

Month No : 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & General Purposes							
101 Administration							
4000 Employee Salaries	12,567	37,791	151,668	113,877		113,877	24.9 %
4001 Employer National Insurance	872	2,618	18,200	15,582		15,582	14.4 %
4002 Employer Pension Contributions	2,911	8,737	33,421	24,684		24,684	26.1 %
4030 Training	0	988	7,000	6,012		6,012	14.1 %
4040 Travel & Expenses	3	3	500	498		498	0.5 %
4260 Equipment Purchases	81	110	1,250	1,140		1,140	8.8 %
4270 Printer/Photocopier	0	518	3,500	2,982		2,982	14.8 %
4400 Stationery	74	516	1,900	1,384		1,384	27.2 %
4425 Postage	213	733	2,600	1,867		1,867	28.2 %
4441 Telephone & Internet	466	1,135	5,000	3,865		3,865	22.7 %
4446 Mobile Phones	36	107	450	343		343	23.8 %
4460 Subscriptions	0	2,502	3,335	833		833	75.0 %
4461 External Audit	0	0	1,300	1,300		1,300	0.0 %
4462 Internal Audit	0	138	580	442		442	23.8 %
4464 Insurance	0	7,938	8,000	62		62	99.2 %
4466 Catering Sundries	16	51	500	449		449	10.2 %
4468 Miscellaneous	12	12	250	238		238	5.0 %
4470 Publications	0	45	200	155		155	22.5 %
4471 Advertising & Promotion	0	120	2,000	1,880		1,880	6.0 %
4481 IT Maintenance & Software	0	2,862	7,000	4,138		4,138	40.9 %
4490 Professional Fees	0	0	2,000	2,000		2,000	0.0 %
4500 Election Expenses	0	0	10,000	10,000		10,000	0.0 %
4550 Bank Charges	38	105	1,000	895		895	10.5 %
Administration :- Expenditure	17,288	67,029	261,654	194,625	0	194,625	25.6 %
1800 Agency Income	750	750	1,500	-750			50.0 %
1805 Bank Interest Received	55	387	4,000	-3,613			9.7 %
1900 Precept	0	261,181	522,361	-261,180			50.0 %
1901 Transition Grant	0	17,080	34,160	-17,080			50.0 %
Administration :- Income	805	279,397	562,021	-282,624			49.7 %
Net Expenditure over Income	16,483	-212,368	-300,367	-87,999			
Finance & General Purposes :- Expenditure	17,288	67,029	261,654	194,625	0	194,625	25.6 %
Income	805	279,397	562,021	-282,624			49.7 %
Net Expenditure over Income	16,483	-212,368	-300,367	-87,999			

