

Finance & General Purposes Committee 21 January 2015 - Appendix C

BUDGET & PRECEPT 2015/16 - Final Draft Estimates

General Fund Opening Balance 1 April 2014	£86,644
Earmarked Reserves Opening Balance 1 April 2014	£646,891

Committee: Finance & General Purposes

Cost Centre:	101 Administration	Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	Note
Expenditure	Code Description				
	4000 Employee Salaries	159,125	143,000	151,668	1
	4001 Employer National Insurance	19,100	12,827	18,200	2
	4002 Employer Pension Contributions	35,500	29,822	33,421	3
	4030 Training	1,500	2,236	7,000	4
	4040 Travel and Expenses (was Employee Travel)	500	500	500	5
	4070 (Delete - was Protective Clothing/First Aid)	150	50	0	6
	4080 (Delete - was Staff Membership Fees)	0	506	0	7
	4170 (Delete - was Repairs and Maintenance)	0	403	0	8
	4260 Equipment Purchases (was Prchs New Tools/Equipment)	250	241	1,250	9
	4262 Printer/Photocopier (was Lease Tools/Equipment)	2,100	2,072	3,500	10
	4330 (Delete - was Fuel)	1,000	0	0	11
	4400 Stationery	2,600	3,300	1,900	12
	4425 Postage	3,300	3,300	2,600	13
	4426 (Delete - was Handbooks)	200	100	0	14
	4441 Telephone and Internet (was Telephone Calls)	4,000	5,000	5,000	15
	4446 Mobile Phones (was Mobile Phone Calls)	410	443	450	16
	4460 Subscriptions	2,300	2,301	3,335	17
	4461 External Audit	1,300	1,300	1,300	18
	4462 Internal Audit	660	553	580	19
	4464 Insurance	15,429	7,464	8,000	20
	4465 (Delete - was Information Commission Reg)	35	35	0	21
	4466 Catering Sundries	500	500	500	22
	4467 (Delete - was Newspapers)	50	0	0	23
	4468 Miscellaneous	250	1,800	250	24
	4470 Publications (was Books and Publications)	100	50	200	25
	4471 Advertising and Promotion	0	0	2,000	26
	4480 (Delete - was IT Hardware Provision)	0	1,613	0	27
	4481 IT Maintenance & Software (was IT Hrdware Maintnce)	7,110	4,006	7,000	28
	4482 (Delete - was IT Software Licences)	1,000	2,256	0	29
	4490 Professional Fees (was Legal Fees)	0	1,827	2,000	30
	4550 Bank Charges	750	400	1,000	31
	4551 (Delete - was Card Merchant Charge)	300	400	0	32
	4552 (Delete - was Barclaycard Fee)	35	32	0	33
	4500 Election Expenses	3,500	3,500	10,000	34
	Total Expenditure	263,054	231,837	261,654	
Income					
	1800 Agency Income	1,500	1,500	1,500	35
	1805 Bank Interest	3,750	3,953	4,000	36
	1810 Donations and Sponsorship (was Donations)	500	0	0	
	NEW Grants Received	0	0	0	37
	NEW Community Infrastructure Levy	0	0	0	38
	1850 Miscellaneous Income	0	3,354	0	
	1900 Precept	508,420	508,420	522,361	39
	1901 Transition Grant	52,166	52,166	34,160	40
	Total Income	566,336	569,393	562,021	
Administration NET Expenditure-Income		-303,282	-337,556	-300,367	

Committee: Assets & Services

Cost Centre: 201 Town Hall		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Code Description					
Expenditure	4000 Employee Salaries	13,200	13,032	13,638	41
	4001 Employer National Insurance	1,600	901	1,731	42
	4002 Employer Pension Contributions	0	0	0	43
	4030 Training	2,500	0	2,000	44
	4040 Travel and Expenses (was Employee Travel)	0	0	50	45
	4070 (Delete - was Protective Clothing/First Aid)	100	140	0	46
	4110 Rates	6,600	6,830	7,035	47
	4115 Water and Sewerage	600	350	600	48
	4120 Gas	0	2,750	3,000	49
	4122 Electricity	2,300	2,100	2,300	50
	4150 Cleaning	6,150	4,400	4,500	51
	4155 Cleaning Materials	50	50	50	52
	4170 Repairs and Maintenance	5,000	10,165	10,000	53
	4175 (Delete - was Maintenance Contracts)	5,000	5,000	0	54
	4180 Licences	0	712	900	55
	4260 Equipment Purchases (was Prchs New Tools/Equipment)	0	0	550	56
	4469 (Delete - was Flowers for Weddings)	400	400	0	57
	4512 (Delete - was Engraving/Sign Writing)	55	60	0	58
	4553 Loan Repayments	34,750	34,732	34,732	59
	Total Expenditure	78,305	81,622	81,086	
Income	1000 Hirings	3,800	1,500	1,500	60
	1001 Weddings	4,300	2,800	4,400	61
	1030 Leases/Rents/Licences (was Leases)	3,305	5,672	7,546	62
	Total Income	11,405	9,972	13,446	

