



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 15 July 2015** at **9.15am** for the transaction of the following business:

### A G E N D A

- 1. Apologies**  
To receive any apologies for absence.
- 2. Declarations of Interest**  
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. Requests for Dispensation**  
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. Confirmation of Minutes**  
To confirm the minutes of the Plans Committee meeting held on 1 July 2015 as a true record. **(Pages 4-8)**
- 5. Planning Applications**  
To consider the following planning applications received since the previous meeting:
  - a) DC/15/2361/FUL | Detached single storey boat house | Ferry Beach, The Ferry**  
Applicant: Mr Robin Whittle  
[Link to document](#)

**b) DC/15/2524/FUL | Construction of a new dwelling to the rear garden of 12 High Road East .**

Applicant: Mrs J Riley

[Link to documents](#)

**c) DC/15/2511/FUL | Wooden shed butting up to bungalow wall (1A Waveney Road) to the perimeter fence. Size 12 foot long, 3 foot 3 inches at its widest. 8 foot 6 inches from ground to highest point of pented roof. This shed has not been started. In our application for advice, I had not included the window in this shed, but have now added a window. I also need planning permission in retrospect for a small wooden shed already in place at the side of the property - it is 4'8" long, 3' wide and 4'8" high at its tallest point | 1A Waveney Road**

Applicant: Ms Lucy Oswell

[Link to documents](#)

**d) DC/15/2094/FUL | Installation of external solid wall insulation (ESWI) on to 2 elevations at the rear of the property. | 12 Russell Road**

Applicant: Mr Michael Hammond

[Link to documents](#)

**e) DC/15/2312/TCA | 2no. Silver Birch trees in rear garden, Crown thin and reduce crowns by up to 30% | 4 College Green**

Applicant: Mrs Christine Halliday

[Link to documents](#)

**6. Planning Decisions**

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 9)**

**7. Consultation: Non-Designated Heritage Assets 22 June- 17 August 2015.**

To consider and respond to a consultation on the criteria with which Suffolk Coastal District Council will identify non-designated heritage assets across the district. **(Page 10)**

**8. Felixstowe Peninsula Area Action Plan**

To consider any update on matters relating to the Felixstowe Peninsular Area Action Plan.

**9. Correspondence**

To note the following, and any other, items of correspondence:

**i. Resubmission of application due to incorrect address:**

**DC/15/2444/FUL** | A single bedroom dwelling to be constructed on the brownfield site. There is an existing approval C10/0261 for a boat workshop, sun room and shower room, the foundations for which have already been built. The proposed single bedroom dwelling will be built directly on the existing foundations and conform to the outline of the existing approval. The single bedroom will be provided by constructing a new first floor above the workshop to be reached by stairs from the sun

room. The remainder of the first floor will comprise a large store room. Daylight to the bedroom will be provided by high level windows in the south slope of the room and french windows with an escape balcony in the gable wall facing west. | **Bligh Manor The Ferry Felixstowe Suffolk IP11 9RZ**  
**Committee recommended REFUSAL on 1 July 2015.**

ii. **World of Planning Series – verbal update by the Estates Officer**

**10. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 29 July 2015, 9.15am at Felixstowe Town Hall.



**Ash Tadjrishi**  
**Town Clerk**  
**8 July 2015**

For information (via email): All Town Councillors  
Local Press



<b>a)</b>	<b>DC/15/2021/VOC</b>   Application to vary conditions 2 & 4 of Planning Consent C/13/1012 (amendment to approved site layout plan and landscaping scheme to reflect the required repositioning of the electricity substation)   <b>Car Park And Hamilton House, Cambridge Road</b> Applicant: McCarthy & Stone
<b>Committee recommended APPROVAL subject to the applicant meeting Highways conditions.</b>	

<b>b)</b>	<b>DC/15/1750/VOC</b> Variation of Condition 3 (materials and finishes) of Planning Permission DC/14/3715/FUL   <b>63 Seaton Road</b> Applicant: Mr and Mrs Watt
<b>Committee recommended APPROVAL.</b>	

<b>c)</b>	<b>DC/15/2101/FUL</b>   Apartment building including garaging and cycle store   <b>The Bartlet Undercliff Road East</b> Applicant: Mrs Peter Blemings
<b>Committee recommended APPROVAL. Committee welcomed the design of the proposed new building which was sympathetic to the adjacent annex building and Bartlet complex and noted that the additional dwellings would not lead to any overall loss of parking across the site.</b>	

<b>d)</b>	<b>DC/15/2223/FUL</b>   Two storey extension and internal alterations   <b>3 St Georges Road</b> Applicant: Mr & Mrs James & Claire Thompson
<b>Committee recommended APPROVAL.</b>	

<b>e)</b>	<b>DC/15/2221/FUL</b>   Single storey front and rear extension, detached garage (remove front conservatory and detached garage)   <b>51 Brook Lane</b> Applicant: Mrs & Mrs D Cutts
<b>Committee recommended APPROVAL.</b>	

f)	<p><b>DC/15/2057/FUL</b>   External alterations including: installation of 2 no. vehicle access doors, 1 no. personnel escape door, change of cladding colour and addition of entrance porch. Replacement of existing signage attached to building, installation of new pylon sign. Introduction of pedestrian access to Walton Avenue. Change of use of part of building from <b>B8 Warehousing to B2 General Industrial.</b>   <b>Volvo Truck And Bus Bryon Avenue The Docks</b>  Applicant: Mr Chris Page</p>
<p><b>Committee recommended APPROVAL.</b></p>	

