

## Ordinary Council Meeting 4 February 2015 - Appendix A

### FELIXSTOWE TOWN COUNCIL BUDGET 2015/16

#### Committee: Finance & General Purposes

Cost Centre:	101 Administration	
	Code Description	Budget 2015-16
<b>Expenditure</b>	4000 Employee Salaries	151,668
	4001 Employer National Insurance	18,200
	4002 Employer Pension Contributions	33,421
	4030 Training	7,000
	4040 Travel & Expenses	500
	4260 Equipment Purchases	1,250
	4262 Printer/Photocopier	3,500
	4400 Stationery	1,900
	4425 Postage	2,600
	4441 Telephone & Internet	5,000
	4446 Mobile Phones	450
	4460 Subscriptions	3,335
	4461 External Audit	1,300
	4462 Internal Audit	580
	4464 Insurance	8,000
	4466 Catering Sundries	500
	4468 Miscellaneous	250
	4470 Publications	200
	4471 Advertising & Promotion	2,000
	4481 IT Maintenance & Software	7,000
	4490 Professional Fees	2,000
	4550 Bank Charges	1,000
	4500 Election Expenses	10,000
	<b>Total Expenditure</b>	<b>261,654</b>
<b>Income</b>	1800 Agency Income	1,500
	1805 Bank Interest	4,000
	1810 Donations & Sponsorship	0
	NEW Grants Received	0
	NEW Community Infrastructure Levy	0
	1850 Miscellaneous Income	0
	1900 Precept	522,361
	1901 Transition Grant	34,160
	<b>Total Income</b>	<b>562,021</b>
<b>Administration NET Expenditure-Income</b>		<b>-300,367</b>

## Committee: Assets & Services

<b>Cost Centre: 201 Town Hall</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4000 Employee Salaries	13,638
	4001 Employer National Insurance	1,731
	4002 Employer Pension Contributions	0
	4030 Training	2,000
	4040 Travel & Expenses	50
	4110 Rates	7,035
	4115 Water & Sewerage	600
	4120 Gas	3,000
	4122 Electricity	2,300
	4150 Cleaning	4,500
	4155 Cleaning Materials	50
	4170 Repairs & Maintenance	10,000
	4180 Licences	900
	4260 Equipment Purchases	550
	4553 Loan Repayments	34,732
	<b>Total Expenditure</b>	<b>81,086</b>
<b>Income</b>	1000 Hirings	1,500
	1001 Weddings	4,400
	1030 Leases/Rents/Licences	7,546
	<b>Total Income</b>	<b>13,446</b>

<b>Cost Centre: 202 Walton</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4000 Employee Salaries	2,960
	4001 Employer National Insurance	0
	4002 Employer Pension Contributions	483
	4110 Rates	930
	4115 Water & Sewerage	500
	4122 Electricity	1,500
	4155 Cleaning Materials	50
	4170 Repairs & Maintenance	4,500
	4260 Equipment Purchases	100
	<b>Total Expenditure</b>	<b>11,023</b>
<b>Income</b>	1000 Hirings	7,500
	<b>Total Income</b>	<b>7,500</b>

<b>Cost Centre: 203 Broadway House</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4000 Employee Salaries	8,700
	4001 Employer National Insurance	1,305
	4002 Employer Pension Contributions	1,284
	4030 Training	2,000
	4040 Travel & Expenses	250
	<b>Total Expenditure</b>	<b>13,539</b>
<b>Income</b>	1030 Leases/Rents/Licences	1,360
	<b>Total Income</b>	<b>1,360</b>

<b>Cost Centre: 204 Cemetery</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4000 Employee Salaries	80,211
	4001 Employer National Insurance	9,625
	4002 Employer Pension Contributions	9,965
	4030 Training	4,000
	4040 Travel & Expenses	100
	4110 Rates	2,600
	4115 Water & Sewerage	400
	4122 Electricity	1,050
	4155 Cleaning Materials	100
	4170 Repairs & Maintenance	4,000
	4260 Equipment Purchases	4,600
	4300 Vehicle Running Costs	2,125
	4320 Vehicle/Tool Hire	5,600
	4330 Fuel	2,800
	4446 Mobile Phones	900
	4466 Catering Sundries	50
	<b>Total Expenditure</b>	<b>128,126</b>
<b>Income</b>	1032 Mobile Phone Mast	5,315
	1100 Interment Fees	44,000
	1120 Purchase of Graves	13,200
	1130 Memorials	9,900
	1140 Upkeep of Grave Spaces	800
	1141 Bench Maintenance	0
	1160 Admin Fees	350
	<b>Total Income</b>	<b>73,565</b>
<b>Cost Centre: 205 Allotments</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4000 Employee Salaries	14,156
	4001 Employer National Insurance	1,700
	4002 Employer Pension Contributions	1,758
	4115 Water & Sewerage	2,300
	4170 Repairs & Maintenance	5,000
	4320 Vehicle/Tool Hire	2,300
	<b>Total Expenditure</b>	<b>27,214</b>
<b>Income</b>	1080 Allotment Rents	13,500
	<b>Total Income</b>	<b>13,500</b>
<b>Assets &amp; Services NET Expenditure-Income</b>		<b>151,617</b>