Cost Centre: 202 Walton		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Code Description					
Expenditure	4000 Employee Salaries	0	0	2,960	63
	4001 Employer National Insurance	0	0	0	
	4002 Employer Pension Contributions	0	0	483	64
	4030 Training	0	0	0	
	4040 Travel and Expenses (was Employee Travel)	0	0	0	
	4110 Rates	900	895	930	65
	4115 Water and Sewerage	500	400	500	66
	4122 Electricity	300	2,500	1,500	67
	4155 Cleaning Materials	0	0	50	68
	4170 Repairs and Maintenance	3,500	3,500	4,500	69
	4175 (Delete - was Maintenance Contracts)	1,000	1,000	0	70
	4260 Equipment Purchases (was Prchs New Tools/Equipment)	0	0	100	71
	Total Expenditure	6,200	8,295	11,023	
Income	1000 Hirings	9,600	5,200	7,500	72
	Total Income	9,600	5,200	7,500	

Cost Centre: 203 Broadway House		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Code Description					
Expenditure	4000 Employee Salaries	9,425	9,993	8,700	73
	4001 Employer National Insurance	1,150	0	1,305	74
	4002 Employer Pension Contributions	1,750	1707	1,284	75
	4030 Training	0	0	2,000	76
	4040 Travel and Expenses (was Employee Travel)	650	200	250	77
	Total Expenditure	12,975	11,900	13,539	
Income	1030 Leases/Rents/Licences	0	0	1,360	78
	1031 (Delete - was Licences)	1,260	1,260	0	79
	Total Income	1,260	1,260	1,360	

Cost Centre: **204 Cemetery**

		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Expenditure	Code Description				
	4000 Employee Salaries	88,700	92,674	80,211	80
	4001 Employer National Insurance	10,700	7,888	9,625	81
	4002 Employer Pension Contributions	10,600	11,196	9,965	82
	4030 Training	2,500	2,500	4,000	83
	4040 Travel and Expenses (was Employee Travel)	0	0	100	84
	4070 (Delete - was Protective Clothing/First Aid)	2000	2,000	0	85
	4110 Rates	2,500	2,497	2,600	86
	4115 Water and Sewerage	700	350	400	87
	4122 Electricity	1,300	1,000	1,050	88
	4155 Cleaning Materials	100	100	100	89
	4170 Repairs and Maintenance	2,500	2,500	4,000	90
	4175 (Delete - was Maintenance Contracts)	1,000	1,000	0	91
	4185 (Delete - was Skip Hire)	1,600	2,800	0	92
	4260 Equipment Purchases (was Prchs New Tools/Equipment)	1,500	2,600	4,600	93
	4261 (Delete - was Maintenance Tools/Equipment)	750	750	0	94
	4300 Vehicle Running Costs (was Routine Vehicle Maintnce)	2,000	1,000	2,125	95
	4301 (Delete - was Unscheduled Vehicle Repairs)	1,000	300	0	96
	4320 Vehicle/Tool Hire (was Hire of Vehicles)	4,000	2,800	5,600	97
	4330 Fuel	1,800	2,800	2,800	98
	4400 Stationery	50	500	0	99
	4441 Telephone and Internet (was Telephone Calls)	150	0	0	100
	4446 Mobile Phones (was Mobile Phone Calls)	1,200	900	900	101
	4466 Catering Sundries	50	50	50	102
	4468 Miscellaneous	0	352	0	103
	Total Expenditure	136,700	138,557	128,126	
Income					
	1032 Mobile Phone Mast (was O2 Mast)	0	5,315	5,315	104
	1100 Interment Fees	63,000	40,000	44,000	105
	1120 Purchase of Graves	9,000	12,000	13,200	106
	1130 Memorials	13,000	9,000	9,900	107
	1140 Upkeep of Grave Spaces	300	832	800	108
	1141 Bench Maintenance	0	250	0	109
	1160 Admin Fees (was Genealogical Res/Tfr Grants)	250	350	350	110
	Total Income	85,550	67,747	73,565	

