

MINUTES of the PLANNING & ENVIRONMENT COMMITTEE meeting held at Felixstowe Town Hall on Wednesday 19 December 2018 at 9.15am.

PRESENT: Cllr A Smith (Chairman) Cllr G Newman
Cllr Jan Garfield Cllr D Savage
Cllr Jon Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE : Two members of the public

380. PUBLIC QUESTIONS

The Chairman advised that he would invite members of the public to make their representations immediately prior to the application being considered.

381. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr S Bird, Cllr S Gallant, Cllr M Jepson and Cllr K Williams.**

382. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

383. REQUEST FOR DISPENSATION

There were no requests for dispensation.

384. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 5 December 2018 be signed by the Chairman as a true record.

385. PLANNING APPLICATIONS

At the direction of the Chairman, Committee heard from members of the public attending in relation to application 385(d) below. Committee noted concerns on the size and proximity of the proposed structure to their property, the window overlooking their property and the proposed removal of trees.

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/18/4978/FUL Two Storey front extension to incorporate new Fire Escape staircase. Internal and elevational alterations. Walton Surgery 301 High Street Walton
Committee recommended APPROVAL	

b	DC/18/4963/FUL New double garage, conversion and extension of existing garage to family annexe 30 Maybush Lane
Committee recommended APPROVAL subject to clear and strict conditions for its use as an annex only and no future use as a separate property.	

c	DC/18/4820/FUL & DC/18/4821/LBC Proposed Replacement Conservatory 2 Cranmer House Maybush Lane
Committee recommended REFUSAL for this inappropriately designed conservatory on this listed building, an iconic element of Victorian Felixstowe. We wholly support remarks of the Conservation Officer and furthermore consider that it would have a jarring effect, disturbing the distinctive character of this façade, destroying the remaining symmetry of the original veranda.	

d	DC/18/4713/FUL Replace Garden Shed, Removal of 2 Overgrown Sycamore Trees in Rear Garden and erection of Wooden Summerhouse. Summerhouse dimensions 6.5 Mtrs x 4.8 Mtrs, Pitched Roof 3.9Mtr Maximum Height at tip of pitch. Roof to be felt and shingles to blend into environment. Villa Bonita, Maybush Lane
Committee recommended REFUSAL; firstly on the grounds of its wholly unacceptable overlooking of 17 Thornley Road and secondly that the provision of a mezzanine floor and its resulting overall size would be inconsistent with the proposed use as a summerhouse (the definition of which being “A small building in a garden used for sitting in during the summer”) leading to an intrusion on the dwellings to the west of the site.	
However, should the application be approved we strongly request a condition that the window to the mezzanine at the rear of the property be fully obscured and non-opening.	

e	<p>DC/18/4794/FUL This relates to a previous application DC/17/4377/FUL. Whereby approval was granted of the sub-division of 28 Lindley House to form 4 residential flats. Demolition of an outhouse in the rear of the property was included in this scheme. This Proposal seeks to retain the outhouse to rear of the site for use as an additional residential dwelling at first floor.</p> <p>Lindley House 28 Leopold Road</p>
<p>Committee recommended REFUSAL on the basis the proposed revised plan would prevent cars manoeuvring on site. The original application was approved on the grounds of the removal of the building.</p>	
f	<p>DC/18/4876/FUL Replacement of existing white PVCu tilt and turn windows with new PVCu white tilt and turn windows.</p> <p>Dinsdale Court Undercliff Road West</p>
<p>Committee recommended APPROVAL</p>	
g	<p>DC/18/4839/TCA To re-pollard multi-stemmed Lime; tree in rear left corner of garden.</p> <p>Braemar 13 Montague Road</p>
<p>Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.</p>	

386. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

387. CORRESPONDENCE

None.

388. CLOSURE

Committee noted the delegated authority arrangements for the Town Clerk, in conjunction with the Chairman/Vice-Chairman, to submit a response on behalf of the Town Council to any planning applications or consultations for which the consultation period ends before the next Committee meeting on 16th January 2019.

The meeting was closed at 10.23am. The date of the next meeting was noted as being Wednesday 16 January 2019, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____