



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 27 January 2016** at **9.15 am** for the transaction of the following business:

A G E N D A

- 1. Apologies**
To receive any apologies for absence.
- 2. Declarations of Interest**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. Requests for Dispensation**
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. Confirmation of Minutes**
To confirm the Minutes of the Planning & Environment Committee meeting held on 13 January 2016 as a true record. **(Pages 3-5)**
- 5. Felixstowe Conservation Area Appraisal**
To consider the Draft Conservation Area Appraisal and make any comments on this document.
- 6. Quality of Place Awards 2016**
To consider entering any local schemes for this award.
- 7. Planning Applications**
To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/16/0126/FUL** | Extension and alteration works to the detached single dwelling house including; first floor side extension, new pitched roof to the garage, enlarged porch, enlarged front window and rear single storey extension **27 Westmorland Road**
Applicant: Mr & Mrs Mark and Elaine Smith [Link to documents](#)
- b) **DC/15/4120/FUL** | Change of use of the shop from (A1) retail to (A3 & A5) restaurant and hot food takeaway. | **18A Undercliff Road West**
Applicant: Mr Mohammed Ziyad [Link to documents](#)
- c) **DC/16/0044/FUL** | Dining room extension to rear elevation | **1 Westleton Way**
Applicant: Mr Ben Wyard [Link to documents](#)
- d) **DC/15/5153/FUL** | Single storey rear extension and insulation/rendering of existing house. | **4 Western Avenue**
Applicant: Mr & Mrs Manfred Bahr [Link to documents](#)
- e) **DC/15/5133/FUL** | Siting a 45ft container to house a 240kw biomass system, buffer vessels, automated feed system and flues. underground district heating pipe. the application is of moderate scale versus existing buildings on the site. Co2 emissions would reduce by 84 tonnes per annum.
Felixstowe Beach Holiday Park Walton Avenue
Applicant: Parks Holiday – Felixstowe Beach [Link to documents](#)
- f) **DC/16/0009/TPO** | T11 Yew - Reduce crown by 30% and clean basal growth. T5 Holm Oak - Lift low canopy to clear fence and garden. Works to be repeated on 4-5 year repeating cycle. | **The Garden House 22 Cloncurry Gardens**
Applicant: Mr Mark Rowlands [Link to documents](#)

8. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

9. Appeal Notice

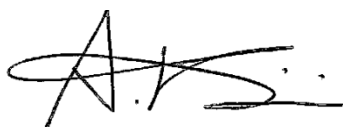
To consider Notice of Appeal relating to Land at Candlet Road under application DC/15/1128/OUT.

10. Correspondence

To note any items of correspondence.

11. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 10 February 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

20 January 2016

For information (via email): All Town Councillors

Robert Scrimgeour (Senior Conservation Officer, SCDC)

Andrew Derrick (The Architectural History Practice)

Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 13 January 2016** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
 Cllr S Bird Cllr D Savage
 Cllr S Gallant Cllr S Wiles
 Cllr Jan Garfield Cllr K Williams

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

153. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr G Newman**.

Apologies for lateness were received from **Cllr K Williams**.

154. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

155. REQUESTS FOR DISPENSATION

There were none.

156. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 16 December 2015 be signed by the Chairman as a true record.

157. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/15/4828/VOC Application Reference Number: DC/15/3845/FUL Date of Decision: 18/11/2015 Condition Number(s): 2 Conditions(s) Removal: Please refer to covering letter Felixstowe Lawn Tennis Club, Bath Road
Committee recommended APPROVAL.	

b	DC/15/5030/FUL Demolish front entrance porch garage and outside store, erect extension to front of house to enlarge kitchen, extend hall and provide toilet. Re-erect garage, extend driveway for parking 24 Wentworth Drive Road
<p>Committee recommended REFUSAL for the following reasons:</p> <p>a) the proposal, if approved, would lead to an unreasonable loss of amenity by loss of light to the property at number 22 Wentworth Drive, particularly as number 20 Wentworth Drive is set forward by approximately 4metres due to the existing staggering of the houses, thereby resulting in shadowing to number 22 from both directions; and,</p> <p>b) the extended garage would be prominent and intrusive on an otherwise uniform street scene.</p>	
c	DC/15/4859/PN4 The construction of a water storage reservoir for irrigation Field Adjacent Marsh Lane, Gulpher Road
<p>Committee NOTED this application.</p>	
d	DC/15/4740/FUL Creation of single storey 2 bay Cart Lodge adjacent to dwelling. The Gate House, Maybush Lane
<p>Committee recommended APPROVAL subject to:</p> <p>a) a condition, or other process, to preclude use of the parking spaces approved under the extant permission; and,</p> <p>b) confirmation from the District Council’s Arboriculturalist that the cart lodge will not prejudice the health of the protected Yew tree.</p>	
e	DC/15/4340/FUL Balcony with entrance from back bedroom. Dark wood, to match conservatory's dark wood look. Seabreeze, 3 The Courts
<p>Committee recommended APPROVAL.</p>	
f	DC/15/5019/FUL Alterations to increase size and appearance of garage 15 Priory Road
<p>Committee recommended APPROVAL.</p>	
g	DC/15/4869/FUL Single storey extension to existing building 8 The Pines
<p>Committee recommended APPROVAL.</p>	

h	DC/15/5193/FUL Installation of External Scooter Stores Yetton Ward House, Cricket Hill Road
Committee recommended APPROVAL.	

i	DC/15/4276/FUL Change of use from Hairdressing Salon to Offices 3 Manning Road
Committee recommended APPROVAL.	

158. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

159. CORRESPONDENCE

Committee NOTED the submission of an appeal relating to Land at Candlet Road under application DC/15/1128/OUT.

Committee requested that this be considered further as an item on the agenda at the next meeting.

160. CLOSURE

The meeting was closed at 10.30am. The date of the next meeting was noted as being Wednesday 27 January 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/15/4869/FUL | Single storey extension to existing building | **8 The Pines**

DC/15/4666/FUL | Change of use from tea room to A3 restaurant and A5 take-away. | **5 Orwell Road**

DC/15/5033/AME | Non material amendment of DC/15/2967/FUL - Installation of 3 new wall mounted charge points within existing parking area for electric cars. | **Custom House View Point Road**

DC/15/4251/FUL | Infilling of existing boating lake and kart track, and new vehicular exit to provide additional car parking facility and grassed area, to also be used as a combined multi-purpose area. | **Boating Lake Site Sea Road**

DC/15/4302/FUL | Change of use and two storey rear extension to redundant toilet block to form a residential unit | **231 High Street Walton**

DC/15/4303/LBC | Change of use and two storey rear extension to redundant toilet block to form a residential unit | **231 High Street Walton**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