Cost Centre: **205 Allotments**

		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Expenditure	Code Description				
	4000 Employee Salaries	0	0	14,156	111
	4001 Employer National Insurance	0	0	1,700	112
	4002 Employer Pension Contributions	0	0	1,758	113
	4030 Training	0	0	0	114
	4040 Travel and Expenses (was Employee Travel)	0	0	0	115
	4115 Water and Sewerage	1,000	2,271	2,300	116
	4170 Repairs and Maintenance	7,000	6,000	5,000	117
	4320 Vehicle/Tool Hire (was Hire of Vehicles)	300	300	2,300	118
	4330 (Delete - Fuel)	200	0	0	
	Total Expenditure	8,500	8,571	27,214	
Income					
	1080 Allotment Rents	12,600	13,000	13,500	119
	Total Income	12,600	13,000	13,500	

Assets & Services NET Expenditure-Income **122,265** **151,766** **151,617**

Committee: Civic & Community

Cost Centre: 301 Civic & Community		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Code Description					
Expenditure	4505 Mayoral Allowance	7,000	7,000	7,000	120
	4510 Civic Regalia	250	0	0	121
	4511 Town Twinning	4,500	4,500	4,500	122
	4512 Engraving/Sign Writing	250	50	300	123
	4513 Civic Awards	875	493	600	124
	4530 Civic Service	300	0	300	125
	4600 CCTV	6,980	7,185	7,400	126
	4612 Bus Shelter Cleaning	750	741	750	127
	New Litter/Dog bins	0	0	800	128
	4625 (Delete - was Felixstowe Bawdsey Ferry)	200	200	0	129
	4630 (Delete - was Level 2)	1,000	1,000	0	130
	4645 Christmas Lights	7,250	7,250	7,250	131
	4095 Honoraria	250	250	250	132
	NEW Youth Forum	0	0	2,000	133
	Total Expenditure	29,605	28,669	31,150	
Cost Centre: 302 Section 137 Expenditure					
Code Description		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
	4620 Annual Grants (was Landguard Partnership)	1,000	1,000	6,800	134
	4655 Occasional Grants	5,000	5,600	15,000	135
	4531 Remembrance Day (was S137 - Remembrance Day)	300	286	300	136
	Total Expenditure	6,300	6,886	22,100	
Cost Centre: 303 Felixstowe in Flower					
Code Description		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Expenditure	4170 Repairs and Maintenance	0	0	3,700	137
	NEW Flowers and Containers	0	0	4,000	138
	4400 Stationery	200	11	200	139
	4466 (Delete - was Catering Sundries)	150	138	0	140
	4512 Engraving/Sign Writing	575	350	575	141
	4640 (Delete - was Floral Bedding)	7,700	6,905	0	142
	4532 Felixstowe in Flower Events (was FiF Awards)	1,200	1,048	1,350	143
	Total Expenditure	9,825	8,452	9,825	
Income	1810 Donations and Sponsorship	4,000	4,052	4,000	
	1820 Grants Received	0	0	0	
	Total Income	4,000	4,052	4,000	
Cost Centre: 304 Communications					
Code Description		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
	4420 Newsletter Print	2,250	2,250	2,370	144
	4421 Newsletter Distribution	1,750	1,413	1,865	145
	4483 Website (was IT Website Maintenance)	1,140	1,140	1,140	146
	Total Expenditure	5,140	4,803	5,375	
Cost Centre: 305 Community Fund Projects					
Code Description		Budget 2014-15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Estimates 2015-16	
Expenditure	4625 Felixstowe Harwich Ferry (was Flix Bawdsey Ferry)	1,000	1,000	1,000	147
	4640 Floral Bedding	11,000	10,780	10,866	148
	4670 Felixstowe Futures	20,000	20,000	20,000	149
	4630 Level 2	2,000	0	5,000	150
	4680 New Community Projects (was Community Fund)	35,050	35,050	0	151
	Total Expenditure	69,050	66,830	36,866	
Civic & Community Engagement NET Expenditure-Income		115,920	111,588	101,316	
TOTALS		Budget 2014-15	Projected Outturn	Estimates 2015-16	
TOWN COUNCIL GRAND TOTAL INCOME (Exc. Precept & Transition Grant)		130,165	110,038	118,871	
TOWN COUNCIL GRAND TOTAL EXPENDITURE		625,654	596,422	627,958	

