

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Finance & General Purposes</u>								
101	<u>Administration</u>							
4000	Employee Salaries	147,555	151,687	151,668	-19		-19	100.0 %
4001	Employer National Insurance	9,905	10,916	18,200	7,284		7,284	60.0 %
4002	Employer Pension Contributions	29,186	35,704	33,421	-2,283		-2,283	106.8 %
4030	Training	2,236	2,527	7,000	4,473		4,473	36.1 %
4040	Travel & Expenses	122	91	500	409		409	18.2 %
4080	DNU Staff Membership Fees	376	0	0	0		0	0.0 %
4170	Repairs and Maintenance	403	0	0	0		0	0.0 %
4260	Equipment Purchases	241	176	1,250	1,074		1,074	14.1 %
4270	Printer/Photocopier	1,603	2,988	3,500	512		512	85.4 %
4400	Stationery	2,640	1,489	1,900	411		411	78.4 %
4425	Postage	3,247	2,567	2,600	33		33	98.7 %
4426	DNU Handbooks	12	0	0	0		0	0.0 %
4441	Telephone & Internet	5,214	6,736	5,000	-1,736		-1,736	134.7 %
4446	Mobile Phones	408	430	450	20		20	95.6 %
4460	Subscriptions	2,301	3,092	3,335	243		243	92.7 %
4461	External Audit	1,300	1,300	1,300	0		0	100.0 %
4462	Internal Audit	553	553	580	27		27	95.3 %
4464	Insurance	7,423	8,088	8,000	-88		-88	101.1 %
4465	DNU ICO Reg	35	0	0	0		0	0.0 %
4466	Catering Sundries	392	374	500	127		127	74.7 %
4468	Miscellaneous	842	216	250	34		34	86.3 %
4470	Publications	12	205	200	-5		-5	102.3 %
4471	Advertising & Promotion	0	779	2,000	1,221		1,221	38.9 %
4480	DNU IT Hardware Provision	1,613	0	0	0		0	0.0 %
4481	IT Maintenance & Software	4,181	5,181	7,000	1,819		1,819	74.0 %
4482	DNU IT Software Licences	2,064	0	0	0		0	0.0 %
4490	Professional Fees	2,227	1,047	2,000	953		953	52.4 %
4500	Election Expenses	3,500	9,452	10,000	548		548	94.5 %
4550	Bank Charges	364	587	1,000	413		413	58.7 %
4551	DNU Card Merchant Charge	465	0	0	0		0	0.0 %
4552	DNU Barclaycard Fee	32	0	0	0		0	0.0 %
	Administration :- Expenditure	230,452	246,186	261,654	15,468	0	15,468	94.1 %
1800	Agency Income	1,500	1,500	1,500	0			100.0 %
1805	Bank Interest Received	4,047	2,210	4,000	-1,790			55.2 %
1850	Miscellaneous Income	3,374	247	0	247			0.0 %
1900	Precept	508,420	522,361	522,361	0			100.0 %
1901	Transition Grant	52,166	34,160	34,160	0			100.0 %
	Administration :- Income	569,506	560,478	562,021	-1,543			99.7 %
	Net Expenditure over Income	-339,053	-314,292	-300,367	13,925			

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Finance & General Purposes :- Expenditure	230,452	246,186	261,654	15,468	0	15,468	94.1 %
Income	569,506	560,478	562,021	-1,543			99.7 %
Net Expenditure over Income	-339,053	-314,292	-300,367	13,925			

Assets & Services**201 Town Hall**

4000	Employee Salaries	10,967	12,554	13,638	1,085	1,085	92.0 %	
4001	Employer National Insurance	77	14	1,731	1,717	1,717	0.8 %	
4030	Training	324	0	2,000	2,000	2,000	0.0 %	
4040	Travel & Expenses	0	0	50	50	50	0.0 %	
4070	DNU PPE/First Aid	140	0	0	0	0	0.0 %	
4110	Rates	6,830	6,960	7,035	75	75	98.9 %	
4115	Water and Sewerage	330	336	600	264	264	56.0 %	
4120	Gas	2,208	2,857	3,000	143	143	95.2 %	
4122	Electricity	1,709	1,974	2,300	326	326	85.8 %	
4150	Cleaning	4,492	4,181	4,500	319	319	92.9 %	
4155	Cleaning Materials	47	49	50	1	1	98.2 %	
4170	Repairs and Maintenance	9,298	8,666	10,000	1,334	1,334	86.7 %	
4175	DNU Maintenance Contracts	2,026	0	0	0	0	0.0 %	
4180	Licences	712	600	900	300	300	66.7 %	
4260	Equipment Purchases	0	428	550	122	122	77.8 %	
4469	DNU Flowers for Weddings	60	0	0	0	0	0.0 %	
4512	Engraving/Sign Writing	60	0	0	0	0	0.0 %	
4553	Loan Repayments	34,732	34,732	34,732	0	0	100.0 %	
	Town Hall :- Expenditure	74,013	73,350	81,086	7,736	0	7,736	90.5 %
1000	Hirings	1,373	1,602	1,500	102		106.8 %	
1001	Weddings	2,850	12,221	4,400	7,821		277.8 %	
1030	Leases, Rents & Licences	7,755	5,984	7,546	-1,562		79.3 %	
	Town Hall :- Income	11,978	19,808	13,446	6,362		147.3 %	
	Net Expenditure over Income	62,035	53,542	67,640	14,098			

