

Month No : 10

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Town Council</u>							
101	<u>Town Council</u>						
4000	Employee Salaries	122,733	159,125	36,392		36,392	77.1 %
4001	Employer National Insurance	9,810	19,100	9,290		9,290	51.4 %
4002	Employer Pension Contributions	21,020	35,500	14,480		14,480	59.2 %
4030	Training	2,236	1,500	-736		-736	149.1 %
4040	Employee Travel	122	500	379		379	24.3 %
4070	Protective Clothing/First Aid	0	150	150		150	0.0 %
4080	Staff Membership Fees	376	0	-376		-376	0.0 %
4095	Honoraria	250	250	0		0	100.0 %
4170	Repairs and Maintenance	403	0	-403		-403	0.0 %
4260	Purchase New Tools/Equipment	241	250	9		9	96.4 %
4262	Lease Tools/Equipment	1,603	2,100	497		497	76.4 %
4330	Fuel	0	1,000	1,000		1,000	0.0 %
4400	Stationery	2,032	2,600	568		568	78.2 %
4420	Newsletter Print	2,064	2,250	186		186	91.7 %
4421	Newsletter Distribution	1,413	1,750	338		338	80.7 %
4425	Postage	2,926	3,300	374		374	88.7 %
4426	Handbooks	12	200	188		188	6.0 %
4441	Telephone Calls	4,246	4,000	-246		-246	106.1 %
4446	Mobile Phone Calls	372	410	38		38	90.7 %
4460	Subscriptions	2,301	2,300	-1		-1	100.0 %
4461	External Audit	1,300	1,300	0		0	100.0 %
4462	Internal Audit	415	660	245		245	62.8 %
4464	Insurance	7,464	15,429	7,965		7,965	48.4 %
4465	Information Commission Reg	35	35	0		0	100.0 %
4466	Catering Sundries	273	500	227		227	54.7 %
4467	Newspapers	0	50	50		50	0.0 %
4468	Miscellaneous	842	250	-592		-592	336.9 %
4470	Books and Publications	12	100	88		88	12.5 %
4480	IT Hardware Provision	1,613	0	-1,613		-1,613	0.0 %
4481	IT Hardware Maintenance	4,181	7,110	2,929		2,929	58.8 %
4482	IT Software Licences	2,064	1,000	-1,064		-1,064	206.4 %
4483	IT Website Maintenance	665	1,140	475		475	58.3 %
4490	Legal Fees	1,827	0	-1,827		-1,827	0.0 %
4550	Bank Charges	364	750	386		386	48.6 %
4551	Card Merchant Charge	354	300	-54		-54	117.9 %
4552	Barclaycard Fee	32	35	3		3	91.4 %
4600	CCTV	7,185	6,980	-205		-205	102.9 %
4612	Bus Shelter Cleaning	617	750	133		133	82.2 %

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4620 Landguard Partnership	1,000	1,000	0		0	100.0 %
4625 Felixstowe Bawdsey Ferry	200	200	0		0	100.0 %
4630 Level 2	1,000	3,000	2,000		2,000	33.3 %
4645 Christmas Lights	6,750	7,250	500		500	93.1 %
4655 Grants	5,600	5,000	-600		-600	112.0 %
Town Council :- Expenditure	217,953	289,124	71,171	0	71,171	75.4 %
1800 Agency Income	1,500	1,500	0			100.0 %
1805 Bank Interest Received	3,672	3,750	-78			97.9 %
1810 Donations	0	500	-500			0.0 %
1850 Miscellaneous Income	3,374	0	3,374			0.0 %
1900 Precept	508,420	508,420	0			100.0 %
1901 Transition Grant	52,166	52,166	0			100.0 %
Town Council :- Income	569,132	566,336	2,796			100.5 %
Net Expenditure over Income	-351,179	-277,212	73,967			
102 Civic						
4500 Election Expenses	0	3,500	3,500		3,500	0.0 %
4505 Mayoral Allowance	7,000	7,000	0		0	100.0 %
4510 Civic Regalia	0	250	250		250	0.0 %
4511 Town Twinning	1,484	4,500	3,016		3,016	33.0 %
4512 Engraving/Sign Writing	8	250	242		242	3.2 %
4513 Civic Awards	493	875	382		382	56.4 %
4530 Civic Service	0	300	300		300	0.0 %
4531 S137 - Remembrance Day	308	300	-8		-8	102.7 %
Civic :- Expenditure	9,293	16,975	7,682	0	7,682	54.7 %
1001 Weddings	-19	0	-19			0.0 %
Civic :- Income	-19	0	-19			
Net Expenditure over Income	9,312	16,975	7,663			
103 Community Fund						
4625 Felixstowe Bawdsey Ferry	1,000	1,000	0		0	100.0 %
4640 Floral Bedding	8,084	11,000	2,916		2,916	73.5 %
4670 Felixstowe Futures	20,000	20,000	0		0	100.0 %
4680 Community Fund	4,084	35,050	30,966		30,966	11.7 %
Community Fund :- Expenditure	33,168	67,050	33,882	0	33,882	49.5 %
Net Expenditure over Income	33,168	67,050	33,882			
Town Council :- Expenditure	260,414	373,149	112,735	0	112,735	69.8 %
Income	569,113	566,336	2,777			100.5 %
Net Expenditure over Income	-308,699	-193,187	115,512			