Movements To/From Earmarked Reserves

(Note: To and From General Fund only, does not account for any direct expenditure in-year)

Cost Centre: 900 Earmarked Reserves

Code	Description	Projected Balance 1 April 2015	Transfer from Earmarked Reserves 2015/16	Contribution to Earmarked Reserves 2015/16	Projected Balance 31 March 2016	Note
9010	Election Expenses	11,000	10,000	3,500	4,500	152
9015	Enhancement & Promotional	8,444	0	0	8,444	
9020	Felixstowe in Flower	8,428	0	0	8,428	
9025	Asset Repairs & Replacement Fund	10,761	0	3,000	13,761	153
9030	IT Replacement Fund	3,117	0	0	3,117	
9035	Recycling Credits	5,106	800	0	4,306	
9040	Cemetery Projects	110,000	0	20,000	130,000	154
9045	Website Redesign	0	0	0	0	155
9050	Broadway House	55,000	0	2,500	57,500	
9055	Walton Community Hall	55,000	0	2,500	57,500	
9060	Town Hall Capital Refurb	7,821	0	0	7,821	
9065	Town Hall Maintenance	84,450	0	5,000	89,450	
9070	Play Equipment	30,000	0	0	30,000	
9075	Community Fund	151,636	36,866	59,050	173,820	156
9080	Council Tax Localisation Rsrve	74,904	0	0	74,904	
9085	CCTV	42,000	0	0	42,000	
9090	Staffing Reserve	25,500	0	0	25,500	
Total Earmarked Reserves		683,167	47,666	95,550	731,051	

TOTALS

	Estimated 1 April 2014	Actual 1 April 2014	Projected 1 April 2015
General Fund Opening Balance	115,000	86,644	102,131
Earmarked Reserves Opening Balance	595,067	646,891	683,167
Total Opening Balance	710,067	733,535	785,298
	Budget 2014- 15 as per Min 416 Council 5 February 2014	Projected Outturn at 31 March 2015	Budget Estimates 2015-16
Precept Demand	508,420	508,420	522,361
Transition Grant	52,166	52,166	34,160
Income (Excl. Precept & Grant)	130,165	110,038	118,871
Expenditure	625,654	596,422	627,958
Earmarked Reserve Direct Expenditure	0	22,440	0
General Fund Contribution to Expenditure	0	0	450
Transfers From Earmarked Reserves to GF	7,094	0	47,666
Transfers To Earmarked Reserves from GF	72,191	58,716	95,550
Earmarked Reserves Closing Balance	683,824	683,167	731,051
General Fund Closing Balance	115,000	102,131	101,681
Closing Balance	775,164	785,298	832,732

Precept Calculation

	Budget (2014/15)	Budget 2015/16
Total Expenditure Requirement	£625,654	£627,958
Less Estimated Income	£130,165	£118,871
Less Contribution from General Fund	£0	£450
Less Contribution from Earmarked Reserves	£7,094	£47,666
Add On Contribution to Earmarked Reserves	£72,191	£95,550
Gross Requirement	£560,586	£556,521
Less Transition Grant	£52,166	£34,160
Net Precept Required	£508,420	£522,361
Band D Equivalent Properties	7548.58	7755.92
Council Tax per Band D	67.35	67.35

