

Month No : 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Finance & General Purposes**101 Administration**

4000	Employee Salaries	142,273	151,668	9,395	9,395	0	100.0 %
4001	Employer National Insurance	12,955	18,200	5,245	872	4,373	76.0 %
4002	Employer Pension Contributions	29,883	33,421	3,538	2,911	627	98.1 %
4030	Training	2,152	7,000	4,848	275	4,573	34.7 %
4040	Travel & Expenses	45	500	455	46	409	18.2 %
4260	Equipment Purchases	135	1,250	1,115	330	785	37.2 %
4270	Printer/Photocopier	2,706	3,500	794		794	77.3 %
4400	Stationery	1,218	1,900	682	250	432	77.3 %
4425	Postage	2,041	2,600	559	532	27	99.0 %
4441	Telephone & Internet	6,115	5,000	-1,115	408	-1,523	130.5 %
4446	Mobile Phones	393	450	57	38	19	95.7 %
4460	Subscriptions	3,092	3,335	243		243	92.7 %
4461	External Audit	1,300	1,300	0		0	100.0 %
4462	Internal Audit	553	580	27		27	95.3 %
4464	Insurance	8,088	8,000	-88		-88	101.1 %
4466	Catering Sundries	347	500	153	80	73	85.3 %
4468	Miscellaneous	71	250	179	85	94	62.3 %
4470	Publications	160	200	41	45	-5	102.3 %
4471	Advertising & Promotion	418	2,000	1,582	470	1,112	44.4 %
4481	IT Maintenance & Software	4,655	7,000	2,345	685	1,660	76.3 %
4490	Professional Fees	110	2,000	1,890	600	1,290	35.5 %
4500	Election Expenses	9,452	10,000	548		548	94.5 %
4550	Bank Charges	486	1,000	514	49	465	53.5 %
	Administration :- Expenditure	228,648	261,654	33,006	17,071	15,935	93.9 %
1800	Agency Income	1,500	1,500	0			100.0 %
1805	Bank Interest Received	2,004	4,000	-1,996	160		54.1 %
1850	Miscellaneous Income	247	0	247			0.0 %
1900	Precept	522,361	522,361	0			100.0 %
1901	Transition Grant	34,160	34,160	0			100.0 %
	Administration :- Income	560,272	562,021	-1,749			99.7 %
	Net Expenditure over Income	-331,624	-300,367	31,257			

Finance & General Purposes :- Expenditure	228,648	261,654	33,006	17,071	15,935	93.9 %
Income	560,272	562,021	-1,749			99.7 %
Net Expenditure over Income	-331,624	-300,367	31,257			

Assets & Services

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall						
4000	Employee Salaries	8,593	13,638	5,045	3,961	1,084	92.0 %
4001	Employer National Insurance	12	1,731	1,719	2	1,717	0.8 %
4030	Training	0	2,000	2,000		2,000	0.0 %
4040	Travel & Expenses	0	50	50		50	0.0 %
4110	Rates	6,960	7,035	75		75	98.9 %
4115	Water and Sewerage	256	600	344	81	263	56.1 %
4120	Gas	2,487	3,000	513	371	142	95.3 %
4122	Electricity	1,450	2,300	850	524	326	85.8 %
4150	Cleaning	3,226	4,500	1,274	1,155	119	97.3 %
4155	Cleaning Materials	49	50	1		1	98.2 %
4170	Repairs and Maintenance	5,502	10,000	4,498	2,145	2,353	76.5 %
4180	Licences	600	900	300		300	66.7 %
4260	Equipment Purchases	386	550	164	35	129	76.6 %
4553	Loan Repayments	17,366	34,732	17,366	17,366	0	100.0 %
	Town Hall :- Expenditure	46,886	81,086	34,200	25,640	8,560	89.4 %
1000	Hirings	1,389	1,500	-111	102		99.4 %
1001	Weddings	6,988	4,400	2,588	835		177.8 %
1030	Leases, Rents & Licences	5,984	7,546	-1,562			79.3 %
	Town Hall :- Income	14,361	13,446	915			106.8 %
	Net Expenditure over Income	32,525	67,640	35,115			
202	Walton						
4000	Employee Salaries	2,020	2,960	940	177	763	74.2 %
4001	Employer National Insurance	11	0	-11	-2	-9	0.0 %
4002	Employer Pension Contributions	278	483	205	27	178	63.2 %
4110	Rates	912	930	18		18	98.1 %
4115	Water and Sewerage	285	500	215		215	57.1 %
4122	Electricity	1,344	1,500	156	425	-269	118.0 %
4155	Cleaning Materials	45	50	5		5	90.9 %
4170	Repairs and Maintenance	333	4,500	4,168		4,168	7.4 %
4260	Equipment Purchases	81	100	19		19	81.3 %
	Walton :- Expenditure	5,311	11,023	5,712	627	5,085	53.9 %
1000	Hirings	7,094	7,500	-406	970		107.5 %
	Walton :- Income	7,094	7,500	-406			94.6 %
	Net Expenditure over Income	-1,783	3,523	5,306			

