



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANS COMMITTEE

Cllr A Smith (Chairman)	Cllr M Deacon	Cllr J Sennington
Cllr M Stokell (Vice Chairman)	Cllr Jon Garfield	Cllr C Webb
Cllr G Newman (Town Mayor ex officio)	Cllr M Morris	Cllr K Williams
Cllr S Bird	Cllr D Savage	

You are hereby summoned to attend a meeting of the **PLANS COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 25 March 2015** at **9.15am** for the transaction of the following business:

### A G E N D A

**1. Apologies**

To receive any apologies for absence.

**2. Declarations of Interest**

*Members and Officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.*

**3. Requests for Dispensation**

*To consider any dispensation requests received from Councillors with a pecuniary interest in an item on this agenda who wish to remain, speak and/or vote at consideration of that item. Councillors are advised to submit any dispensation request in writing to the Town Clerk prior to the meeting.*

**4. Minutes of the Previous Meeting**

To confirm the minutes of the meeting held on 11 March 2015 as a true record.  
**(Pages 3-5)**

**5. Planning Applications**

To consider the following planning applications received since the last meeting:

- a) **DC/15/0701/FUL** | To further enhance the existing play area through the addition of new equipment with a strong inclusive design at **Land between Orford Road and Manor Terrace, South Seafront, Langer Road, Felixstowe.**
- b) **DC/15/0516/ADI** | Installation of the following external shop front signage after the removal of those in situ; 4no. 515mm high NatWest fascia signs with 2 no. sets of 360mm high internally face illuminated lettering and chevron logos. 1 no. 500mm high NatWest internally illuminated projecting signs. 1 no. internally illuminated NatWest ATM tablet to go around 1no. ATM which is to be replaced with 1no. new ATM of similar size and look as the original. Other permitted development signage included here for

clarity; 1 no. address and nameplate. 1 no. web/tele vinyl at **104 Hamilton Road, Felixstowe**

- c) **DC/15/0617/FUL** | Car park lighting at **Premier Inn, 1 Undercliff Road West, Felixstowe.**
- d) **DC/15/0727/FUL** | Erection of new office block (710m2) and formalisation (white lining) of adjacent car parking area at **Land off Fagbury Road, The Docks, Felixstowe.**
- e) **DC/15/0835/FUL** | Conversion of dwelling into 2no. flats at **35 Ranelagh Road, Felixstowe.**
- f) **DC/15/1031/FUL** | Proposed porch and front extension at **2 Stuart Close, Felixstowe.**
- g) **DC/15/0500/TPO** | T1 – Holm Oak – remove the two lower limbs back to the stem due to decay on the limbs. T2-T4 – Holm Oak – Crown lift to 5-6m and latera; reduce the branches by 2-3m which are over the roof to allow roof to be repaired. At the moment the canopy of the trees are resting on the roof at **17 Foxgrove Lane, Felixstowe**

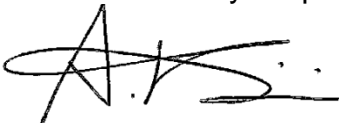
#### **6. Felixstowe Peninsula Area Action Plan**

To consider any update on matters relating to the Felixstowe Peninsular Area Action Plan.

#### **7. Correspondence**

#### **8. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 8 April 2015, 9.15am.



**Ash Tadjrishi**  
**Town Clerk**  
**18 March 2015**

For information (via email): All Town Councillors.

## **AGENDA ITEM 4: MINUTES OF PREVIOUS MEETING**

**MINUTES of the PLANS COMMITTEE meeting held at Felixstowe Town Hall on  
Wednesday 11 March 2015 at 9.15am**

**PRESENT:** Cllr M Stokell ( Vice Chairman) Cllr D Savage (Deputy Mayor)  
Cllr S Bird Cllr Jon Garfield  
Cllr J Sennington Cllr K Williams.

**OFFICERS:** Mr A Tadjirishi (Town Clerk)  
Mrs R Jones (Estates Officer)

### **541. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr M Deacon, Cllr M Morris, Cllr A Smith and Cllr C Webb

### **542. DECLARATIONS OF COUNCILLORS' INTERESTS**

The following declarations of Councillors' interests were made:

<b>Member</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird	545	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr D Savage	545	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr J Sennington	545	Local Non-Pecuniary (Suffolk Coastal District Council Member)

### **543. REQUESTS FOR DISPENSATIONS**

There were none.