% change 2014/15 to 2015/16

0.00%

Forecasts 2014/15 - 2018/19

	2014/15 Budget	2015/16 Draft Budget	2016/17 Possible Budget Assume 3% inflation	2017/18 Possible Budget Assume 3% inflation	2018/19 Possible Budget Assume 3% inflation
Total Expenditure Requirement	£ 625,654	£ 627,958	£ 646,797	£ 666,201	£ 686,187
Less Estimated Income	£ 130,165	£ 118,871	£ 122,437	£ 126,110	£ 129,894
Net Requirement	£ 495,489	£ 509,087	£ 524,360	£ 540,090	£ 556,293
Add Net Contribution to Earmarked Reserves	£ 65,097	£ 47,884	£ 37,884	£ 37,884	£ 37,884
Less Net Contribution from General Fund		£ 450			
Gross Requirement	£ 560,586	£ 556,521	£ 562,244	£ 577,974	£ 594,177
Less Transition Funding	£ 52,166	£ 34,160	£ 16,000	£ -	£ -
Precept Demand	£ 508,420	£ 522,361	£ 546,244	£ 577,974	£ 594,177
Band D Equivalent Properties	7548.58	7755.92	7755.92	7755.92	7755.92
Council Tax	£ 67.35	£ 67.35	£ 70.43	£ 74.52	£ 76.61
% change		0.00%	4.57%	5.81%	2.80%
	Actual	Estimated	Projected	Projected	Projected
Forecast Reserves at start of year	01/04/2014	01/04/2015	01/04/2016	01/04/2017	01/04/2018
Community Fund	£ 120,670	£ 151,636	£ 173,820	£ 206,004	£ 238,188
Election Expenses	£ 7,500	£ 11,000	£ 4,500	£ 8,000	£ 11,500
Enhancement & Promotional	£ 19,444	£ 8,444	£ 8,444	£ 8,444	£ 8,444
Felixstowe in Flower	£ 8,428	£ 8,428	£ 8,428	£ 8,428	£ 8,428
IT Replacement Fund	£ 3,117	£ 3,117	£ 3,117	£ 3,117	£ 3,117
Recycling Credits	£ 5,534	£ 5,106	£ 4,306	£ 4,306	£ 4,306
Cemetery Projects	£ 105,000	£ 110,000	£ 130,000	£ 140,000	£ 150,000
Website Redesign	£ 973	£ -	£ -	£ -	£ -
Broadway House	£ 52,500	£ 55,000	£ 57,500	£ 60,000	£ 62,500
Walton Hall	£ 52,500	£ 55,000	£ 57,500	£ 60,000	£ 62,500
Town Hall Capital Refurb	£ 7,821	£ 7,821	£ 7,821	£ 7,821	£ 7,821
Town Hall Maintenance	£ 85,000	£ 84,450	£ 89,450	£ 94,450	£ 99,450
Play Equipment	£ 27,000	£ 30,000	£ 30,000	£ 30,000	£ 30,000
Council Tax Localisation Rsrve	£ 74,904	£ 74,904	£ 74,904	£ 74,904	£ 74,904
Asset Repairs & Replacement Fund	£ 10,250	£ 10,761	£ 13,761	£ 13,761	£ 13,761
CCTV	£ 41,000	£ 42,000	£ 42,000	£ 42,000	£ 42,000
Staffing Reserve	£ 25,250	£ 25,500	£ 25,500	£ 25,500	£ 25,500
Total Earmarked Reserves	£ 646,891	£ 683,167	£ 731,051	£ 786,735	£ 842,419
General Reserves	£ 86,644	£ 102,131	£ 101,681	£ 83,880	£ 66,080
TOTAL RESERVES	£ 733,535	£ 785,298	£ 832,732	£ 870,616	£ 908,500

Explanatory Notes

- 1 As per report to Personnel Committee 22/10/14
- 2 As per report to Personnel Committee 22/10/14
- 3 As per report to Personnel Committee 22/10/14
- 4 To allow for Training and Development for Staff and Members
- 5 Retain at £500 to allow for expenses associated with approved Council business
- 6 Reduce to zero
- 7 Moved £1,000 to 4460/101
- 8 No longer required within Administration, now under appropriate cost centres
- 9 £1,000 moved here from 4480/101 IT Hardware provision
- 10 Includes an allowance for cost of printing (moved £1,400 here from Stationery)
- 11 No longer required within Administration, now under appropriate cost centres
- 12 Based on projected outturn less £1,400 printing costs now in 4262 above
- 13 Reduced as better rate found for franking machine
- 14 Amalgamated to Publications 4470
- 15 Increased to cover additional known annual maintenance cost
- 16 Estimated full year cost
- 17 Cost of Corporate subscriptions and Staff Memberships
- 18 Known cost from BDO
- 19 Known cost from SALC
- 20 To allow for any increase on premium/cover
- 21 Moved £35 to Subscriptions 4460/101
- 22 Retain at same level
- 23 No longer required
- 24 Small amount retained in case of any currently unknown expenditure
- 25 Amalgamated from 4426 Handbooks
- 26 New
- 27 Moved £1,000 to 4260/101 Equipment Purchases
- 28 Covers cost of all IT software and maintenance contracts
- 29 Incorporated above in 4481
- 30 Should allow a provision for this
- 31 Covers Merchant charges/PCI compliance/Barclaycard fee
- 32 Moved £500 to 4550/101
- 33 Moved £35 to 4550/101
- 34 Transferred in from Earmarked Reserves for cost of 2015 Election
- 35 Expected to retain
- 36 Based on similar interest rates expected to be achieved as 2014/15
- 37 New code for receiving any Grants awarded to the Council
- 38 New code for receiving any CIL monies received
- 39 Based on 0% change to tax rate of £67.35 per Band D (Band D equivalent base of 7,755.92 confirmed by SDCD 25/11)
- 40 Figure confirmed by SDCD 25/11 - reduction in line with expectation
- 41 As per report to Personnel Committee 22/10/14 less any proportion now charged to Walton Hall
- 42 As per report to Personnel Committee 22/10/14 less any proportion now charged to Walton Hall
- 43 Staff currently in post are not in pension scheme - would be est. £3,300 if this changed
- 44 To allow for Training and Development of Staff
- 45 Small amount to cover cost of attending any approved training etc.
- 46 Moved £150 to 4260/201 Equipment Purchases
- 47 Allow for 3% increase - note: no increase previous 4 years
- 48 Projected figure for 14/15 looks to be under budget but higher demand expected in 15/16

