



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant
Cllr Jon Garfield (Vice Chairman)	Cllr G Newman
Cllr N Barber	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 1 July 2015** at **9.15am** for the transaction of the following business:

### A G E N D A

**1. Apologies**

To receive any apologies for absence.

**2. Declarations of Interest**

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

**3. Requests for Dispensation**

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

**4. Confirmation of Minutes**

To confirm the minutes of the Plans Committee meeting held on 17 June 2015 as a true record. **(Pages 4-6)**

**5. Planning Applications**

To consider the following planning applications received since the previous meeting:

- a) DC/15/2021/VOC | Application to vary conditions 2 & 4 of Planning Consent C/13/1012 (amendment to approved site layout plan and landscaping scheme to reflect the required repositioning of the electricity substation) |**

**Car Park And Hamilton House, Cambridge Road**

Applicant: McCarthy & Stone

[Link to documents](#)

- b) **DC/15/1750/VOC** Variation of Condition 3 (materials and finishes) of Planning Permission DC/14/3715/FUL | **63 Seaton Road**  
Applicant: Mr and Mrs Watt  
[Link to documents](#)
- c) **DC/15/2101/FUL** | Apartment building including garaging and cycle store | **The Bartlet Undercliff Road East**  
Applicant: Mrs Peter Blemings  
[Link to documents](#)
- d) **DC/15/2223/FUL** | Two storey extension and internal alterations | **3 St Georges Road**  
Applicant: Mr & Mrs James & Claire Thompson  
[Link to documents](#)
- e) **DC/15/2221/FUL** | Single storey front and rear extension, detached garage (remove front conservatory and detached garage) | **51 Brook Lane**  
Applicant: Mrs & Mrs D Cutts  
[Link to documents](#)
- f) **DC/15/2057/FUL** | External alterations including: installation of 2 no. vehicle access doors, 1 no. personnel escape door, change of cladding colour and addition of entrance porch. Replacement of existing signage attached to building, installation of new pylon sign. Introduction of pedestrian access to Walton Avenue. Change of use of part of building from **B8 Warehousing to B2 General Industrial.** | **Volvo Truck And Bus Bryon Avenue The Docks**  
Applicant: Mr Chris Page  
[Link to documents](#)
- g) **DC/15/2058/ADI** | Building mounted, illuminated corporate signage as indicated on drawing no. 7439/P03. Standalone, illuminated pylon sign at edge of site boundary adjacent Walton Avenue as depicted on drawing no. 7439/P04 | **Volvo Truck And Bus Bryon Avenue The Docks**  
Applicant: Mr Chris Page  
[Link to documents](#)
- h) **DC/15/2444/FUL** | A single bedroom dwelling to be constructed on the brownfield site. there is an existing approval c10/0261 for a boat workshop, sun room and shower room, the foundations for which have already been built. the proposed single bedroom dwelling will be built directly on the existing foundations and conform to the outline of the existing approval. the single bedroom will be provided by constructing a new first floor above the workshop to be reached by stairs from the sun room. the remainder of the first floor will comprise a large store room. daylight to the bedroom will be provided by high level windows in the south slope of the room and french windows with an escape balcony in the gable wall facing west. | **The Lilacs The Ferry**  
Applicant: Dr Nihal Sinnadurai  
[Link to documents](#)

- i) **DC/15/2094/FUL** | Installation of external solid wall insulation (ESWI) on to 2 elevations at the rear of the property. | **12 Russell Road**  
Applicant: Mr Michael Hammond  
[Link to documents](#)
  
- j) **DC/15/2000/TCA** | To pollard Sycamore at drive entrance To pollard Hawthorn back to boundary | **3 Hamilton Gardens**  
Applicant: Mr Tim Yeo  
[Link to documents](#)
  
- k) **DC/15/2421/TPO** | 7no. Maples , to repollard to previous height 1no Maple, to pollard to match above 1no. Ash, Crown lift to 4m. to clear street lighting, reduce laterals by 1m. to clear building | **Land Fronting 141 To 147 Cornwall Road**  
Applicant: Sarah Bennett  
[Link to documents](#)
  
- l) **DC/15/2311/TCA** | 2no. Sycamore trees to be felled, too large for small garden. | **10 College Green**  
Applicant: Mr Terry Barker  
[Link to documents](#)

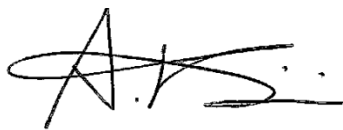
**6. Felixstowe Peninsula Area Action Plan**

To consider any update on matters relating to the Felixstowe Peninsular Area Action Plan.

