Lane, Felixstowe**
- h) **DC/15/1011/TPO** | To reduce Hawthorn tree to front of property by 30%.
5 Undercliff Road West, Felixstowe


6. Felixstowe Peninsula Area Action Plan

To consider any update on matters relating to the Felixstowe Peninsular Area Action Plan.

7. Correspondence

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 22 April 2015, 9.15am.



Ash Tadjrishi
Town Clerk
31 March 2015

For information (via email): All Town Councillors.

AGENDA ITEM 4: MINUTES OF PREVIOUS MEETING

MINUTES of the **PLANS COMMITTEE** meeting held at Felixstowe Town Hall on
Wednesday 25 March 2015 at 9.15am

PRESENT: Cllr M Stokell (Chairman) Cllr D Savage (Deputy Mayor)
 Cllr S Bird Cllr Jon Garfield
 Cllr M Morris Cllr J Sennington
 Cllr C Webb

OFFICERS: Mrs R Jones (Estates Officer)
 Mrs S Morrison (Administration Assistant)

Three members of the public.

578. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr A. Smith, Cllr M. Deacon, and Cllr K. Williams.

579. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute No.	Nature of Interest
Cllr S Bird	582	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr M Morris	582	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr D Savage	582	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr J Sennington	582	Local Non-Pecuniary (Suffolk Coastal District Council Member)

580. REQUESTS FOR DISPENSATIONS

There were none.

581. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that:

The Minutes of the Plans Committee Meeting held on 11 March 2015 be signed by the Chairman as a true record.

582. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

Councillors Savage, Sennington, Bird and Morris left the room during discussion of the following item;

a)	DC/15/0701/FUL To further enhance the existing play area through the addition of new equipment with a strong inclusive design at Land between Orford Road and Manor Terrace, South Seafront, Langer Road, Felixstowe.
	<p>Committee recommended APPROVAL with the following comments;</p> <p>Having been aware of previous aspirations to develop the recreational areas of the South Seafront site as a visitor destination and with the recent decision to provide public toilets including a Changing Places facility near the Manor Terrace South car park, Members welcomed this proposed investment in the communal areas to create inclusive play facilities. Members carefully considered the location and specification of the proposed entrance arch and all the items of play equipment.</p> <p>Members carefully considered three letters of objection from nearby residents.</p> <p>Members seek reassurance on the following points;</p> <ul style="list-style-type: none">• that the central post in the proposed ornate entrance arch allows sufficient access for both visitors using double buggies and motorised wheelchairs• that each item of proposed play equipment will be sited appropriately within the areas available taking into consideration the proximity and amenity of nearby residents and that Suffolk Coastal District Council seeks to minimise the potential intrusion of the proposal as a result.

Councillors Savage, Sennington, Bird and Morris re-joined the meeting at this point.

b)	DC/15/0516/ADI Installation of the following external shop front signage after the removal of those in situ; 4no. 515mm high NatWest fascia signs with 2 no. sets of 360mm high internally face illuminated lettering and chevron logos. 1 no. 500mm high NatWest internally illuminated projecting signs. 1 no. internally illuminated NatWest ATM tablet to go around 1no. ATM which is to be replaced with 1no. new ATM of similar size and look as the original. Other permitted development signage included here for clarity; 1 no. address and
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	nameplate. 1 no. web/tele vinyl at 104 Hamilton Road, Felixstowe
	Committee recommended APPROVAL.

c)	DC/15/0617/FUL Car park lighting at Premier Inn, 1 Undercliff Road West, Felixstowe.
	Committee recommended APPROVAL.

d)	DC/15/0727/FUL Erection of new office block (710m2) and formalisation (white lining) of adjacent car parking area at Land off Fagbury Road, The Docks, Felixstowe.
	Committee recommended APPROVAL.

e)	DC/15/0835/FUL Conversion of dwelling into 2 no. flats at 35 Ranelagh Road, Felixstowe.
	Committee recommended APPROVAL. Members request that the conversion of the property into 2 habitable units complies with the provisions of policy DM5 in relation to noise transference to protect the amenity of attached properties.

f)	DC/15/1031/FUL Proposed porch and front extension at 2 Stuart Close, Felixstowe.
	Committee recommended APPROVAL.

g)	DC/15/0500/TPO T1 – Holm Oak – remove the two lower limbs back to the stem due to decay on the limbs. T2-T4 – Holm Oak – Crown lift to 5-6m and lateral reduce the branches by 2-3m which are over the roof to allow roof to be repaired. At the moment the canopy of the trees are resting on the roof at 17 Foxgrove Lane, Felixstowe
	Committee recommended APPROVAL

583. FELIXSTOWE PENINSULA AREA ACTION PLAN

There were no further items to report on this matter.

584. CORRESPONDENCE

None.

585. CLOSURE

The meeting was closed at 10.35 am. The date of the next meeting was noted as being Wednesday 8 April 2015 at 9.15am.

Date: _____

Chairman: _____