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203 Broadway House						
4000 Employee Salaries	7,405	9,542	2,137	842	1,295	86.4 %
4001 Employer National Insurance	48	1,305	1,257	-8	1,265	3.1 %
4002 Employer Pension Contributions	1,268	1,284	16	129	-113	108.8 %
4030 Training	0	2,000	2,000		2,000	0.0 %
4040 Travel & Expenses	0	250	250		250	0.0 %
Broadway House :- Expenditure	8,721	14,381	5,660	963	4,697	67.3 %
1030 Leases, Rents & Licences	1,375	1,360	15			101.1 %
Broadway House :- Income	1,375	1,360	15			101.1 %
Net Expenditure over Income	7,346	13,021	5,675			
204 Cemetery						
4000 Employee Salaries	71,623	80,211	8,588	6,317	2,271	97.2 %
4001 Employer National Insurance	6,123	9,625	3,502	466	3,036	68.5 %
4002 Employer Pension Contributions	8,407	9,965	1,559	800	759	92.4 %
4030 Training	2,324	4,000	1,676	690	986	75.3 %
4040 Travel & Expenses	0	100	100		100	0.0 %
4110 Rates	2,544	2,600	56		56	97.8 %
4115 Water and Sewerage	134	400	266	60	206	48.4 %
4122 Electricity	930	1,050	120		120	88.5 %
4155 Cleaning Materials	99	100	1		1	99.3 %
4170 Repairs and Maintenance	3,397	4,000	603	603	0	100.0 %
4260 Equipment Purchases	4,115	4,600	485	485	0	100.0 %
4300 Vehicle Running Costs	1,584	2,125	541		541	74.5 %
4320 Vehicles/Tool Hire	4,510	5,600	1,090	656	434	92.3 %
4330 Fuel	1,750	2,800	1,050	137	913	67.4 %
4446 Mobile Phones	785	900	115	76	39	95.7 %
4466 Catering Sundries	4	50	46	45	1	97.7 %
Cemetery :- Expenditure	108,329	128,126	19,797	10,335	9,462	92.6 %
1032 Mobile Phone Mast	5,315	5,315	0			100.0 %
1100 Interment Fees	37,274	44,000	-6,726	3,485		92.6 %
1120 Purchase of Graves	5,686	13,200	-7,514	1,430		53.9 %
1130 Memorials	10,040	9,900	140	3,995		141.8 %
1140 Upkeep of Grave Spaces	421	800	-379	235		82.0 %
1141 Bench Maintenance	3,150	0	3,150			0.0 %
1160 Admin Fees	785	350	435	70		244.3 %
Cemetery :- Income	62,671	73,565	-10,894			85.2 %
Net Expenditure over Income	45,658	54,561	8,903			

