



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 23 September 2015** at **9.15am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the minutes of the Planning & Environment Committee meeting held on 9 September 2015 as a true record. **(Pages 4-6)**

5. Arboricultural Matters

Committee is to receive a briefing from Suffolk Coastal District Council's Arboricultural Officer on matters relating to applications for tree works, particularly in the conservation area.

6. Planning Applications

To consider the following planning applications received since the previous agenda:

- a) **DC/15/3542/TPO** | T1 Lime - To be felled because of heavy lean towards house and lifting of root flare. T2 Sweet Chestnut - 2 -2.5m. crown reduction, crown lift to 4m. to reduce risk of windthrow and allow better garden clearance. | **1 Cliff Court**
Applicant: Mr Leslie Bradley [Link to documents](#)
- b) **DC/15/3318/TCA** | 2 Alders and 1 Oak tree - Height reduction of up to 3 metres. Trees are all in a group adjacent to my boundary | **5 Brownlow Road**
Applicant: Mr Marcus Franks [Link to documents](#)
- c) **DC/15/3235/FUL** | Convert swimming pool to garden room with tiled skylight roof. Remove roof to existing study and replace with higher tiled roof. | **2A Rosemary Avenue**
Applicant: Mr Lenonard Newsom [Link to documents](#)
- d) **DC/15/2906/FUL** | Replacement dwelling | **Gilrest The Ferry**
Applicant: Mr Dougie l'Anson [Link to documents](#)
- e) **DC/15/3469/FUL** | Convert a victorian house back to domestic use | **3A Constable Road**
Applicant: Ms Elizabeth Davies [Link to documents](#)
- f) **DC/15/2469/VOC** | Variation of Condition 2 of Planning Consent DC/14/1054/VOC incorporating design amendments to the scheme approved, including a reduction in the size of the building and an additional area of timber open deck on the southern side. | **The Pier Undercliff Road West**
Applicant: Pier Amusements (Felixstowe) Ltd [Link to documents](#)
- g) **DC/15/3478/FUL** | HGV Depot with Vehicle Maintenance Unit and associated parking | **Plateau C Clickett Hill Road Trimley St Mary**
Applicant: Mr John Gandy, Uniserve Holdings Ltd [Link to documents](#)
- h) **DC/15/3630/FUL** | Removal of double concrete sectional garage and replacing it with log type wooden garage. Same dimensions but new one higher roof line. | **8 St Edmunds Road**
Applicant: Mr Philip Versey [Link to documents](#)
- i) **DC/15/3522/FUL** | Proposed Single Storey Rear Extension | **22 Penfold Road**
Applicant: Miss C A Curtis [Link to documents](#)
- j) **DC/15/2935/FUL** | Removal of defective conservatory, although with retention of walls/floor, and erection of replacement sunroom | **The Coach House Hamilton Gardens**
Applicant: Mr & Mrs R Cordy [Link to documents](#)
- k) **DC/15/2887/FUL** | Proposed new dwelling to side of existing flats | **18 Beatrice Avenue**
Applicant: Mr & Mrs D Kemble-Taylor [Link to documents](#)

7. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

8. Felixstowe Peninsula Area Action Plan

To consider any update on matters relating to the Felixstowe Peninsula Area Action Plan.

9. Correspondence

To note any items of correspondence.

10. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 7 October 2015 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

16 September 2015

For information (via email): All Town Councillors

Suffolk Coastal District Council Arboricultural Officer

Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 9 September 2015** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jan Garfield
Cllr Jon Garfield (Vice Chairman) Cllr D Savage
Cllr S Bird Cllr S Wiles
Cllr S Gallant Cllr K Williams

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs R Jones (Estates Officer)

153. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr G Newman**.

154. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr A Smith Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

155. REQUESTS FOR DISPENSATION

There were none.

156. CONFIRMATION OF MINUTES

It was **RESOLVED** that:

The Minutes of the Planning & Environment Committee Meeting held on 26 August 2015 be signed by the Chairman as a true record.

157. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a)	DC/15/2766/FUL Change of use from shop to dwelling. The unused shop is part of existing dwelling 18 Manning Road.
Committee carefully considered the application and had no objections to the change of use, subject to the applicant having demonstrated that the requirements of policy DM10 (Protection of Employment Sites) have been met; and, any future development of the site to be sympathetic to its setting within the Conservation Area.	

b)	DC/15/3122/FUL Conversion of redundant shop unit to single residential unit 4 Manning Road
Committee carefully considered the application and had no objections to the change of use, subject to the applicant having demonstrated that the requirements of policy DM10 (Protection of Employment Sites) have been met.	

c)	DC/15/3162/FUL Erection of single storey rear extension in addition to a loft conversion with rear dormer window and various ancillary alterations 361 High Street, Walton
Committee recommended APPROVAL.	

d)	DC/15/3455/OUT Outline application for one dwelling on land adjacent 17 Rosebery Road Part Side Garden 17 Rosebery Road
Committee recommended APPROVAL (noting that the site is not within the Conservation Area as is indicated on the site notice for this application).	

e)	DC/15/3305/TCA To fell 1 No. Holm Oak on corner of Hamilton Gardens and Cambridge Road and replace with 2 no. Hawthorn Pavilion Court, Hamilton Gardens
Committee recommended APPROVAL.	

158. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda.

159. FELIXSTOWE PENINSULA AREA ACTION PLAN

It was NOTED that that the SCDC Principal Planning Officer would be meeting with Members of the AAP Working Group following the next meeting in order to discuss the draft Preferred Options paper in advance of it being finalised.

160. CONSULTATION: SCDC Statement of Principles for Licensing and Gambling

Committee considered this consultation and RESOLVED to respond to the consultation with no further comment.

161. CORRESPONDENCE

Committee received correspondence regarding proposed changes to Suffolk Coastal District Council's Scheme of Delegation in relation to the determination of planning applications. Members noted that the proposed changes were to be considered by the SCDC Audit & Governance Committee on Monday 14 September 2015. It was agreed that the Chairman and the Clerk would draft a letter on behalf of Felixstowe Town Council for consideration by Council on discussion of this matter at this evening's Ordinary Meeting.

162. CLOSURE

The meeting was closed at 11.31am. The date of the next meeting was noted as being Wednesday 23 September 2015, 9.30am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved (and recommended for Approval by this Committee):

DC/15/2364/FUL Installation of external wall insulation on to the front, left, right and rear elevations of the property. 30 Beach Road West
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DC/15/3128/FUL To extend garage at rear as utility room. Remove roof and first floor bedroom and toilet. and expand first floor accommodation in roof for 3 bedrooms and bathroom all with dormers. 5 Goyfield Avenue

DC/15/0970/FUL Installation of external wall thermal insulation 37 Holland Road

DC/15/3014/VOC Variation of condition no. 4 (hours of use) of DC/15/0706/FUL - Function Room & Additional Letting Room in conjunction with The Fludyers Hotel Adjacent. Cotman Hall Undercliff Road East
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DC/14/3279/FUL Extension off garage and conversion of roof void of garage to form chalet bungalow. 230 High Street Walton

DC/15/2802/FUL Proposal of new shop front and signage scheme. Replacement of existing extraction equipment on roof and new condensers. 55 Undercliff Road West
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DC/15/2803/ADN Installation of internally illuminated fascia sign and internally illuminated projecting sign (Application for Advertisement Consent) 55 Undercliff Road West
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Refused (and recommended for Refusal by this Committee):

None.

Approved (and recommended for Refusal by this Committee):

None.

Refused (and recommended for Approval by this Committee):

None.
