

Month No : 5

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Finance & General Purposes**101 Administration**

4000	Employee Salaries	63,162	151,668	88,506	88,506	41.6 %	
4001	Employer National Insurance	4,362	18,200	13,838	13,838	24.0 %	
4002	Employer Pension Contributions	14,558	33,421	18,863	18,863	43.6 %	
4030	Training	988	7,000	6,012	6,012	14.1 %	
4040	Travel & Expenses	4	500	496	496	0.7 %	
4260	Equipment Purchases	110	1,250	1,140	1,140	8.8 %	
4270	Printer/Photocopier	1,363	3,500	2,137	2,137	38.9 %	
4400	Stationery	583	1,900	1,317	1,317	30.7 %	
4425	Postage	1,013	2,600	1,587	1,587	39.0 %	
4441	Telephone & Internet	2,176	5,000	2,824	2,824	43.5 %	
4446	Mobile Phones	178	450	272	272	39.6 %	
4460	Subscriptions	2,502	3,335	833	833	75.0 %	
4461	External Audit	0	1,300	1,300	1,300	0.0 %	
4462	Internal Audit	277	580	304	304	47.7 %	
4464	Insurance	7,938	8,000	62	62	99.2 %	
4466	Catering Sundries	101	500	399	399	20.1 %	
4468	Miscellaneous	71	250	179	179	28.3 %	
4470	Publications	45	200	155	155	22.5 %	
4471	Advertising & Promotion	120	2,000	1,880	1,880	6.0 %	
4481	IT Maintenance & Software	2,862	7,000	4,138	4,138	40.9 %	
4490	Professional Fees	0	2,000	2,000	2,000	0.0 %	
4500	Election Expenses	0	10,000	10,000	10,000	0.0 %	
4550	Bank Charges	184	1,000	816	816	18.4 %	
	Administration :- Expenditure	102,595	261,654	159,059	0	159,059	39.2 %
1800	Agency Income	750	1,500	-750			50.0 %
1805	Bank Interest Received	906	4,000	-3,094			22.7 %
1850	Miscellaneous Income	147	0	147			0.0 %
1900	Precept	261,181	522,361	-261,180			50.0 %
1901	Transition Grant	17,080	34,160	-17,080			50.0 %
	Administration :- Income	280,064	562,021	-281,957			49.8 %
	Net Expenditure over Income	-177,469	-300,367	-122,898			

Finance & General Purposes :- Expenditure	102,595	261,654	159,059	0	159,059	39.2 %
Income	280,064	562,021	-281,957			49.8 %
Net Expenditure over Income	-177,469	-300,367	-122,898			

Assets & Services

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall						
4000	Employee Salaries	3,944	13,638	9,694		9,694	28.9 %
4001	Employer National Insurance	6	1,731	1,725		1,725	0.3 %
4030	Training	0	2,000	2,000		2,000	0.0 %
4040	Travel & Expenses	0	50	50		50	0.0 %
4110	Rates	3,480	7,035	3,555		3,555	49.5 %
4115	Water and Sewerage	80	600	520		520	13.3 %
4120	Gas	1,222	3,000	1,778		1,778	40.7 %
4122	Electricity	641	2,300	1,659		1,659	27.9 %
4150	Cleaning	1,612	4,500	2,888		2,888	35.8 %
4155	Cleaning Materials	26	50	24		24	52.0 %
4170	Repairs and Maintenance	3,088	10,000	6,912		6,912	30.9 %
4180	Licences	600	900	300		300	66.7 %
4260	Equipment Purchases	0	550	550		550	0.0 %
4553	Loan Repayments	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	14,699	81,086	66,387	0	66,387	18.1 %
1000	Hirings	213	1,500	-1,288			14.2 %
1001	Weddings	5,646	4,400	1,246			128.3 %
1030	Leases, Rents & Licences	1,378	7,546	-6,169			18.3 %
	Town Hall :- Income	7,236	13,446	-6,210			53.8 %
	Net Expenditure over Income	7,463	67,640	60,177			
202	Walton						
4000	Employee Salaries	944	2,960	2,016		2,016	31.9 %
4001	Employer National Insurance	-6	0	6		6	0.0 %
4002	Employer Pension Contributions	147	483	336		336	30.4 %
4110	Rates	457	930	473		473	49.1 %
4115	Water and Sewerage	154	500	346		346	30.8 %
4122	Electricity	495	1,500	1,005		1,005	33.0 %
4155	Cleaning Materials	13	50	37		37	27.0 %
4170	Repairs and Maintenance	29	4,500	4,471		4,471	0.7 %
4260	Equipment Purchases	0	100	100		100	0.0 %
	Walton :- Expenditure	2,234	11,023	8,789	0	8,789	20.3 %
1000	Hirings	2,631	7,500	-4,869			35.1 %
	Walton :- Income	2,631	7,500	-4,869			35.1 %
	Net Expenditure over Income	-397	3,523	3,920			

