

**MINUTES of the FINANCE & GENERAL PURPOSES COMMITTEE meeting held at Felixstowe Town Hall on Wednesday 17<sup>th</sup> September 2014 at 7pm**

**PRESENT:** Cllr C Slemmings (Chairman)      Cllr D Savage (Vice-Chairman)  
Cllr G Newman (Town Mayor)      Cllr A Smith  
Cllr S Bird      Cllr J Sennington  
Cllr M Deacon      Cllr C Webb  
Cllr M Morris      Cllr M Walker  
Cllr M Sharman      Cllr K Williams

**OFFICERS:** Mr A Tadjirishi (Town Clerk)  
Mrs D Frost (Finance Officer)

**IN ATTENDANCE:** One member of the Press, five members of the Public.

**270. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr N Barber, Cllr Jon Garfield and Cllr Jan Garfield.

**271. DECLARATIONS OF COUNCILLORS' INTERESTS**

Cllrs S Bird, M Deacon, M Morris, C Slemmings, M Sharman, J Sennington, D Savage, A Smith and K Williams each declared a Local Non-Pecuniary Interest as Members of Suffolk Coastal District Council.

Cllr A Smith and Cllr D Savage left the chamber for the duration of item 276 (Heritage Listing of 91-95 Undercliff Road West).

**272. REQUESTS FOR DISPENSATIONS**

There were none.

**273. MINUTES OF THE PREVIOUS MEETING**

**It was RESOLVED that:**

**The Minutes of the Finance & General Purposes Committee Meeting held on 23<sup>rd</sup> July 2014 be signed by the Chairman as a true record.**

**274. REFERRALS FROM OTHER COMMITTEES/SUB-COMMITTEES**

The Committee agreed to recommend to Council the following recommendations from other Committees/Sub-Committees:

- i. Recreation & Amenities Sub-Committee 16 July 2014 (Minute 161 – Provision of Litter and Dog Bins):**  
Finance & General Purposes Committee be requested to seek authorisation from Full Council for the total cost of £428.00 to be funded from Council's 'Recycling Credits Reserve' fund.

**ii. Cemetery & Allotments Committee 22 July 2014 (Minute 169 – Spoil Heap):**

Finance & General Purposes Committee is requested to seek authorisation from Full Council for expenditure from the 'Recycling Credits' reserve fund for the removal of the spoil heap at the Cemetery, to a maximum of £1,200.

**iii. Cemetery & Allotments Committee 22 July 2014 (Minute 171 – Computerisation of Cemetery Records):**

Approval to fund the project be recommended to Finance & General Purposes Committee with expenditure to be made available from the 'IT Computer Replacement Fund'.

**275. FELIXSTOWE FUTURES FUNDING**

Members were keen to explore the potential for partnership working with the County and District Councils on Felixstowe related projects. However, Committee questioned the achievements of Felixstowe Futures thus far and the management arrangements for the Seafront Gardens project. Committee recommended that Council consider a business case for the successor group to Felixstowe Future, providing a clear statement on the objectives and deliverables over the next three years.

Additionally, the Clerk was asked to seek answers to the following questions:

1. Would the successor group be available to attend and provide regular reports to Felixstowe Town Council (or a Committee nominated by Council) during the lifetime of the partnership?
2. What is the proposed title of the successor group to Felixstowe Futures and will 'Felixstowe' remain in the title?
3. It is noted that the successor group would still be based in Felixstowe. Is it proposed that this be the whole team and would they continue to be based at the Town Hall?
4. The project manager post has remained vacant since the departure of the previous post holder. What is the effect on the current year budget (2014/15) and what will happen to any underspend?
5. Is a breakdown of estimated income and expenditure for the project (2015-2018) available?
6. A three-year commitment is being sought. What impact would a change in priorities post-May elections have on this?

**RESOLVED that SCDC be asked to respond to the queries above and provide a business case for the proposals by Friday 21 November in order that this be considered by Council at its meeting of 3 December 2014.**

*Cllr A Smith and Cllr D Savage left the chamber.*

**276. HERITAGE LISTING OF 91-95 UNDECLIFF ROAD WEST**

Members considered both the architectural and historic interest of the building and whether 91-95 Undercliff Road West would qualify for National Heritage Listing.

**Following a debate it was RESOLVED that it be recommended to Council that National Heritage Listing be applied for 91-95 Undercliff Road West.**

*Cllr A Smith and Cllr D Savage returned to the chamber.*

**277. INTERNAL AUDIT REPORT**

The Committee received the report of the Independent Internal Auditor for the period ending 30 June 2014 and noted the action taken to address the issues raised in the report.

**278. ACCOUNTS TO AUGUST 2014**

The Committee considered a detailed report showing all income and expenditure from the start of the financial year 2014/15 to 31 August 2014 and a comparison against the same period last year. Explanatory notes were also noted. The condition of the Flags along the seafront were discussed and members recommended that an item go to Council to consider the removal of the flags at the earliest opportunity. It was also noted that the electricity bills for Walton Community Hall were particularly high and weekly readings and investigations should be made to investigate this.

The Committee recommended that an item goes to Council in December in regards to the Community Fund and its purpose and future projects.

**RESOLVED that the Account to 31<sup>st</sup> August 2014 be noted.**

**279. CLOSURE**

The meeting was closed at 9.16pm. It was agreed that the next meeting be scheduled for 19<sup>th</sup> November 2014 at 7.30pm.

---

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_