### **544. MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that:

**The Minutes of the Plans Committee Meeting held on 25 February 2015 be signed by the Chairman as a true record.**

### **545. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:**

<b>a)</b>	<b>DC/15/0456/FUL   Removal of lobby construction, erection extension to link dining/playroom and kitchen. Provided doors leading off kitchen to garden at 18 Quilter Road, Felixstowe.</b>
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	<b>Committee recommended APPROVAL.</b>

b)	<b>DC/15/0481/FUL   Proposed Bay window at 17 Victoria Road, Felixstowe</b>
	<b>Committee recommended APPROVAL.</b>

c)	<b>DC/15/0564/FUL   Construction of dwelling for single occupation at Part Rear Garden, Alexandra House, 94 High Road West, Felixstowe.</b>
	<b>Committee recommended REFUSAL. Committee believes that the scale and size of the proposed property, much larger than as proposed in the outline permission, is inappropriate for the size of the plot and is contrary to Development Management Policy DM7.</b>

d)	<b>DC/15/0581/FUL   The application is for a proposed seating shelter (referred to as the Southcliff Shelter) located within the Town Hall Gardens in Felixstowe. It is submitted on behalf of Suffolk Coastal District Council who are the site owners at Proposed Seating Shelter, Wolsey Gardens, Felixstowe.</b>
	<b>Committee recommended APPROVAL and welcomed the traditional design of the shelter which will complement the Town Hall Gardens.</b>

e)	<b>DC/15/0706/FUL   Proposed changes of use from Tea Rooms to Function Room &amp; Additional Letting Room, plus a First Floor Extension and demolition of conservatory. All for use in conjunction with The Fludyers Hotel adjacent at Cotman Hall, Undercliff Road East, Felixstowe.</b>
	<b>Committee recommended APPROVAL. Committee would like to see the use of reclaimed Suffolk red brick in the rebuilt Dutch gable wall, in keeping with the original wall.</b>

f)	<p><b>DC/15/0600/TPO</b>   T19 described as Holm Oak but is a mature Bay Laurel – Fell to reduce excess shading and suppression of adjacent trees. Reshape (T20) variegated holly (reduce length of branches to north and west to re-establish symmetrical canopy spread of 3 metres diameter, and allow normal development once dominant (T19) removed. Only branches extending beyond new canopy will be pruned, height unaffected) at <b>Linwood, 3 Tyndale Gardens, Felixstowe</b></p>
	<p><b>Committee recommended APPROVAL.</b></p>

#### **546. FELIXSTOWE PENINSULA AREA ACTION PLAN**

Felixstowe Town Council held an Extraordinary Council meeting on the 4 March 2015 to discuss its response to the consultation on the Felixstowe Peninsula Area Action Plan. Members of the Working Group had formulated a suggested response and subject to some changes the amended response was submitted to Suffolk Coastal District Council on 6<sup>th</sup> March 2015.

#### **547. CORRESPONDENCE**

- a) **DC/14/3418** | amended Plans – Erection of a single storey side extension with and two storey rear extension, following demolition of part of structure at The Gatehouse, Maybush Lane, Felixstowe.  
**Committee recommended REFUSAL. In view of the Committee’s previous comments to this application and the near total demolition of the original property, Committee call upon the District Council Enforcement Officers to consider whether there has been a breach of planning permission in this case and, if so, legal proceedings should be considered. Committee look forward to receiving notice from the District Council of the actions to be taken in this matter.**
- b) **DC/14/4021/FUL** | amended Plans – Change of use to A1 use as Funeral Directors and associated works at **225 High Street, Walton, Felixstowe.**  
**Committee has no further comment on this application until such a time as more detail is formally included regarding plans for the adjacent toilet block and shared access to the rear of the site, in view of the fact that the owner of the property has indicated in their supporting correspondence that such access could be granted in the near future.**

#### **548. CLOSURE**

The meeting was closed at 10.51am. The date of the next meeting was noted as being Wednesday 25 March 2015 at 9.15am.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_

