

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe
Town Hall on **Wednesday 21 October 2015** at **7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr Jon Garfield
 Cllr S Gallant (Vice-Chairman) Cllr T Green
 Cllr S Bloomfield Cllr J Vartan
 Cllr P Coleman Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)

276. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr C Barham** and **Cllr K Williams**.

277. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bloomfield Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

278. REQUESTS FOR DISPENSATION

There were none.

279. CONFIRMATION OF MINUTES

RESOLVED that the minutes of the Civic & Community Committee meeting held on 16 September 2015 be signed as a true record.

280. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 14 October 2015.

RESOLVED that the Budget Report to 14 October 2015 be received and noted as presented with no other action required at this time.

281. ANNUAL GRANTS

Committee reviewed the annual funding provided by the Town Council to the a number of local partner organisations.

It was noted that the Felixstowe Volunteer Coast Patrol Rescue Service had experienced a financially challenging year. It was also noted that FVCPRS was investigating possible governance models which could later provide access to wider funding opportunities.

Members agreed that there should be no change to the annual grant schedule for 2016/17 and it be set as follows:

Felixstowe Council for Sport and Recreation	£200
Citizen's Advice Bureau	£1,500
Felixstowe Volunteer Coast Patrol Rescue Service	£1,500
Felixstowe Carnival	£500
Landguard Fort	£1,000
Landguard Partnership	£1,000
Felixstowe Ferry Boatyard	£200
Art on the Prom	£500
Wesel Twinning Association	£200
Salzwedel Twinning Association	£200
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	£6,800

RESOLVED that a provision for Annual Grants totalling £6,800 be recommended for inclusion in the draft budget for 2016/17 on the basis of the schedule above.

282. DRAFT BUDGET CONSIDERATIONS 2016-17

Committee considered first draft proposals for its element of the Council's 2016-17 budget.

It was noted that Council's Personnel Committee had reviewed staff salaries at its meeting of 14 October 2015 and these had been included in the proposals.

The Clerk advised that printing and distribution costs for the Town Council's newsletter had been confirmed to be held the same for 2016/17 and the estimates could be updated to reflect this.

Members noted that annual hosting costs for the Town Council's new website was over £300 less than the previous provider. The Clerk advised that the budget estimate had therefore been reduced accordingly. Members considered whether a provision should be made for any in-year design changes and agreed that the budget for the website should be set at £1,350.

RESOLVED that, subject to updating cost estimates for the Council's newsletter and website, the draft proposals for the Civic & Community element of the Council's 2016-17 budget be recommended, as per the report, to Council's Finance & General Purposes for further consideration.

283. COMMUNITY PUBLIC ACCESS DEFIBRILLATOR

Members considered the provision of a Community Public Access Defibrillator (cPAD) in the town centre and possible locations. Following a debate, it was agreed that the Clerk approach the Library to ascertain whether it would be permissible to install a cPAD on an external wall of the building as this would allow the defibrillator to be fully accessible and easily located.

RESOLVED that it be recommended to Council that, subject to approval from Felixstowe Library, a community access public defibrillator be purchased by the Town Council and installed on an external wall of the library.

284. EXCLUSION OF PRESS AND PUBLIC (COMMERCIAL SENSITIVITY)

It was RESOLVED that, in accord with the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted due to commercial sensitivity, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

285. FLORAL BEDDING CONTRACT

Committee considered quotations for the provision and maintenance of floral bedding plants for the year 2016/17. Members noted that Council's present service provider had supplied a competitive quotation for the works at the same cost as the current year.

It was therefore RESOLVED that Suffolk Coastal Norse be contracted for the provision and maintenance of Floral Bedding for 2016/17.

286. CLOSURE

The meeting was closed at 9.25pm. The next meeting was noted as being scheduled for Wednesday 16 December 2015 at 7.30pm.

Date: _____

Chairman: _____