## **Committee: Civic & Community**

<b>Cost Centre: 301 Civic &amp; Community</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4505 Mayoral Allowance	7,000
	4511 Town Twinning	4,500
	4512 Engraving/Sign Writing	300
	4513 Civic Awards	600
	4530 Civic Service	300
	4600 CCTV	7,400
	4612 Bus Shelter Cleaning	750
	New Litter/Dog Bins	800
	4645 Christmas Lights	7,250
	4095 Honoraria	250
	NEW Youth Forum	2,000
	<b>Total Expenditure</b>	<b>31,150</b>

<b>Cost Centre: 302 Section 137 Expenditure</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
	4620 Annual Grants	6,800
	4655 Occasional Grants	15,000
	4531 Remembrance Day	300
	<b>Total Expenditure</b>	<b>22,100</b>

<b>Cost Centre: 303 Felixstowe in Flower</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4170 Repairs & Maintenance	3,700
	NEW Flowers & Containers	4,000
	4400 Stationery	200
	4512 Engraving/Sign Writing	575
	4532 Felixstowe in Flower Events	1,350
	<b>Total Expenditure</b>	<b>9,825</b>

<b>Income</b>	1810 Donations & Sponsorship	4,000
	1820 Grants Received	0
	<b>Total Income</b>	<b>4,000</b>

<b>Cost Centre: 304 Communications</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
	4420 Newsletter Print	2,370
	4421 Newsletter Distribution	1,865
	4483 Website	1,140
	<b>Total Expenditure</b>	<b>5,375</b>

<b>Cost Centre: 305 Community Fund Projects</b>		<b>Budget 2015-16</b>
	<b>Code Description</b>	
<b>Expenditure</b>	4625 Felixstowe Harwich Ferry	1,000
	4640 Floral Bedding	10,866
	4670 Felixstowe Futures	20,000
	4630 Level Two Youth Project	10,000
	4680 New Community Projects	0
	<b>Total Expenditure</b>	<b>41,866</b>

**Civic & Community Engagement NET Expenditure-Income 106,316**

<b>TOWN COUNCIL GRAND TOTAL INCOME (Exc. Precept &amp; Transition Grant)</b>	<b>118,871</b>
<b>TOWN COUNCIL GRAND TOTAL EXPENDITURE</b>	<b>632,958</b>

## Movements To/From Earmarked Reserves

Cost Centre: **900 Earmarked Reserves**

Code Description	Contribution to Earmarked Reserves 2015/16	Contribution from Earmarked Reserves 2015/16
9010 Election Expenses	3,500	10,000
9015 Enhancement & Promotional	0	0
9020 Felixstowe in Flower	0	0
9025 Asset Repairs & Replacement Fund	3,000	0
9030 IT Replacement Fund	0	0
9035 Recycling Credits	0	800
9040 Cemetery Projects	20,000	0
9045 Website Redesign	0	0
9050 Broadway House	2,500	0
9055 Walton Community Hall	2,500	0
9060 Town Hall Capital Refurb	0	0
9065 Town Hall Maintenance	5,000	0
9070 Play Equipment	0	0
9075 Community Fund	59,050	41,866
9080 Council Tax Localisation Rsrve	0	0
9085 CCTV	0	0
9090 Staffing Reserve	0	0
<b>Total Transfers TO and FROM of Earmarked Reserves</b>	<b>95,550</b>	<b>52,666</b>

## GRAND TOTALS & BALANCES 2015/16

General Fund Opening Balance	102,131
Earmarked Reserves Opening Balance	683,167
<b>Total Opening Balance (Projected 1 April 2015)</b>	<b>785,298</b>
Precept Demand	522,361
Transition Grant	34,160
Income (Excl. Precept & Grant)	118,871
Expenditure	632,958
General Fund Contribution to Expenditure	450
Transfers From Earmarked Reserves to GF	52,666
Transfers To Earmarked Reserves from GF	95,550
Earmarked Reserves Closing Balance	726,051
General Fund Closing Balance	101,681
<b>Total Closing Balance (31 March 2016)</b>	<b>827,732</b>

## PRECEPT CALCULATION 2015/16

Total Expenditure Requirement	£632,958
Less Estimated Income	£118,871
Less Contribution from General Fund	£450
Less Contribution from Earmarked Reserves	£52,666
Add On Contribution to Earmarked Reserves	£95,550
Gross Requirement	<b>£556,521</b>
Less Transition Grant	£34,160
Net Precept Required	<b>£522,361</b>
Band D Equivalent Properties	7755.92
Council Tax per Band D	<b>£67.35</b>

% change 2014/15 to 2015/16 0.00%