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Premises						
<u>201 Town Hall</u>						
560	Receipts in Advance	29	0	-29	-29	0.0 %
	Community Fund :- Expenditure	29	0	-29	0	-29
4000	Employee Salaries	9,343	13,200	3,857	3,857	70.8 %
4001	Employer National Insurance	76	1,600	1,524	1,524	4.8 %
4030	Training	0	2,500	2,500	2,500	0.0 %
4070	Protective Clothing/First Aid	140	100	-40	-40	140.4 %
4110	Rates	6,830	6,600	-230	-230	103.5 %
4115	Water and Sewerage	254	600	346	346	42.4 %
4120	Gas	1,602	0	-1,602	-1,602	0.0 %
4122	Electricity	1,444	2,300	856	856	62.8 %
4150	Cleaning	3,775	6,150	2,375	2,375	61.4 %
4155	Cleaning Materials	47	50	3	3	94.5 %
4170	Repairs and Maintenance	9,272	5,000	-4,272	-4,272	185.4 %
4175	Maintenance Contracts	1,419	5,000	3,581	3,581	28.4 %
4180	Licences	712	0	-712	-712	0.0 %
4469	Flowers for Weddings	60	400	340	340	15.0 %
4512	Engraving/Sign Writing	60	55	-5	-5	109.1 %
4553	Loan Repayments	17,366	34,750	17,384	17,384	50.0 %
	Town Hall :- Expenditure	52,401	78,305	25,904	0	25,904
1000	Hirings	1,283	3,800	-2,517		33.8 %
1001	Weddings	3,696	4,300	-604		86.0 %
1030	Leases	5,672	3,305	2,367		171.6 %
	Town Hall :- Income	10,650	11,405	-755		93.4 %
	Net Expenditure over Income	41,780	66,900	25,120		
<u>202 Walton</u>						
4110	Rates	895	900	5	5	99.4 %
4115	Water and Sewerage	279	500	221	221	55.9 %
4122	Electricity	2,008	300	-1,708	-1,708	669.4 %
4170	Repairs and Maintenance	3,344	3,500	156	156	95.5 %
4175	Maintenance Contracts	221	1,000	779	779	22.1 %
	Walton :- Expenditure	6,747	6,200	-547	0	-547
1000	Hirings	4,098	9,600	-5,502		42.7 %
	Walton :- Income	4,098	9,600	-5,502		42.7 %
	Net Expenditure over Income	2,649	-3,400	-6,049		

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203	<u>Broadway House</u>						
4000	Employee Salaries	8,093	9,425	1,332		1,332	85.9 %
4001	Employer National Insurance	117	1,150	1,033		1,033	10.2 %
4002	Employer Pension Contributions	1,300	1,750	450		450	74.3 %
4040	Employee Travel	33	650	617		617	5.1 %
	Broadway House :- Expenditure	9,544	12,975	3,431	0	3,431	73.6 %
1031	Licences	2,206	1,260	946			175.1 %
	Broadway House :- Income	2,206	1,260	946			175.1 %
	Net Expenditure over Income	7,337	11,715	4,378			
	Premises :- Expenditure	68,721	97,480	28,759	0	28,759	70.5 %
	Income	16,954	22,265	-5,311			76.1 %
	Net Expenditure over Income	51,766	75,215	23,449			

