



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 20 April 2016** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 6 April 2016 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/16/1292/FUL** | Change of Use of Single Ground Floor Shop to Form Two Shop Units with Fitness Studio/Gym/Martial Arts Club | **3-5 Hamilton Road**
Applicant: Mr Mark Henry [Link to documents](#)
- b) **DC/16/1285/FUL** | Proposed extension to rear and side of property (including 1st floor) and internal alterations. | **9 Beatrice Avenue**
Applicant: Mr & Mrs S Daniels [Link to documents](#)

- c) **DC/16/1002/FUL** | Conversion of existing 20 Bedroom Nursing Home into 5 No Apartments. | **Suffolk Private Retirement Home 9 Sea Road**
Applicant: Shepherd Cox [Link to documents](#)
- d) **DC/15/3598/FUL** | To replace and re-site an extractor flue, to the pitched roof of the single storey kitchen at the rear of the premises, to allow the ventilation from an internally fitted 7' extraction hood, fitted with an 450 E4-K sileo axial fan. | **16 Hamilton Road**
Applicant: Mrs Jane Farthing [Link to documents](#)
- e) **DC/16/1259/FUL** | Erection of rear porch | **3 Cranmer House Maybush Lane**
Applicant: Mrs S Bannister [Link to documents](#)
- f) **DC/16/1260/LBC** | Erection of rear porch | **3 Cranmer House Maybush Lane**
Applicant: Mrs S Bannister [Link to documents](#)
- g) **DC/16/1362/FUL** | Proposed two storey side extension | **1 Wesel Avenue**
Applicant: Mr & Mrs M Nield [Link to documents](#)

6. Planning Decisions

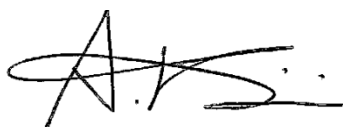
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 4 May 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
13 April 2016

For information (via email): All Town Councillors
Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 6 April 2016** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield (Vice-Chairman)
 Cllr S Bird Cllr G Newman
 Cllr S Gallant Cllr D Savage
 Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

523. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr K Williams**.

524. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

525. REQUESTS FOR DISPENSATION

There were none.

526. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 23 March 2016** be signed by the **Chairman** as a true record.

527. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/16/0917/VOC Application Vary Condition 2 of DC/15/0151/FUL (Erection of new building, part commercial part residential) to allow for the design of the ground floor to be altered to include 2 further flats and undercroft parking. North Sea Hotel Sea Road
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Committee recommended APPROVAL. Committee carefully considered adopted policy AP201 and policy FPP21 in the emerging Felixstowe Area Action Plan in the context of how these applied to this site. Members noted and welcomed the proposal to retain commercial floor space facing Sea Road on the ground floor. Committee noted the submitted Flood Risk Assessment and that the proposals provide a means of refuge via the internal staircase.

b	DC/16/1082/FUL Siting of new electric intake cabinet together with associated access steps and guardings Cliff House Bath Hill
Committee recommended APPROVAL.	

c	DC/16/1162/TPO T1 & T2 - Beech - laterally reduce over road by 2-3m, crown lift to 5m over the road, remove deadwood and clear BT line. The crown is heavily weighted one side which is over the road. The work would help balance the tree and remove any additional weight on the road side of the canopy. 2 Barton Road
Committee recommended APPROVAL subject to the guidance of the District Council’s Arboricultural Officer.	

528. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

529. CONSULTATION: HOUSING AND PLANNING BILL

Committee considered its response to the technical consultation on the implementation of planning changes relating to the Housing and Planning Bill.

Members’ concerns centred on how the legislation may potentially lead to the diminution of Council’s position as a valuable consultee on local development proposals.

Committee agreed an outline response to the questions raised in the consultation and asked the Clerk and Chairman to finalise this in order to submit the response prior to the consultation deadline of 15 April 2016.

RESOLVED that, in accordance with the draft agreed at the meeting, the Clerk and Chairman finalise Committee’s response in order to submit this prior to the consultation deadline of 15 April 2016.

530. CORRESPONDENCE

The Clerk reported as having received notification from Waldon Telecom Ltd. of their proposal to apply for permission to install a 15m high monopole at Garrison Lane to provide a mobile radio base station for the EE and H3G networks.

Committee noted the correspondence.

531. CLOSURE

The meeting was closed at 11.47am. The date of the next meeting was noted as being Wednesday 20 April 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/16/0631/FUL | Retention of an installed ATM through the shop front to the left of the central glazed entrance as a through glass installation. NCR 5884 ATM fascia with illuminated black and green polycarbonate top and bottom signs with white lettering "free cash withdrawals and balance enquiries" and "cash zone" Illuminated lettering and halo illumination to the polycarbonate signs. Cashzone green acrylic ATM fascia top sign with white illuminated lettering "cashzone" and accepted card logos. The existing security roller shutter has been modified to allow constant use of the ATM. An ATM aperture has been formed through the roller shutter. | **Premier Store 51 Undercliff Road West**

DC/15/2766/FUL | Change of use from shop to dwelling. The unused shop is part of existing dwelling. | **18 Manning Road**

DC/16/0586/FUL | Demolish lean-to outbuilding, erect two storey rear extension for enlarged bathroom and larger store and toilet under. | **6 High Road West**

DC/16/0135/OUT | Residential development of 12 units (8 dwellings and 4 flats), alterations to existing vehicular access, and associated external works and parking. | **Land At Junction Of Garrison Lane And High Road West**

DC/16/0632/ADI | Illuminated Advertisement Consent - Illuminated polycarbonate black and green top and bottom signs with illuminated white lettering "free cash withdrawals and balance enquiries" and "cash zone" Halo illumination to polycarbonate surround. Illuminated signage to ATM fascia. Green acrylic sign with white lettering "cashzone" and accepted card logos. | **Premier Store 51 Undercliff Road West**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None

Prior notification cases

DC/16/0986/PN3 | Change of use from offices (use class B1a) to up to 197 residential apartments (use class C3) including associated internal works. | **Anzani House Anzani Avenue. Decision: Prior Approval Not Required**