Assets & Services

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201 Town Hall							
4000 Employee Salaries	713	2,365	13,638	11,273		11,273	17.3 %
4001 Employer National Insurance	1	3	1,731	1,728		1,728	0.2 %
4030 Training	0	0	2,000	2,000		2,000	0.0 %
4040 Travel & Expenses	0	0	50	50		50	0.0 %
4110 Rates	696	2,088	7,035	4,947		4,947	29.7 %
4115 Water and Sewerage	80	80	600	520		520	13.3 %
4120 Gas	184	974	3,000	2,026		2,026	32.5 %
4122 Electricity	114	631	2,300	1,669		1,669	27.4 %
4150 Cleaning	298	955	4,500	3,545		3,545	21.2 %
4155 Cleaning Materials	0	8	50	42		42	15.8 %
4170 Repairs and Maintenance	198	1,538	10,000	8,462		8,462	15.4 %
4180 Licences	0	600	900	300		300	66.7 %
4260 Equipment Purchases	0	0	550	550		550	0.0 %
4553 Loan Repayments	0	0	34,732	34,732		34,732	0.0 %
Town Hall :- Expenditure	2,285	9,242	81,086	71,844	0	71,844	11.4 %
1000 Hirings	163	213	1,500	-1,288			14.2 %
1001 Weddings	1,525	4,881	4,400	481			110.9 %
1030 Leases, Rents & Licences	0	1,378	7,546	-6,169			18.3 %
1805 Bank Interest Received	171	171	0	171			0.0 %
Town Hall :- Income	1,859	6,642	13,446	-6,804			49.4 %
Net Expenditure over Income	426	2,600	67,640	65,040			
202 Walton							
4000 Employee Salaries	198	613	2,960	2,347		2,347	20.7 %
4001 Employer National Insurance	-1	-3	0	3		3	0.0 %
4002 Employer Pension Contributions	29	88	483	395		395	18.3 %
4110 Rates	91	275	930	655		655	29.6 %
4115 Water and Sewerage	0	87	500	413		413	17.4 %
4122 Electricity	0	495	1,500	1,005		1,005	33.0 %
4155 Cleaning Materials	0	0	50	50		50	0.0 %
4170 Repairs and Maintenance	0	29	4,500	4,471		4,471	0.7 %
4260 Equipment Purchases	0	0	100	100		100	0.0 %
Walton :- Expenditure	317	1,584	11,023	9,439	0	9,439	14.4 %
1000 Hirings	1,106	1,028	7,500	-6,472			13.7 %
Walton :- Income	1,106	1,028	7,500	-6,472			13.7 %
Net Expenditure over Income	-789	556	3,523	2,967			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
203 Broadway House							
4000 Employee Salaries	741	1,982	8,700	6,718		6,718	22.8 %
4001 Employer National Insurance	-7	-23	1,305	1,328		1,328	-1.8 %
4002 Employer Pension Contributions	125	377	1,284	907		907	29.3 %
4030 Training	0	0	2,000	2,000		2,000	0.0 %
4040 Travel & Expenses	0	0	250	250		250	0.0 %
Broadway House :- Expenditure	858	2,335	13,539	11,204	0	11,204	17.2 %
1030 Leases, Rents & Licences	0	0	1,360	-1,360			0.0 %
Broadway House :- Income	0	0	1,360	-1,360			0.0 %
Net Expenditure over Income	858	2,335	12,179	9,844			
204 Cemetery							
4000 Employee Salaries	6,207	19,503	80,211	60,708		60,708	24.3 %
4001 Employer National Insurance	454	1,449	9,625	8,176		8,176	15.1 %
4002 Employer Pension Contributions	771	2,514	9,965	7,451		7,451	25.2 %
4030 Training	0	277	4,000	3,723		3,723	6.9 %
4040 Travel & Expenses	0	0	100	100		100	0.0 %
4110 Rates	254	766	2,600	1,834		1,834	29.5 %
4115 Water and Sewerage	0	-60	400	460		460	-15.0 %
4122 Electricity	0	270	1,050	780		780	25.7 %
4155 Cleaning Materials	0	25	100	75		75	25.2 %
4170 Repairs and Maintenance	104	595	4,000	3,405		3,405	14.9 %
4260 Equipment Purchases	200	742	4,600	3,858		3,858	16.1 %
4300 Vehicle Running Costs	176	494	2,125	1,631		1,631	23.3 %
4320 Vehicles/Tool Hire	312	1,067	5,600	4,533		4,533	19.1 %
4330 Fuel	0	408	2,800	2,392		2,392	14.6 %
4446 Mobile Phones	71	214	900	686		686	23.8 %
4466 Catering Sundries	0	0	50	50		50	0.0 %
Cemetery :- Expenditure	8,549	28,266	128,126	99,860	0	99,860	22.1 %
1032 Mobile Phone Mast	0	0	5,315	-5,315			0.0 %
1100 Interment Fees	9,449	9,449	44,000	-34,551			21.5 %
1120 Purchase of Graves	0	741	13,200	-12,459			5.6 %
1130 Memorials	1,105	2,045	9,900	-7,855			20.7 %
1140 Upkeep of Grave Spaces	0	0	800	-800			0.0 %
1141 Bench Maintenance	0	1,608	0	1,608			0.0 %
1160 Admin Fees	35	90	350	-260			25.7 %
Cemetery :- Income	10,589	13,933	73,565	-59,632			18.9 %
Net Expenditure over Income	-2,040	14,332	54,561	40,229			

