



TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 12 August 2015** at **9.15am** for the transaction of the following business:

A G E N D A

- 1. Apologies**
To receive any apologies for absence.
- 2. Declarations of Interest**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. Requests for Dispensation**
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. Confirmation of Minutes**
To confirm the minutes of the Plans Committee meeting held on 29 July 2015 as a true record. **(Pages 4-8)**
- 5. Planning Applications**
To consider the following planning applications received since the previous meeting:
 - a) DC/15/2660/FUL | Erect two storey extension to enlarge hall and bedroom over | 4 Grasmere Avenue**
Applicant: Mr Andrew Ditcham [Link to documents](#)

- b) **DC/15/2364/FUL** | Installation of external wall insulation on to the front, left, right and rear elevations of the property. | **30 Beach Road West**
Applicant: Mr Patrick Rea [Link to documents](#)
- c) **DC/14/3279/FUL** | Extension off garage and conversion of roof void of garage to form chalet bungalow. | **230 High Street Walton**
Applicant: Mrs Julie Cowan [Link to documents](#)
- d) **DC/15/2745/FUL** | Tyre Storage building | **Units 4 To 7 Langer Park Industrial Estate Holland Road**
Applicant: Trinity Tyres Ltd [Link to documents](#)
- e) **DC/15/2802/FUL** | Proposal of new shop front and signage scheme. Replacement of existing extraction equipment on roof and new condensers. | **55 Undercliff Road West**
Applicant: Mr Ponniah Ganesh [Link to documents](#)
- f) **DC/15/3026/FUL** | Proposed single storey infill front extension | **16 Sunningdale Drive**
Applicant: Ms L Sampson [Link to documents](#)
- g) **DC/15/3128/FUL** | To extend garage at rear as utility room. Remove roof and first floor bedroom and toilet. and expand first floor accommodation in roof for 3 bedrooms and bathroom all with dormers. | **5 Goyfield Avenue**
Applicant: Mr Christopher Bore [Link to documents](#)
- h) **DC/15/2588/FUL** | To extend at first floor level over front entrance porch. | **7 Buttermere Green**
Applicant: Mrs Rosalind Page [Link to documents](#)
- i) **DC/15/2935/FUL** | Removal of defective conservatory, although with retention of walls/floor, and erection of replacement sunroom | **The Coach House Hamilton Gardens**
Applicant: Mr & Mrs R Cordy [Link to documents](#)
- j) **DC/15/2658/PN3** | Notification for Prior approval for a proposed Change of Use from Offices to Residential dwelling | **3A Constable Road**
Applicant: Mrs Elizabeth Davies [Link to documents](#)
- k) **DC/15/2693/DRC** | Discharge of Condition 4 (ventilation and extract equipment) on Planning Permission DC/15/1463/FUL | **51-53 Undercliff Road West**
Applicant: Mr Sivapathem Kanesanithay [Link to documents](#)
- l) **DC/15/0970/FUL** | Installation of external wall thermal insulation | **37 Holland Road**
Applicant: Mr Olle Nygr [Link to documents](#)

- m) **DC/15/2975/FUL** | Replacement of existing UPVC conservatory with timber framed sunroom Replacement of existing summerhouse with new timber clad summerhouse Construction of new shallow dormer to roof to increase head height in future bathroom | **Rose Cottage, The Ferry**
Applicant: Ms Vicky Thornton [Link to documents](#)
- n) **DC/15/3046/FUL** | Demolish conservatory and erect extension on side of house for lounge | **12 Sudbourne Road**
Applicant: Mr Peter Whitehart [Link to documents](#)
- o) **DC/15/2887/FUL** | Proposed new dwelling to side of existing flats | **18 Beatrice Avenue**
Applicant: Mr & Mrs D Kemble-Taylor [Link to documents](#)
- p) **DC/15/2934/TCA** | To fell 3no. pollarded Limes on Orwell Road frontage | **Flat 1 89 Princes Road**
Applicant: Mr Rob Cracknell [Link to documents](#)

6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 9)**

7. Felixstowe Peninsula Area Action Plan

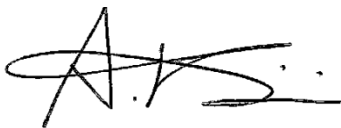
To consider any update on matters relating to the Felixstowe Peninsula Area Action Plan.

