

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 17 February 2016** at **7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr Jon Garfield
 Cllr S Gallant (Vice-Chairman) Cllr T Green
 Cllr C Barham Cllr S Wiles
 Cllr P Coleman

OFFICERS: Mr A Tadjirishi (Town Clerk)
 Mrs L Monsen (Mayor's Secretary)

IN ATTENDANCE: 2 Members of the Public

437. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Bloomfield** and **Cllr J Vartan**

438. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

439. REQUESTS FOR DISPENSATION

There were none.

440. CONFIRMATION OF MINUTES

RESOLVED that the minutes of the Civic & Community Committee meeting held on 16 December 2015 be signed as a true record.

441. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 10 February 2016.

RESOLVED that the Budget Report to 10 February 2016 be received and noted as presented with no other action required at this time.

442. COMMUNITY PUBLIC ACCESS DEFIBRILLATOR

Members agreed to accept the offer from Felixstowe Rotary Club to provide funding to the Town Council for the purchase and installation of two additional Community Public Access Defibrillators (CPADS) at seafront locations in the town. Notwithstanding repairs to or replacement of equipment as a result of use or misuse, the ongoing maintenance cost to the Town Council was understood to be approximately £85+VAT for new batteries every two years.

Committee considered possible locations and agreed that the Clerk should seek permission to install the CPADs externally at Felixstowe Leisure Centre and at the public toilet block at the car park on Sea Road/end of Beach Station Road.

Committee recorded a vote of thanks to the Felixstowe Rotary Club for their kind offer.

RESOLVED that the offer from Felixstowe Rotary Club, to donate funding to the Town Council for the purchase and installation of two Community Public Access Defibrillators, be accepted; and, the Clerk to seek permission to install the cabinets externally at Felixstowe Leisure Centre and at the public toilet block at the car park on Sea Road/end of Beach Station Road.

443. QUEEN'S 90TH BIRTHDAY

Committee considered opportunities to celebrate the Queen's 90th Birthday during the year.

Members agreed to support the national 'Clean for the Clean' initiative by undertaking a community litter pick in the town centre on Saturday 5 March 2016. The Clerk would also promote the initiative to the wider community and make arrangements for litter picking equipment to be made available to those who signed up for the scheme via SC Norse.

The Youth Forum's request to provide £1,000 towards a youth-focused element at the Spa Gardens Celebration event on Sunday 24th April was approved.

Members considered how the roundabout at the junction of High Road East and High Road West may be enhanced. The Clerk was asked to enquire with SC Norse about how they may improve the quality of plants on the roundabout and reduce the amount of high grass.

Committee requested that consideration be given for an official 'Picnic on the Prom' event in June to join in with national celebrations of the Queen's 90th birthday.

RESOLVED that the matters above be progressed; and, the Youth Forum's request for £1,000 from its budget be put towards a youth-focused element at the Spa Gardens Celebration on 24th April be approved.

444. CIVIC AWARDS 2016

Committee considered arrangements for the Council's Civic Awards 2016 and discussed whether to widen the age range for the HMS Ganges Youth Trophy to include young people up to the age of 25. It was agreed that the age limit of 21 be retained.

RESOLVED that the arrangements for the Civic Awards, which were scheduled to take place on Wednesday 4th May 2016, be approved.

445. FELIXSTOWE & DISTRICT COUNCIL FOR SPORT AND RECREATION

Committee heard from a representative from the Felixstowe & District Council for Sport and Recreation and a letter recommending the Town Council approve the use of £20,000 Section 106 Sports funding, held by SCDC, between the Hockey, Cricket, Rugby and Football clubs in order to support respective projects under the sports hub strategy.

Following a debate it was RESOLVED that the clubs be invited to outline their proposals and cost requirements to the Committee via the S106 funding application form in order that Members may consider this further.

446. FELIXSTOWE-HARWICH-SHOTLEY FERRY

RESOLVED that the Clerk be authorised to sign the two-year partnership agreement as presented.

447. CCTV MAINTENANCE AGREEMENT

Committee considered terms of an agreement between SCDC and the Town Council relating to the management, monitoring and maintenance of the CCTV cameras in the seafront gardens.

RESOLVED that the Clerk and Chairman be authorised to sign the agreement with Suffolk Coastal District Council in order that the Town Council undertake the maintenance of CCTV cameras owned by both councils.

448. SUFFOLK LIBRARIES WIFI

RESOLVED that Suffolk Libraries IPS be advised of the availability of Council's Occasional Grants.

449. OCCASIONAL GRANTS POLICY

RESOLVED that Occasional Grants Policy for 2016/17 be recommended to Council for adoption as presented.

450. PRESS & MEDIA POLICY

RESOLVED that the Social Media Policy be incorporated within the Council's Press & Media Policy for 2016/17 and this be recommended to Council for adoption with no further changes.

451. CLOSURE

The meeting was closed at 9.05pm. The next meeting was noted as being scheduled for Wednesday 20 April 2016 at 7.30pm.

Date: _____

Chairman: _____