

**MINUTES** of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 16 December 2015** at **7.30pm**

**PRESENT:** Cllr D Savage (Chairman)                      Cllr T Green  
                 Cllr S Gallant (Vice-Chairman)                Cllr J Vartan  
                 Cllr S Bloomfield                                      Cllr S Wiles  
                 Cllr P Coleman                                         Cllr K Williams  
                 Cllr Jon Garfield

**OFFICERS:** Mr A Tadjrishi (Town Clerk)

**IN ATTENDANCE:** Cllr Jan Garfield

**368. APOLOGIES FOR ABSENCE**

There were none.

**369. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bloomfield Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

**370. REQUESTS FOR DISPENSATION**

There were none.

**371. CONFIRMATION OF MINUTES**

**RESOLVED** that the minutes of the Civic & Community Committee meeting held on 21 October 2015 be signed as a true record.

**372. CIVIC & COMMUNITY BUDGET REPORT**

The Committee considered a summary and detailed report showing income and expenditure against budget to 8 December 2015.

**RESOLVED** that the Budget Report to 8 December 2015 be received and noted as presented with no other action required at this time.

**373. OCCASIONAL GRANTS: ROUND 2 2015/16**

Committee considered completed applications for funding received prior to the 30 November 2015 deadline for the second round of Occasional Grants. The total grant funding requested in this final round being £20,676 from a possible £9,785

Committee proposed that grants be awarded on the following basis:

<b>Organisation</b>	<b>Award</b>	<b>Project/Purpose</b>
6 <sup>th</sup> Old Felixstowe Scout Group	£1,845	Purchase of 2 patrol tents and 1 mess tent
Able Felixstowe	£1,000	To upgrade existing brick & wood floor in Community Hall in previously derelict building
Black & White Productions	£500	To support production costs of a 'Felixstory' play to coincide with the Heritage Open Weekend 2016
FACTS Felixstowe Area Community Transport Ltd	£2,000	To support refurbishment of existing specialist adapted vehicles (Wheelchair accessible). Purchase of replacement specialist vehicle due to withdrawal of vehicle by SCC. Continual running of specialist vehicle fleet (5 vehicles)
Felixstowe & Corinthians Youth Cricket Club	£540	For provisions of coach education
Felixstowe Book Festival	£200	To support event costs for fourth 2 day Book Festival in Felixstowe June 2016
Felixstowe Dementia Action Alliance	£1,000	To raise profile within the community, put on events, provide catering and "Dementia Friends" information session. Printing of questionnaires to gain information from people with Dementia & their carers
Felixstowe Sea Angling Society	£200	To replace one side of the Club House compound fencing required for security
Level Two Youth Project	£1,000	Towards cost of refurbishing kitchen facilities, to expand 'Healthy Eating' learning for young people aged 10-25
Music in Felixstowe	£1,000	To support production costs of performance in July 2016 involving at least 5 primary schools and other students from secondary schools
OFCA Old Felixstowe Community Association	£500	To replace flooring, worktops & broken cupboards and the cleaning & refurbishment of tiles.
<b>Total</b>	<b>£9,785</b>	

**RESOLVED** that for the second round of Occasional Grants for 2015/16 a total of £9,785 be awarded and approved for payment on the basis of the schedule above.

### **374. FAIRTRADE FORUM BREAKFAST MEETING**

Committee considered hosting a breakfast meeting for the Fairtrade Forum on Monday 7<sup>th</sup> March 2016 for representatives from local businesses and schools. It was noted that a producer from Kenya was scheduled to visit Felixstowe at

this time and would be available to give a talk after the breakfast and answer questions.

Committee considered that the Town Twinning (4511/301) budget could provide a small contribution to the event as it was designed to support the building of relationship links with communities abroad and Council's international partnerships.

**RESOLVED that the Town Hall host a Fairtrade Forum breakfast meeting on Monday 7<sup>th</sup> March 2016 from 7am-8.30am, the cost of providing refreshments for the event to be limited to £250 and funded via the Council's Town Twinning (4511/301) budget.**

### **375. WEBSITE AWARD**

The Chairman reported that the Town Council had been awarded Website of the Year at the Suffolk Association of Local Councils Annual General Meeting on 19<sup>th</sup> November.

It was noted that the Council's website had been selected for the top prize, above other town and parish councils across the county, in the Larger Council's category. The Clerk reported that the judges had commented on the abundance of information available, the number of features and the clean, eye-catching layout.

It was noted that a digital rosette highlighting the award had been provided and was displayed on the site. The Council also received a cheque for £100.

Committee considered ideas on how the cheque could be used to support the website further.

It was agreed that a competition be set up to find a new background image for the website with £100 awarded to the winning entrant and their image or photo used on the site. Other worthy entries could also be displayed on a digital gallery on the site.

**RESOLVED that the Website of the Year Award be noted and the £100 prize be put towards a competition to find a new background image for the site.**

### **376. CLOSURE**

The meeting was closed at 9.40pm. The next meeting was noted as being scheduled for Wednesday 17 February 2016 at 7.30pm.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_