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203 Broadway House						
4000 Employee Salaries	3,228	8,700	5,472		5,472	37.1 %
4001 Employer National Insurance	-37	1,305	1,342		1,342	-2.8 %
4002 Employer Pension Contributions	627	1,284	657		657	48.8 %
4030 Training	0	2,000	2,000		2,000	0.0 %
4040 Travel & Expenses	0	250	250		250	0.0 %
Broadway House :- Expenditure	3,818	13,539	9,721	0	9,721	28.2 %
1030 Leases, Rents & Licences	0	1,360	-1,360			0.0 %
Broadway House :- Income	0	1,360	-1,360			0.0 %
Net Expenditure over Income	3,818	12,179	8,361			
204 Cemetery						
4000 Employee Salaries	32,783	80,211	47,428		47,428	40.9 %
4001 Employer National Insurance	2,447	9,625	7,178		7,178	25.4 %
4002 Employer Pension Contributions	4,240	9,965	5,725		5,725	42.5 %
4030 Training	277	4,000	3,723		3,723	6.9 %
4040 Travel & Expenses	0	100	100		100	0.0 %
4110 Rates	1,274	2,600	1,326		1,326	49.0 %
4115 Water and Sewerage	-22	400	422		422	-5.6 %
4122 Electricity	364	1,050	686		686	34.6 %
4155 Cleaning Materials	42	100	58		58	41.8 %
4170 Repairs and Maintenance	644	4,000	3,356		3,356	16.1 %
4260 Equipment Purchases	826	4,600	3,774		3,774	18.0 %
4300 Vehicle Running Costs	675	2,125	1,450		1,450	31.8 %
4320 Vehicles/Tool Hire	1,734	5,600	3,866		3,866	31.0 %
4330 Fuel	857	2,800	1,943		1,943	30.6 %
4446 Mobile Phones	357	900	543		543	39.6 %
4466 Catering Sundries	0	50	50		50	0.0 %
Cemetery :- Expenditure	46,497	128,126	81,629	0	81,629	36.3 %
1032 Mobile Phone Mast	5,315	5,315	0			100.0 %
1100 Interment Fees	16,514	44,000	-27,486			37.5 %
1120 Purchase of Graves	2,171	13,200	-11,029			16.4 %
1130 Memorials	3,780	9,900	-6,120			38.2 %
1140 Upkeep of Grave Spaces	421	800	-379			52.6 %
1141 Bench Maintenance	1,692	0	1,692			0.0 %
1160 Admin Fees	260	350	-90			74.3 %
Cemetery :- Income	30,152	73,565	-43,413			41.0 %
Net Expenditure over Income	16,345	54,561	38,216			

