

**Minutes of the Personnel Committee Meeting held on Monday 26th June 2014
at 4.00 p.m. at Felixstowe Town Hall.**

Present: Councillors : Deacon, Jan Garfield, Newman (items 135/136 only), Savage and Williams (Vice Chairman)

Minutes

In the absence of Councillor Newman Councillor Williams took the Chair.

130. Apologies.

No apologies for absence had been received.

131. Declarations of Interest.

No Members declared an interest in items on the agenda.

132. To Consider Any Requests for Dispensation.

No Members requested a dispensation.

133. To Agree the Minutes of the Meeting held 17th March 2014

The Committee agreed the minutes of the meeting held 17th March 2014 as a true record.

134. Exclusion of Press and Public

The Committee agreed that, in accord with the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

Councillor Newman joined the meeting, Councillor Williams remaining in the Chair.

135. To Conduct a Disciplinary Hearing

The Committee considered the allegations and agreed that:-

- a) no further action be taken against the individual concerned
- b) all staff be reminded not to use Council resources for their personal use

136. Closure

The meeting was closed at 4.40 p.m.

Date: _____

Chairman: _____