

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 19 June 2024 at 9.30am**

**PRESENT:** Cllr S Bird (Chairman)  
Cllr M Morris (Vice Chairman)      Cllr C Franklin  
Cllr S Bennett                              Cllr B Price  
Cllr A Folley                                Cllr S Wiles (*to item #68E*)

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 1 member of the public (via Zoom)

**64. PUBLIC QUESTION TIME**

None.

**65. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber** and **Cllr J Candy**.

**Cllr S Wiles** gave apologies in advance of needing to leave the meeting at 11am.

**66. DECLARATIONS OF INTEREST**

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bennett Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

**67. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 5 June 2024 be confirmed as a true record.

**68. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

<b>A</b>	<p><b>DC/24/1872/P20AA</b>   Prior Notification under Schedule 2, Part 20, Class AA of the General Permitted Development Order in respect of proposed development comprising: Construction of two floors of flats (14no.) over the existing principal facades to Hamilton Road and York Road. <b>York House York Road</b></p>
<p><b>Committee OBJECTS to this proposal. Whilst we recognise the potential benefit of additional small residential units, we feel firstly that the visual appearance and detrimental affect on the street scene of this proposal is unacceptable. Additionally, we concur with Suffolk County Council Highways, in that the cycle storage provision does not meet the required standards. More importantly the lack of any car parking provision for these 14 units is unacceptable.</b></p>	
<b>B</b>	<p><b>DC/24/1914/FUL</b>   Youth support and training facility with multimedia music &amp; digital arts centre. <b>Land Adjacent To Manning Amusement Park Micklegate Road</b></p>
<p><b>Committee recommended APPROVAL. However, we note that there is no disability access to the upper floor. Should this not be feasible, we would therefore ask that consideration is given to providing some studio facilities on the ground floor.</b></p>	
<b>C</b>	<p><b>DC/24/0823/FUL</b>   Redevelopment for 58 retirement living apartments including communal facilities, access, car parking and landscaping. <b>39 Mill Lane</b></p>
<p><b>Committee recommended REFUSAL. We note the additional four parking places provided in this revised application and we acknowledge the statement from the applicant that their 20 other sites have similar or less parking provision. However, we still feel that the provision of 25 spaces for resident and visitors is inadequate and falls significantly below the recommended level in the Suffolk County Council parking guidance 2023.</b></p>	
<b>D</b>	<p><b>DC/24/1895/FUL</b>   Replacement of existing timber single glazed bay window to the front elevation with new double glazed timber bay window to match existing size. <b>52 Hamilton Road</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

**At this point, 11am, Cllr S Wiles left the meeting.**

<b>E</b>	<b>DC/24/1913/FUL   Garage and workshop 15 Bath Road</b>
<p><b>Committee recommended REFUSAL. We recognise that, not only is this application in the Conservation Area, but the host property is also a particularly architecturally outstanding building in a prominent position on Bath Road. We feel that this proposed garage extension in terms of its size and utilitarian appearance will be detrimental to the host property and the street scene. We therefore feel that this application is contrary to Section 72 of the Conservation and Listed Building Act (1990) and SCLP 11.5 paras. a), b) and c).</b></p>	
<b>F</b>	<b>DC/24/2059/TCA   3no. Elm (T1, T2 and T3 on plan) - Fell 2no. Sycamore (T4 and T5 on plan) - Fell Cotman House Garfield Road</b>
<p><b>Committee OBJECTED to the proposed felling of these five trees. We note the comment from the applicant that these trees are blocking views but it is not alleged that they are diseased, dangerous or causing damage to the building. We therefore feel that they should be appropriately managed rather than felled and request that East Suffolk Council's Arboricultural Officer consider this.</b></p>	
<b>G</b>	<b>DC/24/1927/TCA   3no. Leylandii (shown in photograph) - Fell The Cottage Martello Lane</b>
<p><b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b></p>	

## 69. PLANNING DECISIONS

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

## 70. CORRESPONDENCE

The following items were reported by the Town Clerk:

- i. **DC/24/1196/FUL - Marenia, Felixstowe.**  
Noted that this was considered by the ESC Referral Panel and would be delegated to the planning officer to determine.
- ii. **Healthy Environments Supplementary Planning Document**  
Noted that this SPD had been adopted by East Suffolk Council.
- iii. **Planning Forum for Town and Parish Councils on 25<sup>th</sup> July, East Suffolk House, Melton.**

Noted that the Planning Administration Officer would attend this event and the Clerk would circulate the invitation should any Member also wish to attend.

**iv. Deben Estuary Partnership Consultation**

Members were invited to respond to the questionnaire individually.

**71. CLOSURE**

The meeting was closed at 11.26am. It was noted that the next meeting was scheduled to take place on Wednesday 3 July 2024 at 9.30am.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_