

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 10 January 2023 at 9.15am**

**PRESENT:** Cllr S Bird (Chairman)  
Cllr M Morris (Vice-Chairman)      Cllr A Folley  
Cllr S Bennett                              Cllr C Franklin  
Cllr J Candy                                  Cllr S Wiles

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 1 member of the public (*in person*)  
3 members of the public (*via Zoom*)

**347. PUBLIC QUESTION TIME**

None.

**348. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber**.

**349. DECLARATIONS OF INTEREST**

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Other registerable interests (as a Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

**350. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 13 December 2023 be confirmed as a true record.**

### 351. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

<b>A</b>	<b>DC/23/3477/RG3</b>   Resurfacing and extension of existing car park <b>Land Adjacent The Ferry Boat Inn The Ferry</b>
<b>Committee recommended APPROVAL but we would ask that the plans be amended to provide two, rather than one, disabled parking bay.</b>	
<b>B</b>	<b>DC/23/4572/P3MA</b>   Prior Notification - Conversion of redundant and empty office to residential <b>3 Manning Road</b>
<b>Committee had NO OBJECTION to the application.</b>	
<b>C</b>	<b>DC/23/4722/FUL</b>   Ground floor extension to existing front bay window; new front entrance porch to replace the existing; first floor alterations including new dormers etc (rear dormer is believed to be within PD except for the materials being used); alterations to external finishes of roof, walls etc <b>Umlanga Place 224 Ferry Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>D</b>	<b>DC/23/4539/FUL</b>   Changes to driveway, path and planters to the front. Replace existing flat roof entrance canopy. Replace existing shed to side of house with new brick front wall. Replace rear first floor window with Juliet balcony. New rooflight to front elevation. <b>11 Quilter Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>E</b>	<b>DC/23/3846/FUL</b>   Proposed first floor rear extension to existing single storey. <b>21 Ferry Lane</b>
<b>Committee recommended APPROVAL.</b>	
<b>F</b>	<b>DC/23/4844/FUL</b>   Proposed single storey rear extension <b>3 St Marys Crescent</b>
<b>Committee recommended APPROVAL.</b>	

<b>G</b>	<b>DC/23/4754/FUL   2 no. joined garages 13 And 15 Montague Road</b>
<b>Committee recommended APPROVAL.</b>	

**352. PLANNING DECISIONS**

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

**353. CORRESPONDENCE**

The following items were reported:

- i) **Names for Deben Fields site buildings.** Committee had been asked to provide possible names for the buildings on the Deben Fields site. The names chosen were The building names have been confirmed as Moore House, Rutherford House, Elliot House and Britten House, which were the names Committee recommended. The community centre has been addressed as Charlie Brinkley Community Centre.
- ii) **DC/23/4785/CON – Harbour Revision Order.** The Clerk was requested to send papers relating to this consultation to Committee for a decision as to whether they wished to make a formal comment. The deadline for comment is 26 January 2024.
- iii) **DC/23/4703/CON –Weather Station Mast at Landguard Point, View Point Road.** Notice was given that the weather mast was to be replaced. The replacement mast would be the same height as the current mast at 10m.

**354. CLOSURE**

The meeting was closed at 10.36am It was noted that the next meeting was scheduled to take place on Wednesday 24 January 2024 at 9.15am.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_