



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)
Cllr S Bird (Vice Chairman)
Cllr N Barber
Cllr S Gallant
Cllr Jan Garfield

Cllr Jon Garfield
Cllr M Jepson
Cllr G Newman
Cllr D Savage
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 7 November 2018** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 24 October 2018 as a true record. **(Pages 4-6)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/18/4246/FUL** | Change of Use to provide 5 No Dwellings
Abbeyfield House 53 Orwell Road
Applicant: Mr A Fairburn [Link to Documents](#)
- b) **DC/18/4314/FUL** | Proposed 2-storey extension and alterations.
2 Foxgrove Gardens
Applicant: Mr & Mrs S McCarthy [Link to Documents](#)
- c) **DC/18/4335/FUL** | Change of use of dental surgery to residential including new frontage
9 Cobbold Road
Applicant: Mr R Pomroy [Link to Documents](#)
- d) **DC/18/4303/FUL** | Single storey dwelling on land at rear of garden including new access for donor house. Site fronts to Springfield Avenue
Land Rear Of 36 Fairfield Avenue, Fronting Springfield Avenue
Applicant: Mr C Ray [Link to Documents](#)
- e) **DC/18/4100/FUL** | Single storey rear and side extension with flat roof. The existing kitchen, utility room and cloakroom will be made into an open plan kitchen / garden room. The existing chimney in the current kitchen will need to be removed and supporting steel used to take the weight, in addition support brackets will need to be installed for the chimney in the room above the current kitchen. The existing drains will need to be re-routed to accommodate.
72 Ranelagh Road
Applicant: Mr Daniel Swan [Link to Documents](#)
- f) **DC/18/3576/FUL** | To change window to enlarge and introduce skylights to proposed Dining Area 2
Merryfields 7 Mill Lane
Applicant: Mr Kevin Barker [Link to Documents](#)
- g) **DC/18/4379/FUL** | To build a 2nd floor rear extension forming a forth one bedroom flat. As change of use from offices to form three one bedroom flats was considered permitted development ref: DC/18/0216/ PN3.
92 Hamilton Road
Applicant: Mr Luke Edmonds [Link to Documents](#)
- h) **DC/18/4247/FUL** | Installation of new Timpson's Retail Unit
Morrison Supermarket Grange Farm Avenue
Applicant: Mr Wm Morrisons [Link to Documents](#)
- i) **DC/18/4253/FUL** | Conversion of front garden area into 4 space car park
Cliff House Chevalier Road
Applicant: Whyman [Link to Documents](#)

- j) **DC/18/4243/FUL** | Proposed new boundary fence
28 Upperfield Drive
Applicant: Mr & Mrs Brown [Link to Documents](#)
- k) **DC/18/4394/TCA** | Rear garden T1 Sycamore (Acer pseudoplatanus) -
Remove 3 low lateral limbs and reduce the height and spread of the
canopy by approximately 2.5 -3 metres T2 Horse chestnut (Aesculus
hippocastanum) - Remove 3 low limbs and re-pollard back to previous
points
4 Northcliffe Court
Applicant: Mr Widdrington [Link to Documents](#)
- l) **DC/18/4306/TCA** | To sectionally fell and remove T1 Silver birch tree and
T2 red birch tree. Both are in poor condition due to being badly pruned.
4 College Green
Applicant: Mrs Kirstie Flower [Link to Documents](#)

7. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

8. Suffolk Coastal Local Plan Update

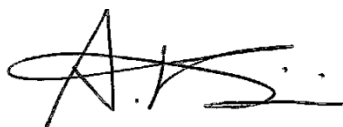
To receive an update from the SCDC Principle Planner in respect of the policies for Felixstowe in the emerging Final Draft plan and the Town Council's response to the Local Plan First Draft consultation. **(Presentation)**

9. Correspondence

To note any items of correspondence.

10. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 21 November 2018 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
31 October 2018

For information (via email): All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce
Mr Mark Edgerly, Principle Planner (SCDC)

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

b	DC/18/4087/FUL Change existing shop front to replace existing awnings to a fixed veranda within our boundary. 151 Hamilton Road
Committee recommended APPROVAL	

c	DC/18/4143/FUL Double garage, revised entrance detail and new entrance wall and gate Ridley House, Maybush Lane
Committee recommended APPROVAL	

d	DC/18/4167/FUL To erect bay window extension with pitched roof 76 Quilter Road
Committee recommended APPROVAL	

e	DC/18/4174/CLE Use of Cowpasture Farm house as a C3 dwellinghouse in breach of condition 5 of planning permission C6583 (agricultural occupancy condition) Cowpasture Farmhouse Gulpher Road
Committee made NO COMMENT	

f	DC/18/4133/TPO Beech Tree in the rear garden of 20 Buregate Road Felixstowe reduction overall 30% and maintenance of tree. 20 Buregate Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the District Council's Arboricultural Officer.	

g	DC/18/4204/TPO T1 - Remove ten ft from the top of an already pollarded Sycamore tree T2 - Fell one Holm Oak T3 - Remove one limb from Holm Oak Martello Place Golf Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the District Council's Arboricultural Officer.	

295. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted

296. CORRESPONDENCE

Committee noted correspondence from Cllr K Williams seeking an update from SCDC on progress with enforcement proceedings in relation to the unlawful storage of caravans at Cowpasture Farm. The Chairman advised that the matter was being progressed by the District Council.

297. CLOSURE

The meeting was closed at 9.56am. The date of the next meeting was noted as being Wednesday 7 November 2018, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/18/3446/FUL Alterations to shop front 14 Hamilton Road
DC/18/3186/FUL Proposed Side & Rear Single Storey Extension with proposed Porch 11 Norman Close

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None