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 26 August 2015 at the earlier time of 9am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
5 August 2015

For information (via email): All Town Councillors
Local Press

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 29 July 2015** at **9.15am**

PRESENT: Cllr A Smith (Chairman) *to item 141* Cllr G Newman
Cllr Jon Garfield (Vice Chairman) Cllr D Savage
Cllr S Bird Cllr S Wiles
Cllr S Gallant Cllr K Williams
Cllr Jan Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs R Jones (Estates Officer)

134. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

Cllr A Smith gave apologies in advance of leaving the meeting by 12.15pm in order to attend to other business.

135. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr A Smith Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)

136. REQUESTS FOR DISPENSATION

There were none.

137. CONFIRMATION OF MINUTES

It was **RESOLVED** that:

The Minutes of the Planning & Environment Committee Meeting held on 15 July 2015 be signed by the Chairman as a true record.

138. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a)	<p>DC/15/2389/VOC Application Reference Number: C9260 Date of Decision: 13/04/1987 Condition Number(s): 4 and 6 Conditions(s) Removal: So that a wider range of goods can be sold from the unit and goods can be displayed externally. Condition 4: Notwithstanding the Town and Country Planning Act (Use Classes) Order 1987 or any order amending, revoking or re-enacting that Order, or the description of development associated with this permission, no more than 30% of the gross floor area of the unit shall be used for the sale of food. </p> <p>Homebase, Great Eastern Square Applicant: New River Retail (UK) Ltd</p>
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Committee recommended REFUSAL. In respect of condition 6, the Town Council would not wish to see the potential loss of further car-parking to the forecourt of the store if this restriction were to be removed over and above the existing space being used for display/storage. Committee had no objection to further external displays to the rear of the store. In respect of condition 4, the Town Council recommends that this site be retained for non-food retailing in line with the long-standing condition and current planning permission.

b)	<p>DC/15/2469/VOC Variation of Condition 2 of Planning Consent C/12/0945 incorporating design amendments to the scheme approved, including a reduction in the size of the building and an additional area of timber open deck on the southern side. The Pier Undercliff Road West Applicant: Mr Stanley Threadwell</p>
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Committee recommended APPROVAL.

c)	<p>DC/15/2576/FUL Erection of 4no. buildings for use for storage and distribution purposes (Use Class B8) with associated access, parking, drainage and landscape works. Land Off Dock Road The Docks Applicant: Jane Stanbridge, Hutchinson Ports (UK) Ltd</p>
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Committee recommended APPROVAL.

d)	<p>DC/15/2471/FUL Proposed 3 storey block of 18 flats over ground floor retail space including the demolition of existing buildings. 23 And 25 Crescent Road Applicant: Mr A Shar</p>
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Committee recommended APPROVAL.

e)	<p>DC/15/2256/FUL Erection of single storey conservatory extension 26 Glenfield Avenue Applicant: Mr Richard Wedge</p>
<p>Committee recommended APPROVAL.</p>	

f)	<p>DC/15/2377/FUL Proposed two-storey side extension with single-storey rear extension and detached cart lodge. The Beeches Martello Lane Applicant: Mr & Mrs D Norman</p>
<p>Committee recommended APPROVAL subject to consideration being given to the attenuation of any potential noise associated with pump and plant equipment for the swimming pool; and the impact of the proposals to any roots of the significant trees in the Conservation Area at the adjoining properties Martello Place and Marden House.</p>	

g)	<p>DC/15/2493/ADN We have had for a number of years a static notice board located inside our private car park alongside the pavement (see encl.). Dimensions are 225 x 225 cm all in with board dimensions 100 cm high x 225 wide standing on two concrete posts. As the concrete posts are starting to crumble and the wooden notice board is deteriorating and of outdated design we would like to dismantle the existing board and replace it in same position as follows. Ranelagh Hall Assembly Ranelagh Road Applicant: Mr Daniel Porteous</p>
<p>Committee recommended APPROVAL.</p>	

h)	<p>DC/15/2741/FUL To erect extension in rear garden for garden room. 63 Gosford Way Applicant: Susan Kehoe</p>
<p>Committee recommended APPROVAL.</p>	

i)	<p>DC/15/2427/FUL games room over garage (amended scheme) 2 Vicarage Road Applicant: Mr R Dale C/o Agent</p>
<p>Committee recommended APPROVAL.</p>	

j)	DC/15/2639/FUL Proposed extension of garage and provide pitch roof to - front extension 43 Langley Avenue Applicant: Mr Malcolm Turney
Committee recommended APPROVAL.	

