



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

| | |
|-----------------------------------|-----------------|
| Cllr A Smith (Chairman) | Cllr S Gallant |
| Cllr Jon Garfield (Vice Chairman) | Cllr G Newman |
| Cllr N Barber | Cllr D Savage |
| Cllr S Bird | Cllr S Wiles |
| Cllr Jan Garfield | Cllr K Williams |

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 4 November 2015** at **9.15am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the minutes of the Planning & Environment Committee meeting held on 21 October 2015 as a true record. **(Pages 4-7)**

5. Planning Applications

To consider the following planning applications received since the previous agenda:

a) **DC/15/3861/FUL** | Proposed single storey extension to rear of property. |
191 High Street Walton
Applicant: Mr John Smith [Link to documents](#)

b) **DC/15/3879/FUL** | Erection of store building off garage. |
2 Vicarage Road
Applicant: Mr & Mrs R Dale [Link to documents](#)

- c) **DC/15/3833/FUL** | Single and Two storey rear extension |
11A Looe Road
Applicant: Mr Steve Pitts [Link to documents](#)
- d) **DC/15/4124/FUL** | Erection of detached chalet bungalow with three bedrooms | **51 Westmorland Road**
Applicant: Mr Bruce Miller [Link to documents](#)
- e) **DC/15/4185/FUL** | To erect dormers to front and rear facade of bungalow.
42 Haven Close
Applicant: Mr Andrew Pryke [Link to documents](#)
- f) **DC/15/3951/ADI** | Building mounted, illuminated corporate signage to East elevation, as indicated on drawing no. 7439/P05. |
Volvo Truck And Bus Bryon Avenue The Docks
Applicant: Mr Chris Page [Link to documents](#)
- g) **DC/15/3839/FUL** | Installation of TV aerial at the property
70 Hamilton Road
Applicant: Vodaphone, Newbury [Link to documents](#)
- h) **DC/15/4221/OUT** | Outline application for one dwelling on part gardens fronting St Georges Road | **15 Cliff Road**
Applicant: Mr and Mrs P Hicks [Link to documents](#)
- i) **DC/15/3897/TCA** | To carry out tree management to land behind Nos.107 and 109. Specifically to fell 1no Sycamore and 1 no. Ash (dying) undermining adjacent walls, to pollard 3 Sycamores to 4-5m height in lower garden, to coppice and recoppice existing elm on cliff. Notification also includes other minor remedial tree management works as required for a period of 2 years from date of notification. |
Land To Rear Of 107 And 109 Undercliff Road West
Applicant: Mr Peter Mills [Link to documents](#)
- j) **DC/15/3760/TPO** | To fell Lime tree on Queens Road frontage of Cardinals Court | **Cardinals Court Queens Road**
Applicant: Mr Beedle [Link to documents](#)

6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. Felixstowe Peninsula Area Action Plan

To consider the Felixstowe Peninsula Area Action Plan Preferred Options document which is open to public consultation from Monday 19 October 2015.

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 18 November 2015 at 9.15am, Felixstowe Town Hall.

A handwritten signature in black ink, appearing to read 'Ash Tadjrishi', with a stylized flourish at the end.

Ash Tadjrishi

Town Clerk

28 October 2015

For information (via email): All Town Councillors
Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 21 October 2015** at **9.15am**

PRESENT: Cllr Jon Garfield (Vice Chairman *in the chair*)
Cllr S Bird Cllr G Newman
Cllr S Gallant Cllr D Savage
Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs R Jones (Estates Officer)

In the absence of the Chairman, Vice-Chairman Cllr Jon Garfield in the chair.

153. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr A Smith, Cllr N Barber** and **Cllr K Williams**.

154. DECLARATIONS OF INTEREST

| Member(s) | Minute No. | Nature of Interest |
|--|-------------------|--|
| Cllr S Bird Cllr S Gallant Cllr D Savage | All | Local Non-Pecuniary (as Members of Suffolk Coastal District Council) |
| Cllr G Newman | All | Local Non-Pecuniary (as Member of Suffolk County Council) |

155. REQUESTS FOR DISPENSATION

There were none.

156. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 7 October 2015 be signed by the Vice-Chairman as a true record.

157. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

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| a) | DC/15/3938/FUL Change of Use - proposed use as House in Multiple Occupation (HMO) Abbeyfield House 53 Orwell Road |
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Committee recommended APPROVAL and welcomed the alterations to the previously submitted proposals.

