

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Final Budget 2016/17

	<u>Last Year (2014/15)</u>		Agreed Budget	<u>Current Year (2015/16)</u>		Projected Actual	<u>Next Year (2016/17)</u> Next Year Budget
	Budget	Actual		Actual YTD			
Finance & General Purposes							
101 Administration							
4000	Employee Salaries	159,125	147,555	151,668	117,051	151,844	153,788
4001	Employer National Insurance	19,100	9,905	18,200	8,294	10,470	10,773
4002	Employer Pension Contributions	35,500	29,186	33,421	26,958	34,946	35,525
4030	Training	1,500	2,236	7,000	1,058	7,000	7,000
4040	Travel & Expenses	500	122	500	4	500	1,600
4070	DNU PPE/First Aid	150	0	0	0	0	0
4080	DNU Staff Membership Fees	0	376	0	0	0	0
4170	Repairs and Maintenance	0	403	0	0	0	0
4260	Equipment Purchases	250	241	1,250	110	1,250	1,250
4270	Printer/Photocopier	2,100	1,603	3,500	2,049	3,000	3,500
4330	Fuel	1,000	0	0	0	0	0
4400	Stationery	2,600	2,640	1,900	943	1,900	1,900
4425	Postage	3,300	3,247	2,600	1,827	2,600	2,800
4426	DNU Handbooks	200	12	0	0	0	0
4441	Telephone & Internet	4,000	5,214	5,000	5,327	6,600	6,600
4446	Mobile Phones	410	408	450	321	430	120
4460	Subscriptions	2,300	2,301	3,335	2,562	3,182	3,335
4461	External Audit	1,300	1,300	1,300	1,300	1,300	1,300

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		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
4462	Internal Audit	660	553	580	415	553	580
4464	Insurance	15,429	7,423	8,000	7,938	8,120	8,500
4465	DNU ICO Reg	35	35	0	0	0	0
4466	Catering Sundries	500	392	500	421	500	0
4467	DNU Newspapers	50	0	0	0	0	0
4468	Miscellaneous	250	842	250	71	250	250
4470	Publications	100	12	200	45	50	50
4471	Advertising & Promotion	0	0	2,000	303	2,000	2,000
4480	DNU IT Hardware Provision	0	1,613	0	0	0	0
4481	IT Maintenance & Software	7,110	4,181	7,000	4,655	6,000	6,000
4482	DNU IT Software Licences	1,000	2,064	0	0	0	0
4490	Professional Fees	0	2,227	2,000	105	2,000	2,000
4500	Election Expenses	3,500	3,500	10,000	9,452	10,000	0
4550	Bank Charges	750	364	1,000	415	700	750
4551	DNU Card Merchant Charge	300	465	0	0	0	0
4552	DNU Barclaycard Fee	35	32	0	0	0	0
	OverHead Expenditure	263,054	230,452	261,654	191,624	255,195	249,621
1800	Agency Income	1,500	1,500	1,500	1,500	1,500	0
1805	Bank Interest Received	3,750	4,047	4,000	1,660	2,180	4,000
1810	Donations & Sponsorship	500	0	0	0	0	0

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Note : Final Budget 2016/17

		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
1850	Miscellaneous Income	0	3,374	0	247	247	0
1900	Precept	508,420	508,420	522,361	522,361	522,361	537,347
1901	Transition Grant	52,166	52,166	34,160	34,160	34,160	19,364
	Total Income	<u>566,336</u>	<u>569,506</u>	<u>562,021</u>	<u>559,929</u>	<u>560,448</u>	<u>560,711</u>
101	Net Expenditure	-303,282	-339,053	-300,367	-368,304	-305,253	-311,090
Finance & General Purposes - Expenditure		263,054	230,452	261,654	191,624	255,195	249,621
	Income	566,336	569,506	562,021	559,929	560,448	560,711
	Net Expenditure	<u>-303,282</u>	<u>-339,053</u>	<u>-300,367</u>	<u>-368,304</u>	<u>-305,253</u>	<u>-311,090</u>

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Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Final Budget 2016/17

