



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 24 February 2016** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 10 February 2016 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

a) DC/16/0343/FUL | Rear porch / Cranmer House Maybush Lane

Applicant: Mrs S Bannister

[Link to documents](#)

b) DC/16/0431/FUL / Change of use and refurbishment of the Buregate Public House to accommodate 6 residential units with associated parking and landscape works / Former The Buregate Public House Sea Road

Applicant: Mr Iain Liddell

[Link to documents](#)

c) **DC/16/0274/VOC** | Application to vary Condition 2 of DC/15/3122/FUL to allow the client to revise the layout to create a stand-alone entrance to each flat. | **4 Manning Road**
Applicant: Mr A Steele [Link to documents](#)

d) **DC/16/0301/FUL** | To extend the current vehicle repair and maintenance yard by extending the existing vehicle hardstanding to the property boundary of the adjacent plot. | **Walton Avenue**
Applicant: Mr David Oates [Link to documents](#)

e) **DC/16/0375/FUL** | Single storey extension to rear of property for additional bedroom and sanitary facilities. | **191 High Street Walton**
Applicant: Mr John Smith [Link to documents](#)

f) **DC/16/0347/FUL** | Single Storey Extension (Amendment of Approved Scheme DC/14/1240/FUL | **Ridley House Maybush Lane**
Applicant: Mr Nigel Weir [Link to documents](#)

6. Planning Decisions

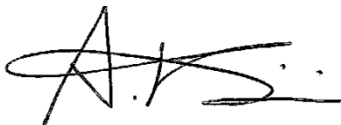
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 9 March at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

17 February 2016

For information (via email): All Town Councillors
Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 10 February 2016** at **9.15am**

PRESENT: Cllr Jon Garfield (Vice-Chairman) Cllr G Newman (*from item 432*)
Cllr S Bird Cllr D Savage
Cllr S Gallant Cllr S Wiles
Cllr Jan Garfield Cllr K Williams (*to item 432a*)

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs R Jones (Estates Officer)

In the absence of the Chairman, Vice-Chairman Cllr Jon Garfield in the chair.

428. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Chairman, **Cllr A Smith** and **Cllr N Barber**.

Apologies for lateness were received from **Cllr G Newman**.

Cllr K Williams gave apologies in advance of leaving the meeting at 9.45am in order to attend to other business.

429. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

430. REQUESTS FOR DISPENSATION

There were none.

431. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 27 January 2016** be signed by the Vice-Chairman as a true record.

Cllr G Newman joined the meeting at this point.

432. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/16/0135/OUT Residential development of 12 units (8 dwellings and 4 flats), alterations to existing vehicular access, and associated external works and parking. Land At Junction Of Garrison Lane And High Road West
Committee recommended APPROVAL. Noting that permission had previously been given for residential development of this site, Committee welcomed this outline application, in particular the proposed provision of affordable housing in line with Policy DM2, adequate car parking and sympathetic landscaping.	

Cllr K Williams left the meeting at 9.45am.

b	DC/15/5135/FUL Proposed single-storey side extension 25 Kersey Road
Committee recommended APPROVAL.	

c	DC/16/0091/VOC Landscape enhancements and development of 10No affordable dwellings, including access road to dwellings, parking areas and engineering works to support the alterations levels. Site Off Elizabeth Way Philip Avenue
Committee considered the application for a variation of conditions. Committee did not support withdrawal of the condition but recommended that the requirement for the provision of allotments be removed as there was no current demand.	

d	DC/15/5044/FUL Extension of Lorry Park to provide 36 bays Former Routemaster Hotel Walton Avenue
Committee considered this application; and the offer made by the applicant for permission to be limited to three years only, and recommended APPROVAL on this basis.	

e	DC/16/0243/TPO To fell T1 White Willow To fell G1 6no. White Poplar It is proposed that felled trees be replaced with more suitable long term species. Marsh End 283 Ferry Road
Committee recommended APPROVAL subject to the guidance of the District Council's Arboricultural Officer.	

f	DC/16/0409/TCA To fell Sycamore tree in rear garden 12 College Green
Committee had no objections to this notification.	

433. CONSIDERATION OF UNTIDY SITES

Committee discussed whether some local areas suffering neglect should be referred to Suffolk Coastal District Council as untidy site.

RESOLVED that **SCDC** be formally requested to consider action on the following untidy sites in Felixstowe:

- i. **Alleyway known as ‘Driftway’ running from Hughes on Hamilton Road to behind library and through to Treasure Chest Books on Orwell Road;**
- ii. **Fly tipping at Victoria Street; and,**
- iii. **Broken hoardings at site of former Stowe Lodge, Cliff Road.**

434. PLANNING DECISIONS

Committee **NOTED** the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

435. CORRESPONDENCE

RESOLVED that following two items of correspondence be noted with no further action required:

- i. **Notice of Appeal (reference APP/J35350/W/15/3139785) for Land Rear Of 25, Undercliff Road West, Felixstowe, made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission for DC/14/4046/FUL (Erection of a single dwelling with new vehicular access off Lincoln Terrace).**
- ii. **Updated map from SCDC’s Principal Planner, addressing the Town Council’s requests during the Preferred Options consultation stage of the Felixstowe Peninsula Area Action Plan.**

436. CLOSURE

The meeting was closed at 11.20am. The date of the next meeting was noted as being Wednesday 24 February 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/15/5019/FUL | Alterations to increase size and appearance of garage
15 Priory Road

DC/16/0126/FUL | Extension and alteration works to the detached single dwelling house including; first floor side extension, new pitched roof to the garage, enlarged porch, enlarged front window and rear single storey extension
27 Westmorland Road

DC/15/5133/FUL | Siting a 45ft container to house a 240kw biomass system, buffer vessels, automated feed system and flues. underground district heating pipe. the application is of moderate scale versus existing buildings on the site. Co2 emissions would reduce by 84 tonnes per annum.
Felixstowe Beach Holiday Park Walton Avenue

DC/15/4276/FUL | Change of use from Hairdressing Salon to Offices
3 Manning Road

DC/15/5051/TCA | Holm Oak in rear garden to be repollarded to just above previous pollard points. | **2 Hamilton Gardens**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
