

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 2 December 2015** at **9.15am**

**PRESENT:** Cllr A Smith (Chairman)                      Cllr Jon Garfield  
                 Cllr S Bird    Cllr G Newman  
                 Cllr S Gallant    Cllr D Savage  
                 Cllr Jan Garfield                                      Cllr S Wiles

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
                 Mrs R Jones (Estates Officer)

**IN ATTENDANCE:** 1 Member of the Public

**340. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr K Williams**.

**341. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as Member of Suffolk County Council)

Committee noted that the applicant named on application DC/15/4302/FUL, which was to be considered at item 344b, was a Member of Felixstowe Town Council. However as there were no disclosable pecuniary interests, or any other interests declared, all Members were able to consider this item.

Mrs R Jones advised Committee that application DC/15/4337/FUL, which was to be considered at item 344g, concerned proposals for a property adjacent to the boundary of her own residence. This being the case, Mrs Jones determined that she would leave the chamber prior to and for the duration of the consideration of that item.

**342. REQUESTS FOR DISPENSATION**

There were none.

**343. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 18 November 2015 be signed by the Chairman as a true record.**

### 344. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

<b>a</b>	<b>DC/15/4493/FUL</b>   Construction of a new Commercial Trailer MOT Testing Station and associated offices/new vehicular access to Carr Road and hardstanding areas. <b>R T J Trailers 16-18 Sunderland Road</b>
<b>Committee recommended REFUSAL and considered that the proposed use to be contrary to the principles of retained policy AP175 and the emerging policy in the Felixstowe Peninsula Area Action Plan for this location, both of which have, at their core, the objective of limiting HGV movements in the town east of the level crossing.</b>	
<b>b</b>	<b>DC/15/4302/FUL</b>   Change of use and two storey rear extension to redundant toilet block to form a residential unit <b>231 High Street Walton</b>
<b>Committee welcomed this application and the imaginative proposals to bring much need improvement to this site. Committee recommended APPROVAL in principle, but were concerned that the fenestration gives rise to unacceptable intrusion and loss of privacy between the proposed and existing buildings and would wish to see that issue addressed.</b>	
<b>c</b>	<b>DC/15/4647/FUL</b>   To demolish conservatory and kitchen extension. Erect family/kitchen as ground floor extension.   <b>10 Newry Avenue</b>
<b>Committee recommended APPROVAL.</b>	
<b>d</b>	<b>DC/15/4007/FUL</b>   Installation of energy efficient climate control system including external wall mounted air conditioning units at rear of shop premises. Premises currently has no means of heating or cooling. <b>48-50 Hamilton Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>e</b>	<b>DC/15/4355/FUL</b>   Change of use from office use to a Tattoo Studio (Sui Generis).   <b>139-141 Hamilton Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>f</b>	<b>DC/15/4579/FUL</b>   Construction of new build sports changing rooms and sports club facilities to replace existing building <b>Felixstowe And Walton United Football Club Dellwood Avenue</b>
<b>Committee recommended APPROVAL.</b>	

**At this point Mrs R Jones left the chamber.**

<b>g</b>	<b>DC/15/4337/FUL</b>   Proposed second storey side extension and detached carport   <b>2 Walnut Close</b>
<b>Committee recommended APPROVAL.</b>	

**Mrs R Jones returned to the chamber.**

<b>h</b>	<b>DC/15/4588/FUL</b>   Erection of first floor bay and balcony and replacement windows to east elevation   <b>8 Manor Terrace</b>
<b>Committee recommended APPROVAL.</b>	

### **345. PLANNING DECISIONS**

**Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.**

### **346. PLANNING & ENVIRONMENT COMMITTEE: DELEGATED AUTHORITY**

Committee considered arrangements for delegating authority to the Clerk in the certain circumstances. The following arrangements were proposed:

Delegated Authority to the Clerk:

(1) To submit referral requests on behalf of the Town Council's Planning & Environment Committee to the Suffolk Coastal District Council Planning Office outlining material planning reasons why the Chairman and Vice-Chairman of the District Council's Planning Committee should put the application before their committee for consideration.

Subject to:

- a) The referral notice having been forwarded via email to all Members of the Planning & Environment Committee for information;
- b) Consultation with the Chairman and/or Vice-Chairman of the Planning & Environment Committee;

- c) The original recommendation by the Planning & Environment Committee in respect of the application in question being maintained; and,
  - d) All Members of the Planning & Environment Committee being copied in on the emailed referral submission to the District Council for information.
- (2) To respond to consultations on behalf of the Town Council's Planning & Environment Committee following consultation with the Chairman and/or Vice-Chairman.

Authority limited to:

- a) Those occasions whereby it would not be possible to convene a meeting of the Council's Planning & Environment Committee before the consultation closes.

**Committee RESOLVED that the above arrangements for the delegation of its authority to the Clerk be approved.**

#### **347. CORRESPONDENCE**

The Clerk advised that SCDC's Senior Design and Conservation Officer had accepted the invitation to attend the 27<sup>th</sup> January 2016 meeting in order that Committee may consider proposals for reviewing Felixstowe's Conservation area.

**Committee NOTED this information.**

#### **348. CLOSURE**

The meeting was closed at 11.27am. The date of the next meeting was noted as being Wednesday 16 December 2015, 9.15am at Felixstowe Town Hall.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_