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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr M Morris (Vice Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy

Cllr A Folley
Cllr C Franklin
Cllr B Price
Cllr S Wiles

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 3 April 2024 at 9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
27 March 2024

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 20 March 2024 as a true record. **(Pages 5-7)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/24/0773/VOC** | Variation of Condition Nos. 4 (materials) and 9a (approved plans for residential development) of DC/23/0539/VOC (Variation of Condition No. 11 of DC/21/0541/FUL [Hybrid Application - Full Application for the construction of 45 apartments and maisonettes and 16 houses in buildings ranging in height from 2 to 3 storeys, conversion of retained assembly hall to provide 250m² community space, 16 residential car parking spaces, 1 car park space for community hall, 137 cycle parking spaces, highways and public realm works, hard and soft landscaping, access and associated works and Outline application (with all matters reserved except for access, use and scale) for redevelopment and extension of retained sports hall to provide indoor bowls facility and cricket pitch with pavillion, 32 car parking spaces, 24 cycle spaces, landscaping and associated works. All matters reserved except for access, use and building heights] - alter the number of affordable homes.) Changes to materials for residential units and amendments to approved plans including changes to elevations and revisions to site layout and parking.

Former Deben High School Garrison Lane

Applicant: East Suffolk Council c/o 3BM Studio

[Link to Documents](#)

- b) **DC/24/0823/FUL** | Redevelopment for 58 retirement living apartments including communal facilities, access, car parking and landscaping
39 Mill Lane
Applicant: Churchill Retirement Living [Link to Documents](#)
- c) **DC/24/0720/FUL** | Regularisation of unauthorised works including: Retention of revised layout across complete site Retention of Marquee cover over units 19 & 20 Retention of "square" container unit 20A Retention of Axe throwing area unit 7 Retention of Pagoda outbuilding (canopy) between units 17 & 19 Change of hot food to Radio Station outside Beach Street and in the Amusement Park building Retention of Advertising along railings on Micklegate Road Retention of changes of layout for unit 20 Retention of new location of WC block and cycle store Retention of amended and additional colours Change of use of unit 12 to retail Change of use of unit 1 to machine gaming centre Change of use of units 8, 9, 11, 13, 14, 15,18,19, 23, 24, to hot food prep and takeaway/eat in, hot and cold Change of use of unit 16,17 to yoga and retail Change of use of unit 2 to barbers Retention of extraction equipment to units 18, 23, 24 All matters as described in Design & Access statement.
Beach Street Felixstowe Micklegate Road
Applicant: Beach Street Company [Link to Documents](#)
- d) **DC/24/0997/FUL** | Single storey side and rear extension with dropped kerb and new driveway
18 Fairfield Avenue
Applicant: Mr & Mrs S McCullough [Link to Documents](#)
- e) **DC/24/0821/FUL** | Demolish rear kitchen extension lean-to and erect two storey rear extension.
18 Chepstow Road
Applicant Unstated [Link to Documents](#)
- f) **DC/24/0110/FUL** | Full planning application (previous application C12/1810/ expired) for continued siting and use. No change to the use or additions to existing buildings previously agreed. Application site area houses two portakabins used for office and storage facilities for community transport services operated by Felixstowe Area Community Transport Scheme (FACTS), registered charity number 1098025.
Portakabin Rear Of Car Park Ordnance House 1 Garrison Lane
Applicant: Mr R Nice, FACTS [Link to Documents](#)

- g) **DC/24/0950/FUL** | Retrospective Application - Proposed single storey front extension for new porch and storage/garage

111 Mill Lane

Applicant: Mr L Frankland

[Link to Documents](#)

- h) **DC/24/0833/FUL** | Change the old wooden windows to double glazed PVC windows.

Flat 4 91 Ranelagh Road

Applicant: Mr G Pritchard

[Link to Documents](#)

- i) **DC/24/1005/TPO** | T2 of TPO No. 174 / 2004 1no. Sweet chestnut (T1 on Plan and T2 on Order) - Crown reduce by up to 1 metre to previous pruning points

1 Cliff Court

Applicant: Mr M Hallet

[Link to Documents](#)

6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. **Correspondence**

To note any items of correspondence.

8. **Closure**

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 17th April 2024 at 9.30am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 20 March 2024 at 9.30am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris (Vice-Chairman) Cllr C Franklin
Cllr N Barber Cllr A Folley
Cllr S Bennett (*from item 469*) Cllr B Price
Cllr J Candy Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (*via Zoom*)

328. PUBLIC QUESTION TIME

None.

329. APOLOGIES FOR ABSENCE

None.

Apologies for lateness were received from **Cllr S Bennett**.

330. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

331. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 6 March 2024 be confirmed as a true record.

332. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/24/0697/FUL Demolition of existing timber framed lean-to conservatory and replacement with new flat roof orangery with lantern light. Footprint remains the same. Also replacement of all timber framed double glazed windows (Casement and Sash) with UPVC like for like windows front and rear and installation of new window to en-suite on side elevation. 10 Red Hall Court
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Committee recommended APPROVAL.

B	DC/24/0698/FUL Single storey rear and side extension 3 Looe Road
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Committee recommended APPROVAL.

C	DC/24/0690/FUL Single storey rear and side extension 29 Lynwood Avenue
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Committee recommended APPROVAL.

D	DC/24/0676/FUL Remove windows to rear elevation, enlarge opening to install new doors to garden. 4 College Green
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Committee recommended APPROVAL.

E	DC/24/0744/FUL Garage extension. 10 St Georges Road
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Committee recommended APPROVAL.

F	DC/23/4776/FUL Change of use from car wash to car sales and to keep in place existing canopy and to use a 12ft x 10ft shed as office. Land At Platters Road
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Committee recommended APPROVAL. We feel that this does comply with SCLP 4.4, however we do note that the change of use has already been implemented and therefore the application should have been described as retrospective.

G	DC/24/0847/TCA Proposal: 1no. Sycamore (located At Back Of Car-Park) - Reduce by 4.3 metres in height and 2.4 metres in radial spread. Felixstowe Community Hospital Constable Road
Committee had NO OBJECTION to the work proposed, subject to East Suffolk Council's Arboricultural Officer being satisfied as to the significant extent of the size reduction of this tree.	

333. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

334. CORRESPONDENCE

None.

335. CLOSURE

The meeting was closed at 10.15am It was noted that the next meeting was scheduled to take place on Wednesday 3 April 2024 at 9.30am.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/22/2259/FUL Three houses with parking and amenity areas Felixstowe And Suffolk Bowling Club St Edmunds Road
DC/24/0197/P14J Prior Approval - Installation of Photovoltaic Solar generating equipment to the flat roof area of WMS supermarket Felixstowe. Equipment installed will be no higher than existing plant and materials. Roof is surrounded by a parapet. Morrison Supermarket Grange Farm Avenue
DC/24/0175/P3MA Conversion of rear of office to residential. Front section of office to remain. 284 High Street Walton
DC/23/4839/FUL Erection of porch and rear extension 53 Westmorland Road
DC/23/4002/LBC Listed Building Consent - Install insulation to the inside of external walls in the living room, bedroom 1 and bedroom 2 to enable the replacement of storage heaters and upgrading of the thermal performance of the external walls. To also take advantage of an Eco 4 Grant 8 Harvest House Cobbold Road
DC/24/0435/TCA 1no. Silver birch (marked on plan) - Fell 52 Quilter Road

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee): None