Open Spaces

301	<u>Cemetery</u>						
4000	Employee Salaries	77,182	88,700	11,518		11,518	87.0 %
4001	Employer National Insurance	5,577	10,700	5,123		5,123	52.1 %
4002	Employer Pension Contributions	8,436	10,600	2,164		2,164	79.6 %
4030	Training	813	2,500	1,687		1,687	32.5 %
4070	Protective Clothing/First Aid	880	2,000	1,120		1,120	44.0 %
4110	Rates	2,496	2,500	4		4	99.9 %
4115	Water and Sewerage	210	700	490		490	30.1 %
4122	Electricity	548	1,300	752		752	42.1 %
4155	Cleaning Materials	78	100	22		22	78.0 %
4170	Repairs and Maintenance	2,567	2,500	-67		-67	102.7 %
4175	Maintenance Contracts	64	1,000	936		936	6.4 %
4185	Skip Hire	1,458	2,800	1,342		1,342	52.1 %
4260	Purchase New Tools/Equipment	2,139	1,500	-639		-639	142.6 %
4261	Maintenance Tools/Equipment	117	750	633		633	15.6 %
4300	Routine Vehicle Maintenance	514	2,000	1,486		1,486	25.7 %
4301	Unscheduled Vehicle Repairs	170	1,000	830		830	17.0 %
4320	Hire of Vehicles	2,073	2,800	727		727	74.0 %
4330	Fuel	2,124	1,800	-324		-324	118.0 %
4400	Stationery	452	50	-402		-402	903.2 %
4441	Telephone Calls	0	150	150		150	0.0 %
4446	Mobile Phone Calls	498	1,200	702		702	41.5 %
4466	Catering Sundries	17	50	33		33	34.9 %

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4468	Miscellaneous	352	0	-352		-352	0.0 %
	Cemetery :- Expenditure	108,765	136,700	27,935	0	27,935	79.6 %
1032	O2 Mast	5,315	0	5,315			0.0 %
1100	Interment Fees	34,396	63,000	-28,604			54.6 %
1120	Purchase of Graves	15,485	9,000	6,485			172.1 %
1130	Memorials	6,440	13,000	-6,560			49.5 %
1140	Upkeep of Grave Spaces	832	300	532			277.3 %
1141	Bench Maintenance	250	0	250			0.0 %
1160	Genealogical Res/Tfr Grants	356	250	106			142.4 %
	Cemetery :- Income	63,074	85,550	-22,476			73.7 %
	Net Expenditure over Income	45,691	51,150	5,459			
302	Allotments						
4115	Water and Sewerage	1,607	1,000	-607		-607	160.7 %
4170	Repairs and Maintenance	2,842	7,000	4,158		4,158	40.6 %
4320	Hire of Vehicles	0	300	300		300	0.0 %
4330	Fuel	93	200	107		107	46.6 %
	Allotments :- Expenditure	4,543	8,500	3,957	0	3,957	53.4 %
1080	Allotment Rents	13,513	12,600	913			107.2 %
	Allotments :- Income	13,513	12,600	913			107.2 %
	Net Expenditure over Income	-8,970	-4,100	4,870			
303	Felixstowe in Flower						
4400	Stationery	11	200	189		189	5.4 %
4466	Catering Sundries	138	150	12		12	91.8 %
4512	Engraving/Sign Writing	350	575	225		225	60.9 %
4532	Felixstowe in Flower Awards	1,048	1,200	152		152	87.3 %
4640	Floral Bedding	6,905	7,700	795		795	89.7 %
	Felixstowe in Flower :- Expenditure	8,452	9,825	1,373	0	1,373	86.0 %
1810	Donations	4,502	4,000	502			112.6 %
	Felixstowe in Flower :- Income	4,502	4,000	502			112.6 %
	Net Expenditure over Income	3,950	5,825	1,875			
	Open Spaces :- Expenditure	121,760	155,025	33,265	0	33,265	78.5 %
	Income	81,089	102,150	-21,061			79.4 %
	Net Expenditure over Income	40,671	52,875	12,204			