**7. Correspondence**

**8. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 15 July 2015, 9.15am at Felixstowe Town Hall.



**Ash Tadjrishi**  
**Town Clerk**  
**24 June 2015**

For information (via email): All Town Councillors  
Local Press

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 17 June 2015** at **9.15am**

**PRESENT:** Cllr A Smith (Chairman)                      Cllr G Newman  
                  Cllr S Bird    Cllr D Savage

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
                  Mrs R Jones (Estates Officer)

### **67. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr N Barber, Cllr Jan Garfield, Cllr Jon Garfield, Cllr S Gallant and Cllr K Williams.

### **68. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr A Smith	72(a)	Disclosable Pecuniary Interest (as a near neighbour to the application property)

Having declared a DPI in item 72(a), Cllr A Smith advised that he would be leaving the chamber for the duration of the consideration of that item.

### **69. REQUESTS FOR DISPENSATION**

There were none.

### **70. CONFIRMATION OF MINUTES**

It was **RESOLVED** that:

**The Minutes of the Planning & Environment Committee Meeting held on 3 June 2015 be signed by the Chairman as a true record.**

### **71. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:**

**Cllr A Smith left the Chamber at this point.**

In the absence of the Vice-Chairman, Cllr Doreen Savage was elected as Chairman for the following item.

Cllr D Savage in the Chair.

<b>a)</b>	<b>DC/15/2059/FUL</b>   Erection of front extension.   <b>22 Picketts Road Felixstowe</b> Applicant: Mrs and Mrs J Smith
<b>Committee recommended APPROVAL.</b>	

Cllr A Smith returned to the Chamber.

Cllr A Smith in the Chair.

<b>b)</b>	<b>DC/15/1852/FUL</b>   Replace the existing rotting hardwood windows with same colour and style UPVC double glazed units to improve the sound and heat insulation.   <b>St Marys Community Hall High Street Walton Felixstowe</b> Applicant: Philip Rawe
<b>Committee recommended APPROVAL.</b>	

<b>c)</b>	<b>DC/15/1396/ADI</b>   Internally illuminated fascia sign - consent to display (Application No: C10/0869) is expiring on 30/3/2015 we are now proposing to be renewed   <b>173 Hamilton Road Felixstowe</b> Applicant: Mr Jamie Redbond
<b>Committee recommended APPROVAL.</b>	

<b>d)</b>	<b>DC/15/1753/FUL</b>   Change of use from a guest house to a residential family home.   <b>Dorin Court 41 Undercliff Road West Felixstowe</b> Applicant: Mrs Joanna Peachey
<b>Committee recommended APPROVAL subject to either: a) a condition be imposed restricting the use of the property to a single residential dwelling; or, should this not be possible, b) a letter from the Planning Officer to the applicant covering this limitation.</b>	

<b>e)</b>	<b>DC/15/2132/FUL</b>   Ground floor front extension and first floor side extension.   <b>4A Dellwood Avenue Felixstowe</b> Applicant: Mr Chris Horne
<b>Committee recommended APPROVAL.</b>	

<b>f)</b>	<b>DC/15/2010/VOC</b>   Details as required by Conditions 2 and 6 of Planning Permission Consent DC/14/1868/FUL   <b>Site 2 Site Of Former 23 Leopold Road Felixstowe</b> Applicant: Mr Julian Bobbin
<b>Committee recommended APPROVAL subject to all proposals complying with SuDS and requirements to deal with surface water run-off both from the impermeable surfaces within the site curtilage and onto the highway beyond.</b>	

**72. FELIXSTOWE PENINSULA AREA ACTION PLAN**

Committee noted that the first meeting of the Felixstowe Peninsula Area Action Plan Working Group in the current Municipal Year was due to take place on Monday 22 June at 6.30pm at the Town Hall.

**73. CORRESPONDENCE**

The following two items of correspondence were noted:

- i. Letter from SCDC confirming that, in accordance with Regulation 25 of the Community Infrastructure Levy Regulations 2010 (as amended), Suffolk Coastal District Council adopted the Charging Schedule on Thursday 28 May 2015. Such charges will come into effect from Monday 13 July 2015.**
- ii. Notice from the Planning Inspectorate of a non-material change in respect of the East Anglia ONE Offshore Wind Farm Development Consent Order.**

**74. CLOSURE**

The meeting was closed at 10.46am. The date of the next meeting was noted as being Wednesday 1 July 2015 at 9.15am at Felixstowe Town Hall.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_