



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 16 December 2015** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 2 December 2015 as a true record. **(Pages 3-6)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/15/4581/FUL** | Apartment Building Including Garaging and Cycle Store
The Bartlet Undercliff Road East
The Applicant: Mr Peter Blemings

[Link to documents](#)

b) **DC/15/2766/FUL** | Change of use from shop to dwelling. The unused shop is part of existing dwelling. | **18 Manning Road**
Applicant: Mr Raymond Gosling

[Link to documents](#)

c) **DC/15/4747/FUL** | To demolish kitchen extension and extend single storey to rear for sunroom and toilet | **29 Church Lane**
Applicant: Mr Paul Hicks

[Link to documents](#)

d) **DC/15/4666/FUL** | Change of use from tea room to A3 restaurant and A5 take-away. | **5 Orwell Road**
Applicant: Ms & Mrs Beverly & Kayleigh Jones

[Link to documents](#)

e) **DC/15/4789/FUL** | Garage to side of house | **12 Beatrice Avenue**
Applicant: Mr M Steere

[Link to documents](#)

6. **Planning Decisions**

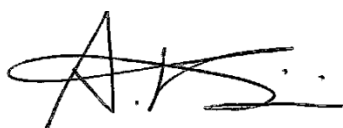
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. **Correspondence**

To note any items of correspondence.

8. **Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 13 January 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk

9 December 2015

For information (via email): All Town Councillors and Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 2 December 2015** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
 Cllr S Bird Cllr G Newman
 Cllr S Gallant Cllr D Savage
 Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

IN ATTENDANCE: 1 Member of the Public

153. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr K Williams**.

154. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as Member of Suffolk County Council)

Committee noted that the applicant named on application DC/15/4302/FUL, which was to be considered at item 344b, was a Member of Felixstowe Town Council. However as there were no disclosable pecuniary interests, or any other interests declared, all Members were able to consider this item.

Mrs R Jones advised Committee that application DC/15/4337/FUL, which was to be considered at item 344g, concerned proposals for a property adjacent to the boundary of her own residence. This being the case, Mrs Jones determined that she would leave the chamber prior to and for the duration of the consideration of that item.

155. REQUESTS FOR DISPENSATION

There were none.

156. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 18 November 2015 be signed by the Chairman as a true record.

157. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/15/4493/FUL Construction of a new Commercial Trailer MOT Testing Station and associated offices/new vehicular access to Carr Road and hardstanding areas. R T J Trailers 16-18 Sunderland Road
Committee recommended REFUSAL and considered that the proposed use to be contrary to the principles of retained policy AP175 and the emerging policy in the Felixstowe Peninsula Area Action Plan for this location, both of which have, at their core, the objective of limiting HGV movements in the town east of the level crossing.	
b	DC/15/4302/FUL Change of use and two storey rear extension to redundant toilet block to form a residential unit 231 High Street Walton
Committee welcomed this application and the imaginative proposals to bring much need improvement to this site. Committee recommended APPROVAL in principle, but were concerned that the fenestration gives rise to unacceptable intrusion and loss of privacy between the proposed and existing buildings and would wish to see that issue addressed.	
c	DC/15/4647/FUL To demolish conservatory and kitchen extension. Erect family/kitchen as ground floor extension. 10 Newry Avenue
Committee recommended APPROVAL.	
d	DC/15/4007/FUL Installation of energy efficient climate control system including external wall mounted air conditioning units at rear of shop premises. Premises currently has no means of heating or cooling. 48-50 Hamilton Road
Committee recommended APPROVAL.	
e	DC/15/4355/FUL Change of use from office use to a Tattoo Studio (Sui Generis). 139-141 Hamilton Road
Committee recommended APPROVAL.	

f	DC/15/4579/FUL Construction of new build sports changing rooms and sports club facilities to replace existing building Felixstowe And Walton United Football Club Dellwood Avenue
Committee recommended APPROVAL.	

At this point Mrs R Jones left the chamber.

g	DC/15/4337/FUL Proposed second storey side extension and detached carport 2 Walnut Close
Committee recommended APPROVAL.	

Mrs R Jones returned to the chamber.

h	DC/15/4588/FUL Erection of first floor bay and balcony and replacement windows to east elevation 8 Manor Terrace
Committee recommended APPROVAL.	

158. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting.

159. PLANNING & ENVIRONMENT COMMITTEE: DELEGATED AUTHORITY

Committee considered arrangements for delegating authority to the Clerk in the certain circumstances. The following arrangements were proposed:

Delegated Authority to the Clerk:

- (1) To submit referral requests on behalf of the Town Council's Planning & Environment Committee to the Suffolk Coastal District Council Planning Office outlining material planning reasons why the Chairman and Vice-Chairman of the District Council's Planning Committee should put the application before their committee for consideration.

Subject to:

- a) The referral notice having been forwarded via email to all Members of the Planning & Environment Committee for information;
- b) Consultation with the Chairman and/or Vice-Chairman of the Planning & Environment Committee;
- c) The original recommendation by the Planning & Environment Committee in respect of the application in question being maintained; and,

- d) All Members of the Planning & Environment Committee being copied in on the emailed referral submission to the District Council for information.
- (2) To respond to consultations on behalf of the Town Council's Planning & Environment Committee following consultation with the Chairman and/or Vice-Chairman.

Authority limited to:

- a) Those occasions whereby it would not be possible to convene a meeting of the Council's Planning & Environment Committee before the consultation closes.

Committee RESOLVED that the above arrangements for the delegation of its authority to the Clerk be approved.

160. CORRESPONDENCE

The Clerk advised that SCDC's Senior Design and Conservation Officer had accepted the invitation to attend the 27th January 2016 meeting in order that Committee may consider proposals for reviewing Felixstowe's Conservation area.

Committee NOTED this information.

161. CLOSURE

The meeting was closed at 11.27am. The date of the next meeting was noted as being Wednesday 16 December 2015, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/15/2576/FUL Erection of 4no. buildings for use for storage and distribution purposes (Use Class B8) with associated access, parking, drainage and landscape works. Land Off Dock Road The Docks
DC/15/3839/FUL Installation of TV aerial at the property. 70 Hamilton Road
DC/15/3978/FUL side and rear extensions 75 Seaton Road
DC/15/4360/DRC Development of 13 No New Dwellings plus Parking and Amenity Space Adastral Close
DC/15/4319/OUT Outline proposal for one dwelling on land adjacent 7 Riby Road 7 Riby Road
DC/15/4268/FUL Proposed two dwellings on land to the rear of 1 & 3 Margaret Street fronting James Boden Close, Felixstowe 3 Margaret Street
DC/15/4185/FUL To erect dormers to front and rear facade of bungalow. 42 Haven Close

Refused (and recommended for Refusal by this Committee):

DC/15/3861/FUL Proposed single storey extension to rear of property. 191 High Street Walton

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
