

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE meeting held at Felixstowe Town Hall on Wednesday 3 June 2015 at 9.15am

PRESENT: Cllr A Smith (Chairman) Cllr Jan Garfield
Cllr Jon Garfield (Vice Chairman) Cllr G Newman
Cllr S Bird Cllr D Savage
Cllr S Gallant (*to item 37*) Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)

32. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr K Williams**.

Cllr S Gallant gave apologies in advance of leaving the meeting at 10am in order to attend to other business.

33. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)

34. REQUESTS FOR DISPENSATION

There were none.

35. CONFIRMATION OF MINUTES

It was **RESOLVED** that:

The Minutes of the Plans Committee Meeting held on 6 May 2015 be signed by the Chairman as a true record.

36. INTRODUCTION TO PLANNING & ENVIRONMENT COMMITTEE

The Chairman welcomed newly appointed Members to the first meeting of the Planning & Environment Committee in the current Municipal Year and following recent elections.

The Committee noted its Terms of Reference and received an introduction from the Chairman on the local planning process and type of business for which it would be responsible.

It being 10am, Cllr S Gallant left the meeting at this point.

37. PLANNING RESPONSES SENT UNDER DELEGATED ARRANGEMENTS

RESOLVED that the comments submitted to Suffolk Coastal District Council by the Town Clerk and Estates Officer under delegated powers be noted.

38. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a)	DC/15/1783/FUL Alterations/conversion of basement (part) of former main convalescent home building to provide 2 no. 1 bedroom dwellings. Former Bartlett Hospital and Grounds, Undercliff Road East, Felixstowe – Applicant: Gipping Homes Ltd., Ipswich.
Committee recommended APPROVAL.	

b)	DC/15/1784/LBC Alterations/conversion of basement (part) of former main convalescent home building to provide 2 no. 1 bedroom dwellings. Former Bartlett Hospital and Grounds, Undercliff Road East, Felixstowe – Applicant: Gipping Homes Ltd., Ipswich.
Committee recommended APPROVAL.	

c)	DC/15/1811/FUL Proposed development to form two no. dwellings. Revised scheme following outline planning approval DC/14/0060/OUT and refusal of planning permission DC/14/3587/FUL & DC/15/0367/FUL . Part East and West garden of 19 Cliff Road, Felixstowe Applicant: Roseberry Property Development Ltd.
Committee recommended REFUSAL. Committee was aware that the previous application for this site was refused by Suffolk Coastal District Council and considered that the minor amendments to the frontage of the property in this application have not addressed the reasons given for refusal.	

39. FELIXSTOWE PENINSULA AREA ACTION PLAN

Committee noted that the Clerk and four Town Councillors had been appointed to the Felixstowe Peninsula Area Action Plan Working Group at the Annual Council meeting on 20 May 2015. The Town Council membership of the group therefore being:

- Cllr Jan Garfield
- Cllr Stuart Bird
- Cllr Steve Wiles
- Cllr Kimberley Williams
- Town Clerk

The Clerk advised that a date had not been set for the next meeting of this group but this would be circulated once known.

40. CORRESPONDENCE

The following two items of correspondence were noted:

- i. Letter from Eric Pickles MP in response to Committee's letter regarding the introduction of Section 106 affordable housing and tariff-style contributions and their impact on the delivery of affordable housing and local infrastructure.**
- ii. Letter from Mark Edgerley, SCDC Principal Planner, in response to Committee's request for a Flood Risk policy as part of the Felixstowe Peninsula Area Action Plan.**

41. CLOSURE

The meeting was closed at 10.46am. The date of the next meeting was noted as being Wednesday 17 June 2015 at 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____