

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 22 July 2015** at **7.30pm**

PRESENT: Cllr G Newman (Chairman) Cllr S Gallant
 Cllr S Bird (Vice-Chairman) Cllr Jan Garfield
 Cllr N Barber Cllr D Savage
 Cllr C Barham Cllr A Smith
 Cllr S Bloomfield Cllr S Wiles
 Cllr M Deacon

OFFICERS: Mrs D Frost (Finance Administrative Officer)

127. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr K Williams**.

128. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Bloomfield Cllr M Deacon Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman Cllr N Barber	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

129. REQUESTS FOR DISPENSATION

There were none.

130. CONFIRMATION OF MINUTES

It was **RESOLVED** that:

The Minutes of the Finance & General Purposes Committee Meeting held on 24 June 2015 be signed by the Chairman as a true record.

131. ACCOUNTS FOR JUNE 2015

Committee considered a detailed report showing income and expenditure against budget to 30 June 2015.

A full list of material variances was provided with no further action deemed necessary.

RESOLVED that the Accounts to 30 June 2015 be received and noted as presented with no other action required at this time and a vote of thanks be recorded to the staff for their work.

132. INTERNAL AUDIT REPORT: QUARTER ONE 2015-16

Committee considered the Internal Audit report for the quarter ending 30 June 2015 and noted that there were no recommended actions recorded.

Note was made to Item 1. Proper Book-keeping – correct arithmetic and balancing. The inconsistency in the payment amount and invoice from Underwoods was due to a discount being given on prompt payment of the invoice, this discount is written on the attached Underwoods Statement but does not show on the invoice.

Note was also made to item 4. Budgetary controls. The precept amount stated £522,361 is the correct annual precept, the council tax support grant stated of £17,080 is in fact the half yearly amount, the total for year 2015/16 being £34,160.41.

RESOLVED that the Internal Audit Report for the quarter ending 30 June 2015 be received and a vote of thanks be recorded to the staff for their work.

133. CLOSURE

The meeting was closed at 7.42pm. The next meeting was noted as being scheduled for 23 September 2015 at 7.30pm.

Date: _____

Chairman: _____