



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 6 April 2016** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 23 March 2016 as a true record. **(Pages 3-4)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/16/0917/VOC** | Application Vary Condition 2 of DC/15/0151/FUL (Erection of new building, part commercial part residential) to allow for the design of the ground floor to be altered to include 2 further flats and undercroft parking.

North Sea Hotel Sea Road

Applicant: Mr J Bourne

[Link to documents](#)

b) **DC/16/1082/FUL** | Siting of new electric intake cabinet together with associated access steps and guardings | **Cliff House Bath Hill**
Applicant: Suffolk Coastal District Council [Link to documents](#)

c) **DC/16/1162/TPO** | T1 & T2 - Beech - laterally reduce over road by 2-3m, crown lift to 5m over the road, remove deadwood and clear BT line. The crown is heavily weighted one side which is over the road. The work would help balance the tree and remove any additional weight on the road side of the canopy. | **2 Barton Road**
Applicant: Mr & Mrs Bally [Link to documents](#)

6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 5)**

7. Consultation: Housing and Planning Bill

To consider any response (to be submitted by 15 April 2016) to the technical consultation on the implementation of planning changes relating to the Housing and Planning Bill. **(information previously supplied)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 20 April 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
30 March 2016

For information (via email): All Town Councillors
Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 23 March 2016** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield (Vice-Chairman)
 Cllr S Bird Cllr G Newman
 Cllr S Gallant Cllr D Savage
 Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

505. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr K Williams**.

506. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

507. REQUESTS FOR DISPENSATION

There were none.

508. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes** of the **Planning & Environment Committee Meeting** held on **9 March 2016** be signed by the **Chairman** as a **true record**.

509. PLANNING APPLICATIONS

Committee considered the following **planning applications** received since the last meeting and **RESOLVED** to submit the following **observations** to **Suffolk Coastal District Council**:

a	DC/16/0891/FUL Construction of a Rooftop Terrace serving Flat 5 Francis Court. Francis Court 23 Leopold Road
Although apparently in contravention to SPG16, in view of the existing balconies at this location Committee considered this to be an exceptional case and recommended APPROVAL.	

b	DC/16/0687/FUL Proposed Development of Four Houses Land At Felixstowe Lawn Tennis Club Bath Road
Committee recommended APPROVAL.	

c	DC/16/0764/FUL Proposed two-storey side extension. 48 Westmorland Road
Committee recommended APPROVAL. Committee understands that it would not be possible for this proposed extension to be constructed in addition to the extension previously approved under DC/14/3357/FUL. If this were not the case then Committee requests that a condition be imposed to avoid this.	

510. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

511. CORRESPONDENCE

Committee received notification and details of a technical consultation on the implementation of planning changes relating to the Housing and Planning Bill. The consultation was open until 15 April 2016.

Committee noted the correspondence and requested that this matter be brought to the next meeting as an agenda item for consideration.

512. CLOSURE

The meeting was closed at 10.30am. The date of the next meeting was noted as being Wednesday 6 April 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/16/0287/FUL | Remove sliding sashes to timber windows and fitting white UPVE double glazed window inserts to existing boxes | **Flat 3 Rowan Court 46 Orwell Road**

DC/16/0363/FUL | Construction of part two storey/part single storey side extension and alterations | **1 Wesel Avenue**

DC/15/4120/FUL | Change of use of the shop from (A1) retail to (A3 & A5) restaurant and hot food takeaway. | **8 Undercliff Road West**

DC/16/0347/FUL | Single Storey Extension (Amendment of Approved Scheme DC/14/1240/FUL | **Ridley House Maybush Lane**

DC/15/5044/FUL | Extension of Lorry Park to provide 36 bays | **Former Routemaster Hotel Walton Avenue**

DC/16/0431/FUL | Change of use and refurbishment of the Buregate Public House to accommodate 6 residential units with associated parking and landscape works | **Former The Buregate Public House Sea Road**

DC/16/0650/TCA | T1 Pine - causing alleged property damage T2 Sycamore - Suffering alleged wind rock and risk of falling. T3 Horse Chestnut - pollard back to previous pollard points T4 Yew - 30% crown reduction and shape. | **The Coach House 2 Northcliffe Court**

DC/16/0728/TCA | To pollard Lime tree back to previous pollard points to reduce risk to overhead cables and to sub-station. | **68 Orwell Road**

Refused (and recommended for Refusal by this Committee):

DC/16/0375/FUL | Single storey extension to rear of property for additional bedroom and sanitary facilities. | **191 High Street Walton**

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None