202 Walton

4000	Employee Salaries	0	2,197	2,960	763	763	74.2 %
4001	Employer National Insurance	0	-16	0	16	16	0.0 %
4002	Employer Pension Contributions	0	331	483	152	152	68.5 %
4110	Rates	895	912	930	18	18	98.1 %
4115	Water and Sewerage	279	285	500	215	215	57.1 %
4122	Electricity	2,485	1,810	1,500	-310	-310	120.7 %

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4155	Cleaning Materials	0	45	50	5		5	90.9 %
4170	Repairs and Maintenance	3,384	1,802	4,500	2,699		2,699	40.0 %
4175	DNU Maintenance Contracts	907	0	0	0		0	0.0 %
4260	Equipment Purchases	0	81	100	19		19	81.3 %
	Walton :- Expenditure	7,950	7,447	11,023	3,576	0	3,576	67.6 %
1000	Hirings	7,805	10,028	7,500	2,528			133.7 %
	Walton :- Income	7,805	10,028	7,500	2,528			133.7 %
	Net Expenditure over Income	144	-2,581	3,523	6,104			
203	Broadway House							
4000	Employee Salaries	9,676	8,247	9,542	1,295		1,295	86.4 %
4001	Employer National Insurance	-45	-87	1,305	1,392		1,392	-6.7 %
4002	Employer Pension Contributions	1,737	1,524	1,284	-240		-240	118.7 %
4030	Training	0	0	2,000	2,000		2,000	0.0 %
4040	Travel & Expenses	325	0	250	250		250	0.0 %
	Broadway House :- Expenditure	11,692	9,684	14,381	4,697	0	4,697	67.3 %
1030	Leases, Rents & Licences	0	1,375	1,360	15			101.1 %
1031	DNU Licences	2,206	0	0	0			0.0 %
	Broadway House :- Income	2,206	1,375	1,360	15			101.1 %
	Net Expenditure over Income	9,486	8,309	13,021	4,712			
204	Cemetery							
4000	Employee Salaries	91,807	77,940	80,211	2,271		2,271	97.2 %
4001	Employer National Insurance	6,660	5,814	9,625	3,811		3,811	60.4 %
4002	Employer Pension Contributions	11,115	9,981	9,965	-16		-16	100.2 %
4030	Training	1,812	3,084	4,000	916		916	77.1 %
4040	Travel & Expenses	0	0	100	100		100	0.0 %
4070	DNU PPE/First Aid	1,629	0	0	0		0	0.0 %
4110	Rates	2,496	2,544	2,600	56		56	97.8 %
4115	Water and Sewerage	270	134	400	266		266	33.4 %
4122	Electricity	1,154	930	1,050	120		120	88.5 %
4155	Cleaning Materials	131	99	100	1		1	99.3 %
4170	Repairs and Maintenance	2,609	4,034	4,000	-34		-34	100.8 %
4175	DNU Maintenance Contracts	304	0	0	0		0	0.0 %
4185	DNU Skip Hire	1,896	0	0	0		0	0.0 %
4260	Equipment Purchases	2,435	4,521	4,600	79		79	98.3 %
4261	DNU Maintenance Tools/Equip.	117	0	0	0		0	0.0 %
4300	Vehicle Running Costs	791	1,710	2,125	415		415	80.5 %

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4301	DNU Unscheduled Vehicle Repair	170	0	0	0		0	0.0 %
4320	Vehicles/Tool Hire	2,745	5,399	5,600	201		201	96.4 %
4330	Fuel	2,391	2,014	2,800	786		786	71.9 %
4400	Stationery	497	0	0	0		0	0.0 %
4446	Mobile Phones	690	860	900	40		40	95.6 %
4466	Catering Sundries	17	18	50	32		32	35.7 %
4468	Miscellaneous	352	0	0	0		0	0.0 %
	Cemetery :- Expenditure	132,091	119,082	128,126	9,044	0	9,044	92.9 %
1032	Mobile Phone Mast	5,315	5,315	5,315	0			100.0 %
1100	Interment Fees	47,811	54,074	44,000	10,074			122.9 %
1120	Purchase of Graves	18,185	6,931	13,200	-6,269			52.5 %
1130	Memorials	9,225	12,045	9,900	2,145			121.7 %
1140	Upkeep of Grave Spaces	832	617	800	-183			77.1 %
1141	Bench Maintenance	250	3,150	0	3,150			0.0 %
1160	Admin Fees	716	890	350	540			254.3 %
	Cemetery :- Income	82,334	83,022	73,565	9,457			112.9 %
	Net Expenditure over Income	49,757	36,061	54,561	18,500			
205	Allotments							
4000	Employee Salaries	0	13,750	14,156	406		406	97.1 %
4001	Employer National Insurance	0	1,026	1,700	674		674	60.3 %
4002	Employer Pension Contributions	0	1,761	1,758	-3		-3	100.2 %
4115	Water and Sewerage	1,607	2,017	2,300	283		283	87.7 %
4170	Repairs and Maintenance	6,476	4,915	5,000	85		85	98.3 %
4320	Vehicles/Tool Hire	0	2,057	2,300	243		243	89.5 %
4330	Fuel	93	0	0	0		0	0.0 %
	Allotments :- Expenditure	8,177	25,526	27,214	1,688	0	1,688	93.8 %
1080	Allotment Rents	14,023	13,649	13,500	149			101.1 %
	Allotments :- Income	14,023	13,649	13,500	149			101.1 %
	Net Expenditure over Income	-5,847	11,878	13,714	1,836			
	Assets & Services :- Expenditure	233,922	235,089	261,830	26,741	0	26,741	89.8 %
	Income	118,346	127,881	109,371	18,510			116.9 %
	Net Expenditure over Income	115,576	107,208	152,459	45,251			