k)	DC/15/2418/LBC Proposed replacement of lantern windows and 5 no. roof lights 1 The Mews Bath Road Applicant: Mr David Clarke
Committee recommended APPROVAL subject to confirmation that the lantern windows which are to be replaced are for the entirety of the construction across both nos. 1 and 2 The Mews.	

l)	DC/15/2405/FUL Proposed Boundary Fence 2 Candlet Grove Applicant: Mr R Weeks
Committee recommended APPROVAL.	

m)	DC/15/2294/VOC Variation of condition no. 4 of C/13/1039 - Variation of Condition 9 of Planning Permission C10/0987 to read: "The dwellings shall be used as affordable housing in accordance with a scheme agreed with Suffolk Coastal District Council" Allotment Land Philip Avenue Applicant: Orwell Homes Ltd
Committee recommended APPROVAL noting that the description of the proposal was incorrect and had intended to read "variation of condition 4 of C13/1039 so that landscaping be implemented during the first available planting season following occupation" and that the materials for the footpath be chippings with a timber edge.	

n)	DC/15/2591/FUL Enclosure of existing balcony and replacement of five windows to flat. 5 Cardinals Court Queens Road Applicant: Mr and Mrs Critchlow
Committee recommended APPROVAL.	

o)	DC/15/2784/TPO To pollard Lime tree on Queens Road frontage to height of third floor windows. 3 Cardinals Court Queens Road Applicant: Mrs Critchlow
Committee recommended APPROVAL subject to all work taking place under the supervision of the District Council's Arboricultural Officer.	

139. PLANNING DECISIONS

Committee NOTED the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda.

140. FELIXSTOWE PENINSULA AREA ACTION PLAN

The Chairman advised that the next meeting of the Felixstowe Peninsula Area Action Plan Working Group was due to take place on Monday 3 August at SCDC Offices at Melton Hill. Members were advised to consider the early draft version of the AAP Preferred Options report and provide any comments to the Working Group Members before the meeting.

Cllr A Smith left the meeting at 12.13pm.

Cllr Jon Garfield in the Chair.

141. CORRESPONDENCE

Members considered one further application which had been discovered as requiring comment before the next meeting:

p)	DC/15/2659/FUL Removal of flat roof to garage/kitchen and front porch and replace with pitched tiled roof. 78 Ferry Road Felixstowe Suffolk IP11 9LU Applicant: Dean Munday
Committee recommended APPROVAL.	

142. CLOSURE

The meeting was closed at 12.16pm. The date of the next meeting was noted as being Wednesday 12 August 2015 at 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 6: PLANNING DECISIONS

Approved (and recommended for Approval by this Committee):

DC/15/2059/FUL Erection of front extension. 22 Picketts Road
DC/15/2311/TCA 2no. Sycamore trees to be felled, too large for small garden. 10 College Green
DC/15/1750/VOC Variation of Condition 3 (materials and finishes) of Planning Permission DC/14/3715/FUL 63 Seaton Road
DC/15/2057/FUL External alterations including: installation of 2 no. vehicle access doors, 1 no. personnel escape door, change of cladding colour and addition of entrance porch. Replacement of existing signage attached to building, installation of new pylon sign. Introduction of pedestrian access to Walton Avenue. Change of use of part of building from B8 Warehousing to B2 General Industrial. Volvo Truck And Bus Bryon Avenue The Docks
DC/15/2058/ADI Building mounted, illuminated corporate signage as indicated on drawing no. 7439/P03. Standalone, illuminated pylon sign at edge of site boundary adjacent Walton Avenue as depicted on drawing no. 7439/P04 Volvo Truck And Bus Bryon Avenue The Docks
DC/15/2361/FUL Detached single storey boat house Ferry Beach The Ferry
DC/15/1783/FUL Alterations / conversion of basement (part) of former main convalescent home building to provide 2no. 1 bedroom dwellings Former Bartlet Hospital And Grounds Undercliff Road East
DC/15/1784/LBC Alterations / conversion of basement (part) of former main convalescent home building to provide 2no. 1 bedroom dwellings Former Bartlet Hospital And Grounds Undercliff Road East

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