g)	<p><b>DC/15/2058/ADI</b>   Building mounted, illuminated corporate signage as indicated on drawing no. 7439/P03. Standalone, illuminated pylon sign at edge of site boundary adjacent Walton Avenue as depicted on drawing no. 7439/P04   <b>Volvo Truck And Bus Bryon Avenue The Docks</b>  Applicant: Mr Chris Page</p>
<p><b>Committee recommended APPROVAL.</b></p>	

h)	<p><b>DC/15/2444/FUL</b>   A single bedroom dwelling to be constructed on the brownfield site. there is an existing approval c10/0261 for a boat workshop, sun room and shower room, the foundations for which have already been built. the proposed single bedroom dwelling will be built directly on the existing foundations and conform to the outline of the existing approval. the single bedroom will be provided by constructing a new first floor above the workshop to be reached by stairs from the sun room. the remainder of the first floor will comprise a large store room. daylight to the bedroom will be provided by high level windows in the south slope of the room and french windows with an escape balcony in the gable wall facing west.   <b>The Lilacs The Ferry</b>  Applicant: Dr Nihal Sinnadurai</p>
<p><b>Committee recommended REFUSAL. In principle, Committee does not support additional residential dwellings in this location in open countryside, within the AONB and part of the Heritage Coast. Furthermore, Committee believes that this application, if approved, would contravene policies SP15, DM21 and DM23.</b></p>	

<b>i)</b>	<b>DC/15/2094/FUL</b>   Installation of external solid wall insulation (ESWI) on to 2 elevations at the rear of the property.   <b>12 Russell Road</b> Applicant: Mr Michael Hammond
<b>Committee recommended APPROVAL.</b>	

<b>j)</b>	<b>DC/15/2000/TCA</b>   To pollard Sycamore at drive entrance To pollard Hawthorn back to boundary   <b>3 Hamilton Gardens</b> Applicant: Mr Tim Yeo
<b>Committee recommended APPROVAL subject to all work taking place under the supervision of the District Council's Arboricultural Officer.</b>	

<b>k)</b>	<b>DC/15/2421/TPO</b>   7no. Maples , to repollard to previous height 1no Maple, to pollard to match above 1no. Ash, Crown lift to 4m. to clear street lighting, reduce laterals by 1m. to clear building   <b>Land Fronting 141 To 147 Cornwall Road</b> Applicant: Sarah Bennett
<b>Committee recommended APPROVAL subject to all work taking place under the supervision of the District Council's Arboricultural Officer.</b>	

<b>l)</b>	<b>DC/15/2311/TCA</b>   2no. Sycamore trees to be felled, too large for small garden.   <b>10 College Green</b> Applicant: Mr Terry Barker
<b>Committee recommended APPROVAL subject to the District Council's Arboricultural Officer confirming that felling is necessary and appropriate in this case.</b>	

## **100. FELIXSTOWE PENINSULA AREA ACTION PLAN**

Committee noted that the SCDC Principal Planning Officer would be meeting with Members of the AAP Working Group following this meeting in order to provide some feedback on the Council's submission to the Issues and Options Consultation.

**101. CORRESPONDENCE**

**It was NOTED that correspondence received regarding a consultation by Suffolk Coastal District Council on criteria for the identification of non-designated heritage assets would be circulated to Members and considered at the next meeting.**

**102. CLOSURE**

The meeting was closed at 11.14am. The date of the next meeting was noted as being Wednesday 15 July 2015 at 9.15am at Felixstowe Town Hall.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_



## **AGENDA ITEM 6: PLANNING DECISIONS**

**Approved (and recommended for Approval by this Committee):**

<b>DC/15/2021/VOC</b>   Application to vary conditions 2 & 4 of Planning Consent C/13/1012 (amendment to approved site layout plan and landscaping scheme to reflect the required repositioning of the electricity substation)   <b>Car Park and Hamilton House, Cambridge Road</b>
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<b>DC/15/1753/FUL</b>   Change of use from a guest house to a residential family home   <b>Dorin Court 41, Undercliff Road West</b>
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<b>DC/15/1852/FUL</b> Replace the existing rotting hardwood windows with same colour and style UPVC double glazed units to improve the sound and heat insulation   <b>St Marys Community Hall, High Street, Walton</b>
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<b>DC/15/2010/VOC</b>   Details as required by Conditions 2 and 6 of Planning Permission Consent DC/14/1868/FUL   <b>Site 2 Site Of Former 23 Leopold Road Felixstowe</b>
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**Refused (and recommended for Refusal by this Committee):**

None

**Approved (and recommended for Refusal by this Committee):**

None

**Refused (and recommended for Approval by this Committee):**

None

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## **AGENDA ITEM 7: CONSULTATION: NON-DESIGNATED HERITAGE ASSETS 22 JUNE- 17 AUGUST 2015.**

Suffolk Coastal District Council are consulting on a list of suggested categories and criteria to be applied when the District Council considers the significance of heritage assets which, for example, are not Listed Buildings or Scheduled Ancient Monuments.

The criteria will help the District Council establish whether any such assets meet the definition of a heritage asset as defined by the NPPF so that such buildings or monuments etc. can be afforded proper consideration early in the planning process.

The categories are; Archaeological Interest, Architectural interest, Artistic Interest and Historic Interest with several sub-divisions within each. The consultation is not asking for specific buildings or monuments to be nominated at this stage.

Suffolk Coastal District Council is asking consultees to consider whether any other criteria or categories should be added to the list already provided and it is understood that the information will eventually be collated into a Supplementary Planning Guidance document to be used alongside the Core Strategy and Development Management Plan document.

Committee Members were provided the consultation document after the last meeting of the Planning and Environment Committee on 3<sup>rd</sup> July and it will be provided on the projector screen at the meeting for reference.

**Committee is requested to consider and decide any response it wishes to submit to this consultation.**

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