		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
<u>Assets & Services</u>							
<u>201</u>	<u>Town Hall</u>						
4000	Employee Salaries	13,200	10,967	13,638	7,052	10,000	13,177
4001	Employer National Insurance	1,600	77	1,731	10	14	196
4030	Training	2,500	324	2,000	0	2,000	2,000
4040	Travel & Expenses	0	0	50	0	50	0
4070	DNU PPE/First Aid	100	140	0	0	0	0
4110	Rates	6,600	6,830	7,035	6,960	6,960	7,100
4115	Water and Sewerage	600	330	600	256	360	380
4120	Gas	0	2,208	3,000	1,771	3,000	3,150
4122	Electricity	2,300	1,709	2,300	1,450	2,300	2,415
4150	Cleaning	6,150	4,492	4,500	2,807	4,300	4,690
4155	Cleaning Materials	50	47	50	41	50	0
4170	Repairs and Maintenance	5,000	9,298	10,000	4,839	7,000	7,500
4175	DNU Maintenance Contracts	5,000	2,026	0	405	0	0
4180	Licences	0	712	900	600	600	600
4260	Equipment Purchases	0	0	550	346	550	550
4466	Catering Sundries	0	0	0	0	0	500
4469	DNU Flowers for Weddings	400	60	0	0	0	0
4512	Engraving/Sign Writing	55	60	0	0	0	0

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Felixstowe Town Council
Budget Detail - By Committee
Note : Final Budget 2016/17

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		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
4553	Loan Repayments	34,750	34,732	34,732	17,366	34,732	34,732
	OverHead Expenditure	78,305	74,013	81,086	43,902	71,916	76,990
1000	Hirings	3,800	1,373	1,500	893	1,000	1,200
1001	Weddings	4,300	2,850	4,400	6,255	6,255	6,600
1030	Leases, Rents & Licences	3,305	7,755	7,546	5,463	5,984	5,463
	Total Income	11,405	11,978	13,446	12,610	13,239	13,263
201	Net Expenditure	66,900	62,035	67,640	31,292	58,677	63,727
202	Walton						
4000	Employee Salaries	0	0	2,960	1,688	2,265	2,944
4001	Employer National Insurance	0	0	0	-12	-15	0
4002	Employer Pension Contributions	0	0	483	252	347	307
4110	Rates	900	895	930	912	910	930
4115	Water and Sewerage	500	279	500	220	308	350
4122	Electricity	300	2,485	1,500	1,344	2,000	2,000
4155	Cleaning Materials	0	0	50	45	50	0
4170	Repairs and Maintenance	3,500	3,384	4,500	317	4,500	4,500
4175	DNU Maintenance Contracts	1,000	907	0	0	0	0
4260	Equipment Purchases	0	0	100	0	100	100
	OverHead Expenditure	6,200	7,950	11,023	4,766	10,464	11,131

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		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
1000	Hirings	9,600	7,805	7,500	5,668	7,500	7,500
	Total Income	9,600	7,805	7,500	5,668	7,500	7,500
	202 Net Expenditure	-3,400	144	3,523	-902	2,964	3,631
203	<u>Broadway House</u>						
4000	Employee Salaries	9,425	9,676	8,700	6,128	7,789	9,437
4001	Employer National Insurance	1,150	-45	1,305	-66	-89	0
4002	Employer Pension Contributions	1,750	1,737	1,284	1,140	1,510	1,499
4030	Training	0	0	2,000	0	2,000	2,000
4040	Travel & Expenses	650	325	250	0	0	0
	OverHead Expenditure	12,975	11,692	13,539	7,202	11,210	12,936
1030	Leases, Rents & Licences	0	0	1,360	0	1,360	1,360
1031	DNU Licences	1,260	2,206	0	0	0	0
	Total Income	1,260	2,206	1,360	0	1,360	1,360
	203 Net Expenditure	11,715	9,486	12,179	7,202	9,850	11,576
204	<u>Cemetery</u>						
4000	Employee Salaries	88,700	91,807	80,211	58,871	78,983	82,575
4001	Employer National Insurance	10,700	6,660	9,625	4,399	5,916	6,707