Civic & Community

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301 Civic & Community							
4095 Honoraria	250	250	250	0		0	100.0 %
4505 Mayoral Allowance	7,000	7,000	7,000	0		0	100.0 %
4510 Civic Regalia	250	0	0	0		0	0.0 %
4511 Town Twinning	3,009	1,963	4,500	2,537		2,537	43.6 %
4512 Engraving/Sign Writing	8	106	300	195		195	35.2 %
4513 Civic Awards	534	417	600	183		183	69.4 %
4530 Civic Events	0	542	300	-242		-242	180.7 %
4600 CCTV	7,185	7,400	7,400	0		0	100.0 %
4605 Litter/Dog Bins	0	383	800	417		417	47.9 %
4612 Bus Shelter Cleaning	740	740	750	10		10	98.7 %
4625 Felixstowe Harwich Ferry	200	0	0	0		0	0.0 %
4630 Level 2	1,000	0	0	0		0	0.0 %
4645 Christmas Lights	6,750	6,750	7,250	500		500	93.1 %
4675 Youth Forum	0	2,000	2,000	0		0	100.0 %
Civic & Community :- Expenditure	26,925	27,550	31,150	3,600	0	3,600	88.4 %
Net Expenditure over Income	26,925	27,550	31,150	3,600			
302 Section 137 Expenditure							
4531 Remembrance Day	308	268	300	32		32	89.3 %
4620 Annual Grants	1,000	6,800	6,800	0		0	100.0 %
4655 Occasional Grants	5,600	15,000	15,000	0		0	100.0 %
Section 137 Expenditure :- Expenditure	6,908	22,068	22,100	32	0	32	99.9 %
Net Expenditure over Income	6,908	22,068	22,100	32			
303 Felixstowe in Flower							
4170 Repairs and Maintenance	0	3,699	3,700	1		1	100.0 %
4290 Flowers & Containers	0	3,807	4,000	193		193	95.2 %
4400 Stationery	11	1	200	199		199	0.4 %
4466 Catering Sundries	146	0	0	0		0	0.0 %
4512 Engraving/Sign Writing	350	468	575	107		107	81.3 %
4532 Felixstowe in Flower Events	1,048	1,096	1,350	254		254	81.2 %
4640 Floral Bedding	6,905	0	0	0		0	0.0 %
Felixstowe in Flower :- Expenditure	8,460	9,070	9,825	756	0	756	92.3 %
1810 Donations & Sponsorship	4,502	6,133	4,000	2,133			153.3 %
Felixstowe in Flower :- Income	4,502	6,133	4,000	2,133			153.3 %
Net Expenditure over Income	3,958	2,936	5,825	2,889			

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304 Communication							
4420 Newsletter Print	2,064	2,370	2,370	0		0	100.0 %
4421 Newsletter Distribution	1,413	1,865	1,865	1		1	100.0 %
4483 Website	665	798	1,140	343		343	70.0 %
Communication :- Expenditure	4,142	5,032	5,375	343	0	343	93.6 %
Net Expenditure over Income	4,142	5,032	5,375	343			
305 Community Fund Projects							
4625 Felixstowe Harwich Ferry	1,000	1,000	1,000	0		0	100.0 %
4630 Level 2	0	10,000	10,000	0		0	100.0 %
4640 Floral Bedding	10,779	10,779	10,866	87		87	99.2 %
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0 %
4680 New Community Projects	35,050	0	0	0		0	0.0 %
Community Fund Projects :- Expenditure	66,829	41,779	41,866	87	0	87	99.8 %
1810 Donations & Sponsorship	0	5,700	0	5,700			0.0 %
Community Fund Projects :- Income	0	5,700	0	5,700			
Net Expenditure over Income	66,829	36,079	41,866	5,787			
Civic & Community :- Expenditure	113,264	105,499	110,316	4,817	0	4,817	95.6 %
Income	4,502	11,833	4,000	7,833			295.8 %
Net Expenditure over Income	108,762	93,665	106,316	12,651			