

and Suffolk County Council, as the lead authorities for parking and highways. Whilst any option being put forward was not in the gift of the Town Council to deliver, Members stressed that the matter was being progressed and further information would be provided once viable options were able to be considered.

Council also heard from a member of the public complimenting the cleanliness of the seafront but concerned about engine idling. The Mayor advised that engine idling was unlawful and that the Council's Youth Forum had been promoting a 'Stop Idling' campaign with banners being displayed outside local schools.

152. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr C Franklin**.

153. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Wiles Cllr S Bennett	All	Other registerable interest (as Members of Suffolk County Council)
Cllr S Bennett Cllr J Candy Cllr M Deacon Cllr A Folley	All	Other registerable interest (as Members of East Suffolk Council)
Cllr D Rowe	#80(c) and 127(b)	Other registrable interest (as a neighbour to application DC/23/1986/FUL)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

154. QUESTIONS TO THE MAYOR

None.

155. CONFIRMATION OF COUNCIL MINUTES

It was RESOLVED that the Minutes of the Annual Council Meeting held on 20 June 2023 be signed by the Mayor as a true record and adopted by the Council.

156. MAYOR'S ANNOUNCEMENTS

The Mayor addressed the Council and spoke about the poignant Suffolk Remembers event held at the start of the summer. The Mayor highlighted events held at Harvest House, such as the Book Festival and Christina Johnston's Concert. The Mayor spoke of the CIAT awards for the Sea You Café, and its hosting of the Mayor's Civic Reception.

The Carnival had been a big success and it had been a real honour to lead the procession through the town. The Mayor was also proud to open the new Tourist Information Hut on the seafront.

The Mayor acknowledged the hard work of the Felixstowe BID in leading the Love Felixstowe festival which had been a major success and which would culminate with the Tour of Britain the next day.

The Mayor paid thanks to the Deputy Mayor who, alongside these events listed in the agenda, had attended the Lions Club dinner, Orwell District Scouts AGM, the Launch of Suffolk Sound and Pitstop Mannia at Beach Street.

It was RESOLVED that the Mayor's communications be noted.

157. MINUTES OF COMMITTEE MEETINGS

It was RESOLVED that the Minutes of the following meetings be received and, subject to their accuracy being confirmed by those committees, adopted:

- a) Planning & Environment Committee 21 June 2023**
- b) Planning & Environment Committee 5 July 2023**
- c) Assets & Services Committee 5 July 2023**
- d) Finance & Governance Committee 12 July 2023**
- e) Planning & Environment Committee 19 July 2023**
- f) Planning & Environment Committee 2 August 2023**
- g) Planning & Environment Committee 16 August 2023**

158. REPORT FROM MEMBERS APPOINTED TO OUTSIDE BODIES

There were none.

159. NORTH FELIXSTOWE GARDEN NEIGHBOURHOOD

The Mayor welcomed Mr Neil Cockshaw, ESC Felixstowe Development Programme Manager and Mr James Goldberg, ESC Development and Enabling Lead for North Felixstowe Garden Neighbourhood, to the meeting.

Mr Cockshaw addressed the Council, highlighting the role of East Suffolk Council in recent development projects along the seafront. Mr Cockshaw was

ESC's principal officer for the masterplan process for North Felixstowe Garden Neighbourhood.

Mr Goldberg addressed the Council, outlining that the brief and vision for the North Felixstowe Garden Neighbourhood project was being developed to maximise its integration with the wider community and would include engagement and consultation with a range of key stakeholders and the public. The project team were starting from a fresh perspective, with the understanding that this would be a landscape and leisure-led development. As ESC were the landowner, developer and planning authority, it would be a complex project over several years.

The Council received information on the public consultation and engagement strategy, which would include a stakeholder forum and regular 'town hall' style meetings. There would also be a website to enable wider access to engagement. There would also be a 'Citizens Panel' for a representative sample of the local population to become involved in shaping the project.

An outline masterplan was anticipated to be submitted around the end of 2024.

The following questions were asked:

Q: Health and wellbeing - What about additional pressure on doctors and dentists?

A. There will be a new primary school, up to 630 places, and discussions were taking place with the CCG to factor in community resource needs over the 20+ years that the development would take place. The leisure centre will also provide an integrated health and well-being facility.

Q. Persimmon development is slowing as housing market is slowing, will that delay this development?

A. The leisure centre will be brought forward first. It is not dependent on housing development.

Q. The new leisure centre has been several years away, will the current leisure centre be upgraded in the meantime?

A. Yes. Some new investment will be put into the current leisure centre in the meantime.

Q. Are the Council putting in heat pumps and solar panels?

A. As a Council, ESC will be looking to do more than the minimum standards for energy.

Q. Considering currently limited connections to Walton and given that the Persimmon site is already underway, how will this enable an integrated site?

A. ESC will be looking at accesses around Gulpher Road and will do their best to work with the current development, issues of footpaths and cycleways would be welcome through the consultation process.

Q. Why is a primary school planned and not a high school?

A. The Persimmon consent already has condition to provide a primary school. Suffolk County Council guides the requirements and can be consulted if a high school is needed.

Q. How many new dwellings are planned to be built?

A. 2,000 across the whole site, include the Persimmon development.

Q. What does leisure-led mean?

A. Access to green space, cycling, connection to the town, as well as the leisure centre/health centre.

It was RESOLVED that the presentation be noted and the Mayor thanked Mr Cockshaw and Mr Goldberg for attending the meeting.

160. MOTION: FLY POSTING

Council considered a motion on fly-posting.

Members debated the issue of illegal flyposting and concerns around community groups being able to promote their events.