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Note : Final Budget 2016/17

	<u>Last Year (2014/15)</u>		Agreed Budget	<u>Current Year (2015/16)</u>		Projected Actual	<u>Next Year (2016/17)</u> Next Year Budget
	Budget	Actual		Actual YTD			
4002 Employer Pension Contributions	10,600	11,115	9,965	7,598	10,199	19,157	
4030 Training	2,500	1,812	4,000	1,024	4,000	4,000	
4040 Travel & Expenses	0	0	100	0	0	0	
4070 DNU PPE/First Aid	2,000	1,629	0	0	0	0	
4110 Rates	2,500	2,496	2,600	2,544	2,550	2,600	
4115 Water and Sewerage	700	270	400	77	300	330	
4122 Electricity	1,300	1,154	1,050	513	1,050	1,100	
4155 Cleaning Materials	100	131	100	84	100	0	
4170 Repairs and Maintenance	2,500	2,609	4,000	2,305	4,000	4,000	
4175 DNU Maintenance Contracts	1,000	304	0	0	0	0	
4185 DNU Skip Hire	2,800	1,896	0	0	0	0	
4260 Equipment Purchases	1,500	2,435	4,600	3,754	4,600	4,600	
4261 DNU Maintenance Tools/Equip.	750	117	0	0	0	0	
4300 Vehicle Running Costs	2,000	791	2,125	1,421	2,125	2,125	
4301 DNU Unscheduled Vehicle Repair	1,000	170	0	0	0	0	
4320 Vehicles/Tool Hire	2,800	2,745	5,600	3,578	5,600	5,600	
4330 Fuel	1,800	2,391	2,800	1,654	2,000	2,200	
4400 Stationery	50	497	0	0	0	0	
4441 Telephone & Internet	150	0	0	0	0	0	
4446 Mobile Phones	1,200	690	900	642	865	480	
4466 Catering Sundries	50	17	50	4	50	50	

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		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
4468	Miscellaneous	0	352	0	0	0	0
	OverHead Expenditure	136,700	132,091	128,126	88,468	122,338	135,524
1032	Mobile Phone Mast	0	5,315	5,315	5,315	5,315	5,315
1100	Interment Fees	63,000	47,811	44,000	31,599	38,000	40,000
1120	Purchase of Graves	9,000	18,185	13,200	4,771	8,000	8,500
1130	Memorials	13,000	9,225	9,900	8,350	9,200	9,200
1140	Upkeep of Grave Spaces	300	832	800	421	800	800
1141	Bench Maintenance	0	250	0	3,150	3,150	0
1160	Admin Fees	250	716	350	645	700	700
	Total Income	85,550	82,334	73,565	54,251	65,165	64,515
	204 Net Expenditure	51,150	49,757	54,561	34,217	57,173	71,009
205	Allotments						
4000	Employee Salaries	0	0	14,156	10,385	13,930	15,472
4001	Employer National Insurance	0	0	1,700	776	1,044	1,184
4002	Employer Pension Contributions	0	0	1,758	1,341	1,800	3,381
4115	Water and Sewerage	1,000	1,607	2,300	1,642	2,000	2,000
4170	Repairs and Maintenance	7,000	6,476	5,000	1,954	5,000	5,000
4320	Vehicles/Tool Hire	300	0	2,300	917	2,000	2,000
4330	Fuel	200	93	0	0	0	0
	OverHead Expenditure	8,500	8,177	27,214	17,014	25,773	29,037

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Note : Final Budget 2016/17

		<u>Last Year (2014/15)</u>		<u>Current Year (2015/16)</u>			<u>Next Year (2016/17)</u>
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Next Year Budget
1080	Allotment Rents	12,600	14,023	13,500	12,752	13,500	14,000
	Total Income	12,600	14,023	13,500	12,752	13,500	14,000
205	Net Expenditure	-4,100	-5,847	13,714	4,262	12,273	15,037
Assets & Services - Expenditure		242,680	233,922	260,988	161,352	241,701	265,618
Income		120,415	118,346	109,371	85,281	100,764	100,638
Net Expenditure		122,265	115,576	151,617	76,070	140,937	164,980

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		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
<u>Civic & Community</u>							
301	<u>Civic & Community</u>						
4095	Honoraria	250	250	250	250	250	250
4505	Mayoral Allowance	7,000	7,000	7,000	7,000	7,000	7,000
4510	Civic Regalia	250	250	0	0	0	0
4511	Town Twinning	4,500	3,009	4,500	1,032	3,500	3,500
4512	Engraving/Sign Writing	250	68	300	106	150	200
4513	Civic Awards	875	534	600	417	500	500
4530	Civic Events	300	0	300	374	563	600
4600	CCTV	6,980	7,185	7,400	7,400	7,400	9,980
4605	Litter/Dog Bins	0	0	800	383	800	800
4612	Bus Shelter Cleaning	750	740	750	493	741	800
4625	Felixstowe Harwich Ferry	200	200	0	0	0	0
4630	Level 2	1,000	1,000	0	0	0	0
4645	Christmas Lights	7,250	6,750	7,250	6,750	6,750	6,750
4675	Youth Forum	0	0	2,000	1,000	2,000	2,000
	OverHead Expenditure	29,605	26,985	31,150	25,205	29,654	32,380
1800	Agency Income	0	0	0	0	0	3,990
	Total Income	0	0	0	0	0	3,990
301	Net Expenditure	29,605	26,985	31,150	25,205	29,654	28,390

