



TO ALL MEMBERS OF THE PLANS COMMITTEE

Cllr A Smith (Chairman)	Cllr M Deacon	Cllr J Sennington
Cllr M Stokell (Vice Chairman)	Cllr Jon Garfield	Cllr C Webb
Cllr G Newman (Town Mayor ex officio)	Cllr M Morris	Cllr K Williams
Cllr S Bird	Cllr D Savage	

You are hereby summoned to attend a meeting of the **PLANS COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 14th January 2015** at **9.15am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and Officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

To consider any dispensation requests received from Councillors with a pecuniary interest in an item on this agenda who wish to remain, speak and/or vote at consideration of that item. Councillors are advised to submit any dispensation request in writing to the Town Clerk prior to the meeting.

4. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 17 December 2014 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning applications received since the last meeting:

- a) **DC/14/3715/FUL** | Demolition of rear conservatory and erection of a single storey flat roof extension to the front and rear of the property (bungalow) **63 Seaton Road, Felixstowe.**
- c) **DC/14/4046/FUL** | Erection of a single swelling with a new vehicular access off Lincoln Terrace | **Land rear of 25 Undercliff Road West, Felixstowe.**
- d) **DC/14/4050/FUL** | Detached single storey boat house | **Ferry Beach, The Ferry, Felixstowe.**

- e) **DC/14/4060/LBC** | Erection of lighting pole behind existing chimney stack of main building as detailed on drawing 3280-350A | **The Bartlet, Undercliff Road East, Felixstowe.**
- f) **DC/14/4021/FUL** | Change of use to A1 use as Funeral Directors and associated works | **225 High Street, Walton, Felixstowe.**
- g) **DC/14/4152/OUT** | Erection of two single-storey dwellings and garages | **Land to rear of 49-53 High Road East, Felixstowe.**
- h) **DC/14/3997/FUL** | Replacement of three windows from wooden to UPVC Retrospective permission for two windows replaced from wooden to UPVC in 2010 | **9 Priory Road, Felixstowe.**

6. Suffolk Coastal District Council (Off-Street Parking Places) (Variation) Order 2015

To consider any comment on proposals to amend provisions of the Suffolk Coastal District Council (Off-Street Parking Places) Order 2008, which applies to all the off-street car parks operated by the District Council. Variations which affect Felixstowe is for the car park “Felixstowe Leisure Centre Extension” to be added with tariff code 8. Schedule of parking tariffs attached **(Page 6)**

7. Felixstowe Peninsula Area Action Plan

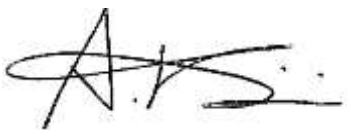
To consider any update on matters relating to the Felixstowe Peninsular Area Action Plan including proposals to hold two public drop-in sessions in Felixstowe on Wednesday 28 January (5.30pm-8.30pm, Town Hall) and Thursday 29 January (10am-1pm, Walton Community Hall).

8. Correspondence

To note any other information relevant to this Committee.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 28 January 2015, 9.15am.



Ash Tadjrishi
Town Clerk
7 January 2015

For information (via email): All Town Councillors.

AGENDA ITEM 4: MINUTES OF PREVIOUS MEETING

MINUTES of the **PLANS COMMITTEE** meeting held at Felixstowe Town Hall on
Wednesday 17 December 2014 at 9.15am

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
 Cllr D Savage (Deputy Mayor) Cllr J Sennington
 Cllr S Bird

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

IN ATTENDANCE: Mrs C Block (Deben Estuary Partnership) – by invitation
 Mr G Henderson (Deben Estuary Partnership) – by invitation
 One Member of the Public

427. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M Deacon, Cllr M Morris, Cllr M Stokell, Cllr C Webb and Cllr K Williams.

428. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute No.	Nature of Interest
Cllr S Bird	431	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr D Savage	431	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr J Sennington	431	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr A Smith	431	Local Non-Pecuniary (Suffolk Coastal District Council Member)

429. REQUESTS FOR DISPENSATIONS

There were none.

430. MINUTES OF THE PREVIOUS MEETING

It was RESOLVED that:

The Minutes of the Plans Committee Meeting held on 10th December 2014 be signed by the Chairman as a true record.

At the direction of the Chairman, Standing Orders were suspended at this point and Mrs C. Block was invited to address the Committee on matters relating to the Deben Estuary Plan consultation which was to be considered later in the agenda.

Following a presentation from Mrs Block and questions from Members, the Chairman reinstated Standing Orders at 9.30am.

431. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a)	DC/14/3904/FUL Replacement of existing pole and antennas with new pole and antennas, installation of 2 no. 300mm diameter dish antennas and development ancillary thereto. Telecommunications Mast 1015, Dooley Road, Felixstowe Suffolk
Committee recommended APPROVAL.	

b)	DC/14/3871/FUL Proposed First floor balcony at front of property. 117 Cliff Road, Felixstowe
<p>Committee considered this application solely in respect of the permission for a balcony as submitted. Committee recommended APPROVAL subject to the erection of a privacy screen to the south elevation of the proposed balcony in line with the policies of SPG16 and in keeping with the adjacent property. Committee noted that whilst the application was for a first floor balcony the drawings indicate a rear extension also.</p>	

c)	DC/14/3866/TCA To crown thin and tidy Holm Oak overhanging site entrance. To coppice sycamore overhanging Maybush Lane. To remove storm damaged limb from Holm Oak on southern boundary. Land at Cranmer Cliff Gardens, Maybush Lane, Felixstowe
Committee recommended APPROVAL provided all work is carried out under the guidance of the Arboricultural Officer at the District Council.	

432. DEBEN ESTUARY PLAN

At the direction of the Chairman, Standing Orders were suspended at this point and Mr G. Henderson was invited to address the Committee on matters relating to the Felixstowe element of the Deben Estuary Plan.

Following a presentation from Mr Henderson and questions from Members, the Chairman reinstated Standing Orders at 10.20am.

It was RESOLVED that:

- i. The Deben Estuary Plan be fully endorsed and the Chairman and the Clerk be given delegated authority to respond formally on behalf of the Council accordingly; and,
- ii. A vote of thanks be given to the Deben Estuary Partnership for their excellent work on this project.

433. FELIXSTOWE PENINSULA AREA ACTION PLAN

Members heard that the Issues & Options paper was now out for consultation until 27 February 2015. The Clerk advised that future meeting for the Felixstowe Peninsula AAP Working Group were as follows:

- 14 January 2015, Council Chamber, SCDC Offices at 6.30pm
- 10 February 2015, Council Chamber, Felixstowe Town Hall at 6.30pm
- 16 March 2015, Council Chamber, SCDC Offices at 6.30pm

Committee NOTED the update.

434. CORRESPONDENCE

- a) **DC/14/3418/FUL** | Amended Plans – Erection of a single storey side extension and two storey rear extension | **The Gatehouse, Maybush Lane, Felixstowe Suffolk IP11 2AN**

Members noted the additional information which had been received. However this served to only reinforce Committees concerns regarding the apparently unauthorised demolition of this property in the conservation area.

435. CLOSURE

The meeting was closed at 10.38am. The date of the next meeting being Wednesday 14 January 2015 at 9.15am.

Date: _____

Chairman: _____

AGENDA ITEM 6: SUFFOLK COASTAL DISTRICT COUNCIL (OFF-STREET PARKING PLACES) (VARIATION) ORDER 2015

		Tariff										Visitor/ Tourist Ticket	Weekend Recreation al Tickets	Season Tickets	Excess Charges (Cars, Motorcycles)	Excess Charges (HGVs, PSVs, Coaches)	
FELIXSTOWE																	
Anweia Road	4	n/a	n/a	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Brackenbury Fort	18	n/a	£1.00	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Clifflands	18	n/a	£1.00	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Coastguard Station	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Convalescent Hill	17	£0.60	£1.20	£2.00	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Crescent Road	6	£0.50	£1.00	£1.20	n/a	n/a	£2.00	£6.00	n/a	n/a	£130.00	£350.00	£40.00	£80.00	£100.00	£200.00	
Dock Viewing Area	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Eastward Ho	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Garrison Lane	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Garrison Lane Coach Park	7	£2.00 per day or part day when chargeable, coaches free 10.00-22.00.															
Golf Road	18	n/a	£1.00	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Highfield Road	6	£0.50	£1.00	£1.20	n/a	n/a	£2.00	£6.00	n/a	n/a	£130.00	£350.00	£40.00	£80.00	£100.00	£200.00	
Landguard 1	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Landguard 2	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Landguard 3 (View Point Road)	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Landguard 4	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Leisure Centre	8	n/a	£0.50	£1.00	n/a	£1.50	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Leisure Centre Extension	8	n/a	£0.50	£1.00	n/a	£1.50	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Leisure Centre Forecourt	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Manor Terrace	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	
Martello Park North	4	n/a	n/a	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Martello Park South	4	n/a	n/a	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Pier Bight	5	£0.60	£1.20	£2.00	n/a	n/a	£3.50	£6.00	n/a	n/a	£130.00	£350.00	£40.00	£80.00	£100.00	£200.00	
Pier Front	5	£0.60	£1.20	£2.00	n/a	n/a	£3.50	£6.00	n/a	n/a	£130.00	£350.00	£40.00	£80.00	£100.00	£200.00	
Ranelagh Road	10	n/a	£0.50	£1.00	n/a	n/a	£1.20	£2.00	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Sea Road	4	n/a	n/a	£1.50	n/a	n/a	£2.50	£3.50	£10.00	£50.00	£80.00	£200.00	£40.00	£80.00	£100.00	£200.00	
Spa Pavilion	5	£0.60	£1.20	£2.00	n/a	n/a	£3.50	£6.00	n/a	n/a	£130.00	£350.00	£40.00	£80.00	£100.00	£200.00	
Spa Pavilion Service Yard	3	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£40.00	£80.00	£100.00	£200.00	