Following a debate, an amendment was proposed and accepted by Cllr Folley who the proposed the following motion:

Fly posting blights towns and Felixstowe is no different. Felixstowe Town Council calls on East Suffolk District Council and Suffolk County Council to inform this Council of what actions they are taking to address fly posting; and, to have discussions with this Council so its concerns can be addressed.

It was RESOLVED that the above motion be passed; and, that the Town Clerk write to East Suffolk Council and Suffolk County Council to request a response.

It being 9.25pm, and in accordance with Standing Order 3(x), Council agreed to extend the meeting time beyond the two-hour limit.

161. MOTION: STREET CLEANSING

Council considered the following motion on Street Cleansing moved by Cllr James:

Felixstowe Town Council is disappointed at the quality of street cleaning in the Town and believes Felixstowe deserves better. It resolves to write to East Suffolk Council expressing its disappointment and request that East Suffolk Council sets out its street cleansing standards for Felixstowe so they can be held to account for the service they provide.

The Town Council expects to see the DEFRA code of practice on litter and refuse standards put in to practice in Felixstowe:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/834331/pb11577b-cop-litter1.pdf

The Town Council expects:

- *Detritus and litter removed from the paths/channels and all public litter bins emptied in the town centre by 9am daily.*
- *All street furniture swept under daily (benches) – post etc. once a week to stop weeds growing.*
- *Town centre paths pressure washed at least once a year.*
- *Litter bins washed in town centre at least 3 times a year.*
- *All bus routes swept at least once a month.*
- *High Road West/East and all other routes leading into the main resort swept at least once a week.*
- *Sea Road & Undercliff Road West swept 2 times a week mechanically and at least a thorough litter pick and sweep of any broken glass etc. carried out daily.*
- *All housing estates roads swept at least every 13 weeks.*
- *Seafront shelters cleaned daily between 1st April – 30th September with a deep clean in March & June (before Easter & before 6-week main season)*
- *Seafront shelters cleaned 3 times a week in the winter months.*
- *Seafront benches swept 3 times a week (before weekend after weekend and mid-week).*
- *All bus shelters cleaned/washed 2 times a year.*
- *Graffiti removed within a week or within 24 hours in town or tourist footfall areas.*

Felixstowe Town Council would also like to see any N195 inspections or similar results every quarter.

It was RESOLVED that the above motion be passed; and, that the Town Clerk write to East Suffolk Council to request a response.

162. COMMUNITY INFRASTRUCTURE LEVY: FOOTPATH RENOVATIONS AT PARKS

Council considered the use of CIL (Community Infrastructure Levy) funding for the repair of footpaths at both Gosford Way Park and Allenby Park. Council agreed that this would be a good use of CIL funds. Members considered three quotes and agreed on Company 2 at the total cost of £23,665. Council noted that East Suffolk Council have agreed to cover half of the cost of the Gosford Way footpath.

It was RESOLVED that the cost of the renovation of footpaths in both Gosford Way Park (50% of cost) and Allenby Park be funded by the Community Infrastructure Levy 2019/20 Earmarked Reserve.

163. PUBLIC SPACES EARMARKED RESERVE

Council considered setting aside an Earmarked Reserve, under the authority of the Assets & Services Committee, for public spaces.

It was agreed that an Earmarked Reserve be set up, with a contribution of £20,000 in the current year from the Council's General Reserves.

It was RESOLVED that the Council set up a Public Spaces Earmarked Reserve, under the authority of the Assets & Services Committee, with a contribution of £20,000 in the current year from the Council's General Reserves.

164. BUSINESS PLAN 2024 - 28

The Town Clerk provided an update following the meeting of the Business Plan Steering Group held the previous day.

Council heard that the Group had started scoping the process of developing the Council's Business Plan for the years 2024-2028 and had met with a professional facilitator who would be helping the Council through some of that process.

During the development of the Business Plan, the Council would review its current 'Vision'. Two workshops were being planned which would give all Councillors and Council staff the opportunity to share ideas, review these for achievability and outcomes within its resources and timeframe, and then agree the strategic priorities for the Council. These workshops will take place from 7pm – 9pm on Tuesday 7th November and at the same time on Wednesday 15th November at Broadway House.

The Business Plan will provide the strategic framework for Council and its Committees focus for their work over the next four years.

The public are being invited to share their ideas too and there will be a consultation on the draft Business Plan before it is adopted by Council next May.

It was RESOLVED that the update from the Business Plan Steering Group be noted, and further details on the Workshops (7-9pm on 7th and 15th November) to be circulated in due course.

165. FTC/ESC JOINT LIAISON GROUP MEETING

Council noted that the minutes from the meeting had been requested but had not been received in time for this meeting. These will be circulated as soon as they are received.

The Mayor invited anyone who had any matters for discussion to let the Town Clerk know before the next meeting on 7 November 2023.

It was RESOLVED that the update on the FTC/ESC Joint Liaison Group Meeting be noted.

166. ACCOUNTS FOR PAYMENT

It was RESOLVED that the schedule and payment of accounts be received and approved as follows:

Date	Voucher Nos.	Total Payment
30/06/2023	121 - 143	£66,553.65
17/07/2023	144 - 163	£8,013.66
31/07/2023	164 - 182	£47,321.90
16/08/2023	183 - 201	£8,785.12
31/08/2023	202 - 217	£46,601.49
	TOTAL	£177,275.82

167. CLOSURE

The meeting was closed at 9.49pm. It was noted that the next Ordinary Meeting was scheduled for 8 November 2023 at 7.30pm.

Date: _____

Town Mayor: _____