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Budget Detail - By Committee

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Note : Final Budget 2016/17

	<u>Last Year (2014/15)</u>		Agreed Budget	<u>Current Year (2015/16)</u>		Projected Actual	Next Year Budget
	Budget	Actual		Actual YTD			
302 Section 137 Expenditure							
4531 Remembrance Day	300	308	300	183	300	300	
4620 Annual Grants	1,000	1,000	6,800	6,800	6,800	6,800	
4655 Occasional Grants	0	0	15,000	15,000	15,000	15,000	
OverHead Expenditure	1,300	1,308	22,100	21,983	22,100	22,100	
Total Income	0	0	0	0	0	0	
302 Net Expenditure	1,300	1,308	22,100	21,983	22,100	22,100	
303 Felixstowe in Flower							
4170 Repairs and Maintenance	0	0	3,700	3,569	3,700	3,700	
4290 Flowers & Containers	0	0	4,000	3,041	4,000	4,000	
4400 Stationery	200	11	200	1	1	0	
4466 Catering Sundries	150	146	0	0	0	0	
4512 Engraving/Sign Writing	575	350	575	468	468	500	
4532 Felixstowe in Flower Events	1,200	1,048	1,350	1,087	1,200	1,350	
4640 Floral Bedding	7,700	6,905	0	0	0	0	
OverHead Expenditure	9,825	8,460	9,825	8,165	9,369	9,550	
1810 Donations & Sponsorship	4,000	4,502	4,000	6,133	6,133	4,000	
Total Income	4,000	4,502	4,000	6,133	6,133	4,000	
303 Net Expenditure	5,825	3,958	5,825	2,032	3,236	5,550	

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Note : Final Budget 2016/17

	<u>Last Year (2014/15)</u>		Agreed Budget	<u>Current Year (2015/16)</u>		Projected Actual	Next Year Budget
	Budget	Actual		Actual YTD			
304	Communication						
4420	Newsletter Print	2,250	2,064	2,370	1,580	2,370	2,370
4421	Newsletter Distribution	1,750	1,413	1,865	1,243	1,865	1,865
4483	Website	1,140	665	1,140	798	798	1,350
	OverHead Expenditure	5,140	4,142	5,375	3,621	5,033	5,585
	304 Net Expenditure	5,140	4,142	5,375	3,621	5,033	5,585
305	Community Fund Projects						
4625	Felixstowe Harwich Ferry	1,000	1,000	1,000	1,000	1,000	1,000
4630	Level 2	2,000	0	10,000	10,000	10,000	10,000
4640	Floral Bedding	11,000	10,779	10,866	7,186	10,866	10,866
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	20,000
4680	New Community Projects	35,050	35,050	0	0	0	0
	OverHead Expenditure	69,050	66,829	41,866	38,186	41,866	41,866
1810	Donations & Sponsorship	0	0	0	5,500	5,500	0
	Total Income	0	0	0	5,500	5,500	0
	305 Net Expenditure	69,050	66,829	41,866	32,686	36,366	41,866
	Civic & Community - Expenditure	114,920	107,724	110,316	97,159	108,022	111,481
	Income	4,000	4,502	4,000	11,633	11,633	7,990
	Net Expenditure	110,920	103,222	106,316	85,526	96,389	103,491

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	<u>Last Year (2014/15)</u>		Agreed Budget	<u>Current Year (2015/16)</u>		Projected Actual	<u>Next Year (2016/17)</u>
	Budget	Actual		Actual YTD	Next Year Budget		
Total Budget Expenditure	620,654	572,099	632,958	450,135	604,918	626,720	
Income	690,751	692,355	675,392	656,843	672,845	669,339	
Net Expenditure	-70,097	-120,256	-42,434	-206,708	-67,927	-42,619	