- 49 No budget provision in 14/15, based on estimated cost for 15/16
- 50 Projected figure for 14/15 looks to be under budget but higher demand expected in 15/16

- 51 Reduced provision from 3 hours to 2 hours per day, plus 3% increase
- 52 Retain small amount
- 53 Amalgamated £5,000 from 4175 Maintenance Contracts
- 54 £5,000 moved to 4170/201 Repairs and Maintenance
- 55 50% of £1,800 known to be payable over two years for wedding licence
- 56 Transferred in from 'Wedding Flowers' to allow for wider use + 4070/201 Prot Clothing/First Aid £150
- 57 Was for wedding flowers moved to Equipment Purchases 4260/201

58 Moved to Civic
59 Known cost
60 Estimate based on current year projection of £1,500 (2014/15) £2,400.52 (2013/14) £2,014.78 (2012/13)
61 Estimate based on known bookings for 2015/16 so far £3,650
62 Based on SCC Registrars Lease, Felixstowe Futures and Resort Team additional
63 Cost of caretaking hours for this site
64 Cost of caretaking hours for this site
65 Allow for 3% increase - note: no increase previous 4 years
66 Retain at same level
67 Based on actual consumption - high in current year because of unsent bills 2012/13
68 Small budget is for items such as Toilet Rolls/Hand towels etc
69 Includes £1,000 from Maintenance Contract below
70 Transferred allocation to Repairs and Maintenance above 4170/202
71 New line for Walton - Renamed from 'Purchase New Tools/Equipment'
72 Some regular bookings cancelled, but 3 new in current year.
73 As per report to Personnel Committee 22/10/14 - Reduced by £2,175 for Cleaning Walton

74 As per report to Personnel Committee 22/10/14
75 As per report to Personnel Committee 22/10/14 - Reduced by £483 for Cleaning Walton

76 To allow for Training and Development of Staff
77 Small amount to cover cost of attending any approved training etc. & car park season ticket CC
78 Renamed from Leases - FOPWA licence now here. RPI increase.
79 Deleted Licences moved to Leases/Rents/Licences above 1030/203
80 As per report to Personnel Committee 22/10/14 - less 15% reappropriated to Allotments

81 As per report to Personnel Committee 22/10/14 - less 15% reappropriated to Allotments

82 As per report to Personnel Committee 22/10/14 - less 15% reappropriated to Allotments

83 To allow for Training and Development of Staff
84 Small amount to cover cost of attending any approved training, taking Truck to Garage etc