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| b) | DC/15/2975/FUL Replacement of existing UPVC conservatory with timber framed sunroom Replacement of existing summerhouse with new timber clad summerhouse Construction of new shallow dormer to roof to increase head height in future bathroom Rose Cottage The Ferry |
| Committee recommended APPROVAL. | |

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| c) | DC/15/3955/FUL to erect a single storey rear extension to the property 5 Rosemary Avenue |
| Committee recommended APPROVAL | |

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| d) | DC/15/3424/FUL Single Storey Rear Extension 12 Waveney Road |
| Committee recommended APPROVAL | |

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| e) | DC/15/3845/FUL Replacement of 1no. existing 9m floodlight with a 12.5m shrouded monopole to support telecommunications antennae for shared use by EE and Three UK, which together with the installation of 6no. ground based equipment cabinets and associated excavation will provide 2G, 3G and 4G mobile electronic communication services. Existing floodlight to be refitted to shrouded monopole at existing height. Felixstowe Lawn Tennis Club Bath Road |
| Committee recommended APPROVAL subject to the finish of the monopole column to be in keeping with the existing floodlight columns. | |

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| f) | DC/15/3907/FUL Proposed two storey side and rear extension 19 Church Lane |
| Committee recommended APPROVAL.. | |

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| g) | DC/15/3978/FUL side and rear extensions 75 Seaton Road |
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| Noting a discrepancy in the application documents as to the proposed roofing materials, Committee recommended APPROVAL subject to new roofing material matching that of the existing roof. | |
| h) | DC/15/3785/TCA Gleditsia (Honey Locust) on road frontage - to be felled, causing loss of light and restricting driveway. 23 Constable Road |
| Committee had no objections to this notification. | |

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| i | DC/15/4092/TCA Holm Oak at East End of Church - 30% crown reduction to prevent light restrictions on east window, physical damage to east end of church, and excess overhang over pavement. St John The Baptist Church Orwell Road |
| Committee had no objections to this notification. | |

272. FELIXSTOWE PENINSULA AREA ACTION PLAN

Committee considered the Felixstowe Peninsula Area Action Plan Preferred Options document which was now open for public consultation.

Members commented on the number of amendments which had been incorporated as a result of the recommendations of the working group.

Following discussion it was agreed that the Committee would consider the document in conjunction with any further comments submitted by Town Councillors before the next meeting. The Clerk had emailed all Town Councillors to advise of this process.

It was RESOLVED that a draft response for recommendation to Council be considered at the following meeting.

273. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

274. CORRESPONDENCE

To Committee noted the following items of correspondence:

- i. Information on briefing sessions being held by SCDC on 30th October and 2nd November on recent changes to the Suffolk Coastal District Council Scheme of Delegation where it relates to the determination of planning applications;

- ii. Notification that the Government had determined to make permanent and further extend the scope of the temporary permitted development rights which enabled offices to be converted to new homes without having to apply for planning permission; and,
- iii. That the Chairman had corresponded with local planning officers to confirm the Committee's position on the application for new housing at Adastral Close following amendments to the original proposals to address Committee's concerns over single storey residences in this location.

275. CLOSURE

The meeting was closed at 12.04pm. The date of the next meeting was noted as being Wednesday 4 November 2015, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

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| DC/15/3589/FUL Conversion of ground floor offices of addresses 91 and 93 Undercliff Rd West from B1 Offices into A3 Restaurant and/or A5 Hot Take Away Food Establishment. Conversion of upper floors of addresses 91-95 Undercliff Road from B1 Vacant Offices to 3no C3 Flats. Proposal to include an extension to and a new pitched roof over the second floor accommodation of 91 Undercliff Road. 91 Undercliff Road West |
| DC/15/1106/CLE Application for a lawful certificate for an existing use or operation or activity including those in breach of a planning condition. Proposed alterations and extension. 104 Maidstone Road |
| DC/15/3522/FUL Proposed Single Storey Rear Extension 22 Penfold Road |
| DC/15/2377/FUL Proposed two-storey side extension with single-storey rear extension and detached cart lodge. The Beeches Martello Lane |
| DC/15/0931/FUL Development of 13 No New Dwellings plus Parking and Amenity Space Adastral Close |
| DC/15/3542/TPO T1 Lime - To be felled because of heavy lean towards house and lifting of root flare. T2 Sweet Chestnut - 2 -2.5m. crown reduction, crown lift to 4m. to reduce risk of windthrow and allow better garden clearance. 1 Cliff Court |

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None.