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205	Allotments						
4000	Employee Salaries	5,781	14,156	8,375		8,375	40.8 %
4001	Employer National Insurance	432	1,700	1,268		1,268	25.4 %
4002	Employer Pension Contributions	748	1,758	1,010		1,010	42.6 %
4115	Water and Sewerage	325	2,300	1,975		1,975	14.1 %
4170	Repairs and Maintenance	974	5,000	4,026		4,026	19.5 %
4320	Vehicles/Tool Hire	0	2,300	2,300		2,300	0.0 %
	Allotments :- Expenditure	8,260	27,214	18,954	0	18,954	30.4 %
1080	Allotment Rents	950	13,500	-12,550			7.0 %
	Allotments :- Income	950	13,500	-12,550			7.0 %
	Net Expenditure over Income	7,310	13,714	6,404			
	Assets & Services :- Expenditure	75,508	260,988	185,480	0	185,480	28.9 %
	Income	40,969	109,371	-68,402			37.5 %
	Net Expenditure over Income	34,539	151,617	117,078			
Civic & Community							
301	Civic & Community						
4095	Honoraria	250	250	0		0	100.0 %
4505	Mayoral Allowance	7,000	7,000	0		0	100.0 %
4511	Town Twinning	300	4,500	4,200		4,200	6.7 %
4512	Engraving/Sign Writing	106	300	195		195	35.2 %
4513	Civic Awards	417	600	183		183	69.4 %
4530	Civic Service	374	300	-74		-74	124.7 %
4600	CCTV	7,400	7,400	0		0	100.0 %
4605	Litter/Dog Bins	0	800	800		800	0.0 %
4612	Bus Shelter Cleaning	308	750	442		442	41.1 %
4645	Christmas Lights	6,750	7,250	500		500	93.1 %
4675	Youth Forum	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	22,904	31,150	8,246	0	8,246	73.5 %
	Net Expenditure over Income	22,904	31,150	8,246			
302	Section 137 Expenditure						
4531	Remembrance Day	0	300	300		300	0.0 %
4620	Annual Grants	6,800	6,800	0		0	100.0 %
4655	Occasional Grants	5,215	15,000	9,785		9,785	34.8 %
	Section 137 Expenditure :- Expenditure	12,015	22,100	10,085	0	10,085	54.4 %
	Net Expenditure over Income	12,015	22,100	10,085			

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303	<u>Felixstowe in Flower</u>						
4170	Repairs and Maintenance	353	3,700	3,347		3,347	9.5 %
4290	Flowers & Containers	2,943	4,000	1,057		1,057	73.6 %
4400	Stationery	0	200	200		200	0.0 %
4512	Engraving/Sign Writing	81	575	494		494	14.1 %
4532	Felixstowe in Flower Events	143	1,350	1,207		1,207	10.6 %
	Felixstowe in Flower :- Expenditure	3,520	9,825	6,305	0	6,305	35.8 %
1810	Donations & Sponsorship	4,850	4,000	850			121.3 %
	Felixstowe in Flower :- Income	4,850	4,000	850			121.3 %
	Net Expenditure over Income	-1,330	5,825	7,155			
304	<u>Communication</u>						
4420	Newsletter Print	790	2,370	1,580		1,580	33.3 %
4421	Newsletter Distribution	622	1,865	1,244		1,244	33.3 %
4483	Website	798	1,140	343		343	70.0 %
	Communication :- Expenditure	2,209	5,375	3,166	0	3,166	41.1 %
	Net Expenditure over Income	2,209	5,375	3,166			
305	<u>Community Fund Projects</u>						
4625	Felixstowe Harwich Ferry	1,000	1,000	0		0	100.0 %
4630	Level 2	10,000	10,000	0		0	100.0 %
4640	Floral Bedding	3,593	10,866	7,273		7,273	33.1 %
4670	Felixstowe Forward	0	20,000	20,000		20,000	0.0 %
	Community Fund Projects :- Expenditure	14,593	41,866	27,273	0	27,273	34.9 %
	Net Expenditure over Income	14,593	41,866	27,273			
	Civic & Community :- Expenditure	55,242	110,316	55,074	0	55,074	50.1 %
	Income	4,850	4,000	850			121.3 %
	Net Expenditure over Income	50,392	106,316	55,924			