85 Moved £2,000 to 4260/204 to provide more flexibility
86 Allow for 3% increase - note: no increase previous 4 years
87 Reduced in line with revised projected outturn
88 Reduction based on revised projected outturn plus 3% allowance for price increases
89 Retain at same level
90 Includes £1,000 from 'Maintenance Contract' and reduced £500 of £750 from Maintenance Tools/Equipment
91 Incorporated within Repairs and Maintenance 4170/204
92 Incorporated within 4320/204 Vehicle Tool Hire
93 Based on a number of tools/equipment required next year
94 Incorporated within Repairs and Maintenance 4175/204 above
95 Includes any 'Unscheduled Vehicle Repairs' below but overall budget reduced
96 Incorporated within Vehicle Running Costs 4300/204 above
97 Includes £1,600 from Skip hire 4185/204
98 Based on projected outturn for current year - 2014/15 budget not sufficient. Includes fuel used at Allotments and Felixstowe in Flower
99 Stationery to be provided by Administration cost centre
100 Provided under 'Telephones and Internet' within Administration cost centre
101 Reduced in line with projected outturn
102 Retain at same level
103 Deleted 'Misc' code
104 Retain at same level
105 Projected Outturn 2014/15 £40,000 + 10% increase. Actual 2013/14: £46,568. Actual 2012/13: £61,065.
106 Projected Outturn 2014/15 £12,000 + 10% increase. Actual 2013/14: £12,403. Actual 2012/13: £9,056.
107 Projected Outturn 2014/15 £9,000 + 10% increase. Actual 2013/14: £13,858. Actual 2012/13: £13,655.
108 Based on this year's income, aim to continue

- 109 Majority of benches refurbished in current year
- 110 Based on this year's income.
- 111 Calculated at 15% of Cemetery time
- 112 Calculated at 15% of Cemetery time
- 113 Calculated at 15% of Cemetery time
- 114 Provision for training within Cemetery Cost Centre
- 115 Provision for training within Cemetery Cost Centre
- 116 Underprovision in 2014/15. Projected Outturn 2014/15 £2,271. Actual 2013/14: £1,902. Actual 2012/13: £911. Actual 2011/12 £1,704.
- 117 Reduced to allow increased provision for Vehicle/Tool Hire 4320/205
- 118 Increased with sum provided from 4170 Repairs and Maintenance
- 119 Based on 2015/16 Allotment rent costs
- 120 No increase proposed
- 121 No in-year expected expenditure, use Earmarked Reserve 9025 'Asset Repairs and Replacement Fund' if req.
- 122 As 2014/15 figure
- 123 This includes £60 previously costed to Town Hall for Mayor's board
- 124 Reduced based on current year - no previous information available
- 125 Retain at same level
- 126 Year 3 of 3 year contract being £7,185 plus 3% as per 2013 agreement
- 127 If we wish to continue
- 128 Suggest transfer an allowance from Recycling Credits Earmarked Reserve 9035 at start of year
- 129 Include within Annual Grants 4620/301 above
- 130 Include any Level 2 provision under cost centre 305 'Community Fund Projects' or move to Annual Grants
- 131 As 2014/15 figure
- 132 Retain at same level
- 133 New - as per Minute 190 of F&GP 23 July 2014. Amount TBC but suggest £2,000
- 134 Renamed from 'Landguard Partnership' to include this and other Annual Grants during budget setting each year as detailed separately
- 135 Renamed from 'Grants' - these are one-off grants applied for in-year
- 136 Retain at 2014/15 level
- 137 To cover cost of watering (£3,456) and any associate repairs
- 138 Bedding plant quote tbc but expected to be £3,600 + compost £100 + other requirements

- 139 Retain at same level
- 140 Deleted 'Catering Sundries' and included within 4532/303 Felixstowe in Flower Events

- 141 Retain at same level
- 142 Deleted and split into 4170 'Repairs & Maintenance' and NEW 'Flowers and Containers'

- 143 Renamed from 'Felixstowe in Flower Awards' to include catering sundries associated with launch event
- 144 Based on 2 sided Newsletter bi-monthly using increase figures from Imaginaire
- 145 Based on quote from Imaginaire 6/11/14 for six newsletters per year
- 146 Renamed from 'IT Website Maintenance'
- 147 Retain at same level
- 148 As per quote accepted F&GP 19/11/14
- 149 Council approved further three years funding on 3 December 2014 (Min. 413 of 2014/15 refers) - New project name to be confirmed in due course.
- 150 Subject to further consideration by Council. Total approved in current year is £5,000 (£4,000 from Community Fund 4680 and £1,000 from 4630/101)
- 151 Renamed from 'Community Fund' to avoid duplication. Holding code for Council approved projects. E.g £4,000 to Level 2 this year
- 152 £10,000 to cover cost of elections, £3,500 annual uplift
- 153 Increase uplift to cover cost of replacing key assets as may be required in future years (i.e vehicles)
- 154 Cemetery Extension Projects likely to require significant additional funding over next few years
- 155 Website Project expected to complete in 2014/15
- 156 £59,050 uplift from GF, £36,866 transferred out to Cost Centre 305 'Community Fund Projects' for approved project expenditure in-year