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205	Allotments						
4000	Employee Salaries	12,635	14,156	1,521	1,115	406	97.1 %
4001	Employer National Insurance	1,081	1,700	619	83	536	68.4 %
4002	Employer Pension Contributions	1,484	1,758	275	141	134	92.4 %
4115	Water and Sewerage	2,017	2,300	283	180	103	95.5 %
4170	Repairs and Maintenance	4,299	5,000	701	700	1	100.0 %
4320	Vehicles/Tool Hire	1,696	2,300	604	568	36	98.4 %
	Allotments :- Expenditure	23,210	27,214	4,004	2,787	1,217	95.5 %
1080	Allotment Rents	13,262	13,500	-238	330		100.7 %
	Allotments :- Income	13,262	13,500	-238			98.2 %
	Net Expenditure over Income	9,949	13,714	3,765			
	Assets & Services :- Expenditure	192,458	261,830	69,372	40,352	29,020	88.9 %
	Income	98,763	109,371	-10,608			90.3 %
	Net Expenditure over Income	93,695	152,459	58,764			
Civic & Community							
301	Civic & Community						
4095	Honoraria	250	250	0		0	100.0 %
4505	Mayoral Allowance	7,000	7,000	0		0	100.0 %
4511	Town Twinning	1,182	4,500	3,318	2,500	818	81.8 %
4512	Engraving/Sign Writing	106	300	195		195	35.2 %
4513	Civic Awards	417	600	183		183	69.4 %
4530	Civic Events	542	300	-242		-242	180.7 %
4600	CCTV	7,400	7,400	0		0	100.0 %
4605	Litter/Dog Bins	383	800	417		417	47.9 %
4612	Bus Shelter Cleaning	555	750	195	185	10	98.7 %
4645	Christmas Lights	6,750	7,250	500		500	93.1 %
4675	Youth Forum	1,000	2,000	1,000	1,000	0	100.0 %
	Civic & Community :- Expenditure	25,585	31,150	5,565	3,685	1,880	94.0 %
	Net Expenditure over Income	25,585	31,150	5,565			
302	Section 137 Expenditure						
4531	Remembrance Day	268	300	32		32	89.3 %
4620	Annual Grants	6,800	6,800	0		0	100.0 %
4655	Occasional Grants	15,000	15,000	0		0	100.0 %
	Section 137 Expenditure :- Expenditure	22,068	22,100	32	0	32	99.9 %
	Net Expenditure over Income	22,068	22,100	32			

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303	<u>Felixstowe in Flower</u>						
4170	Repairs and Maintenance	3,569	3,700	131	130	1	100.0 %
4290	Flowers & Containers	3,041	4,000	959	959	0	100.0 %
4400	Stationery	1	200	199		199	0.4 %
4512	Engraving/Sign Writing	468	575	107	74	33	94.2 %
4532	Felixstowe in Flower Events	1,087	1,350	263		263	80.5 %
	Felixstowe in Flower :- Expenditure	8,165	9,825	1,660	1,163	497	94.9 %
1810	Donations & Sponsorship	6,133	4,000	2,133			153.3 %
	Felixstowe in Flower :- Income	6,133	4,000	2,133			153.3 %
	Net Expenditure over Income	2,032	5,825	3,793			
304	<u>Communication</u>						
4420	Newsletter Print	1,975	2,370	395		395	83.3 %
4421	Newsletter Distribution	1,554	1,865	311		311	83.3 %
4483	Website	798	1,140	343		343	70.0 %
	Communication :- Expenditure	4,326	5,375	1,049	0	1,049	80.5 %
	Net Expenditure over Income	4,326	5,375	1,049			
305	<u>Community Fund Projects</u>						
4625	Felixstowe Harwich Ferry	1,000	1,000	0		0	100.0 %
4630	Level 2	10,000	10,000	0		0	100.0 %
4640	Floral Bedding	8,983	10,866	1,884	1,797	87	99.2 %
4670	Felixstowe Forward	20,000	20,000	0		0	100.0 %
	Community Fund Projects :- Expenditure	39,983	41,866	1,884	1,797	87	99.8 %
1810	Donations & Sponsorship	5,700	0	5,700			0.0 %
	Community Fund Projects :- Income	5,700	0	5,700			
	Net Expenditure over Income	34,283	41,866	7,584			
	Civic & Community :- Expenditure	100,127	110,316	10,189	6,645	3,544	96.8 %
	Income	11,833	4,000	7,833			295.8 %
	Net Expenditure over Income	88,293	106,316	18,023			