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205	Allotments							
4000	Employee Salaries	1,095	3,437	14,156	10,719		10,719	24.3 %
4001	Employer National Insurance	80	256	1,700	1,444		1,444	15.0 %
4002	Employer Pension Contributions	136	444	1,758	1,314		1,314	25.2 %
4115	Water and Sewerage	0	69	2,300	2,231		2,231	3.0 %
4170	Repairs and Maintenance	11	11	5,000	4,989		4,989	0.2 %
4320	Vehicles/Tool Hire	0	0	2,300	2,300		2,300	0.0 %
	Allotments :- Expenditure	1,322	4,217	27,214	22,997	0	22,997	15.5 %
1080	Allotment Rents	212	846	13,500	-12,654			6.3 %
	Allotments :- Income	212	846	13,500	-12,654			6.3 %
	Net Expenditure over Income	1,110	3,371	13,714	10,343			
	Assets & Services :- Expenditure	13,331	45,644	260,988	215,344	0	215,344	17.5 %
	Income	13,766	22,450	109,371	-86,921			20.5 %
	Net Expenditure over Income	-435	23,194	151,617	128,423			
Civic & Community								
301	Civic & Community							
4095	Honoraria	0	0	250	250		250	0.0 %
4505	Mayoral Allowance	0	7,000	7,000	0		0	100.0 %
4511	Town Twinning	29	46	4,500	4,454		4,454	1.0 %
4512	Engraving/Sign Writing	106	106	300	195		195	35.2 %
4513	Civic Awards	371	417	600	183		183	69.4 %
4530	Civic Service	350	350	300	-50		-50	116.7 %
4600	CCTV	7,400	7,400	7,400	0		0	100.0 %
4605	Litter/Dog Bins	0	0	800	800		800	0.0 %
4612	Bus Shelter Cleaning	62	185	750	565		565	24.7 %
4645	Christmas Lights	6,750	6,750	7,250	500		500	93.1 %
4675	Youth Forum	0	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	15,068	22,253	31,150	8,897	0	8,897	71.4 %
	Net Expenditure over Income	15,068	22,253	31,150	8,897			
302	Section 137 Expenditure							
4531	Remembrance Day	0	0	300	300		300	0.0 %
4620	Annual Grants	0	6,800	6,800	0		0	100.0 %
4655	Occasional Grants	5,215	5,215	15,000	9,785		9,785	34.8 %
	Section 137 Expenditure :- Expenditure	5,215	12,015	22,100	10,085	0	10,085	54.4 %
	Net Expenditure over Income	5,215	12,015	22,100	10,085			

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303 <u>Felixstowe in Flower</u>							
4170 Repairs and Maintenance	51	353	3,700	3,347		3,347	9.5 %
4290 Flowers & Containers	2,943	2,943	4,000	1,057		1,057	73.6 %
4400 Stationery	0	0	200	200		200	0.0 %
4512 Engraving/Sign Writing	0	0	575	575		575	0.0 %
4532 Felixstowe in Flower Events	0	0	1,350	1,350		1,350	0.0 %
Felixstowe in Flower :- Expenditure	2,995	3,296	9,825	6,529	0	6,529	33.5 %
1810 Donations & Sponsorship	354	4,675	4,000	675			116.9 %
Felixstowe in Flower :- Income	354	4,675	4,000	675			116.9 %
Net Expenditure over Income	2,640	-1,379	5,825	7,204			
304 <u>Communication</u>							
4420 Newsletter Print	0	395	2,370	1,975		1,975	16.7 %
4421 Newsletter Distribution	0	311	1,865	1,554		1,554	16.7 %
4483 Website	0	503	1,140	638		638	44.1 %
Communication :- Expenditure	0	1,208	5,375	4,167	0	4,167	22.5 %
Net Expenditure over Income	0	1,208	5,375	4,167			
305 <u>Community Fund Projects</u>							
4625 Felixstowe Harwich Ferry	0	1,000	1,000	0		0	100.0 %
4630 Level 2	0	10,000	10,000	0		0	100.0 %
4640 Floral Bedding	0	1,797	10,866	9,070		9,070	16.5 %
4670 Felixstowe Forward	0	0	20,000	20,000		20,000	0.0 %
Community Fund Projects :- Expenditure	0	12,797	41,866	29,070	0	29,070	30.6 %
Net Expenditure over Income	0	12,797	41,866	29,070			
Civic & Community :- Expenditure	23,277	51,569	110,316	58,747	0	58,747	46.7 %
Income	354	4,675	4,000	675			116.9 %
Net Expenditure over Income	22,923	46,894	106,316	59,422			