

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 4 May 2022** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

Ash Tadjrishi
Town Clerk
28 April 2022

For information (via email):

All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 20 April 2022 as a true record. **(Pages 4-7)**

5. **Campervan and Motorhome Parking at Undercliff Road East**

To discuss, with Suffolk County Council Highways and East Suffolk Council, the regulatory framework in respect of the parking of campervans and motorhome adjacent to the prom at Undercliff Road East. **(Page 8)**

6. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

a. **DC/22/0490/FUL | Retrospective Application - Erection of salon and toilet**

Port Light Ferry Road Felixstowe Ferry

Applicant: Ms J Pearson

[Link to Documents](#)

b. **DC/22/0790/FUL | Demolition of one of our two garages at rear of our**

property. Potentially remaining garage roof to "green roof" or simple fibreglass (grey) one. Already submitted full details through pre planning ref No DC/21/5679/PREAPP

2 Talbots Orwell Road

Applicant: Mr R Jones

[Link to Documents](#)

c. **DC/22/1565/FUL | Extensions to property including garden office and recladding**

3 Brook Lane

Applicant: Mr & Mrs G Horrigan

[Link to Documents](#)

- d. **DC/22/1218/FUL** | Conversion of existing attic roof space to create new habitable space, together with insertion of new dormer windows, removal of existing chimney, changes to internal layout and fenestration, and replacement of existing detached garage

Dunrobin 2 Priory Road

Applicant: Mr & Mrs S de Angelis

[Link to Documents](#)

- e. **DC/22/1037/FUL** | Retrospective Application - Removal of two existing old, broken and failing skylight style windows (Velux brand lift and tilt) and replaced with two new constructed dormer windows. The skylight windows were on the rear side elevation (facing No 25 Bath road) and on the rear midpoint elevation (facing Quilter road), which is adjacent to the side passage way and not near the gable end at the back. Both dormer windows are wooden frame construction, insulated, faced with composite dark grey weather board (to colour match the existing grey composite roof tiles), finished with new grey slate roof tiles and clay ridge tiles (to match existing). Both of the dormer windows are in the same positions as those that already existing on No 25 next door and opposite to those on No 27.

Seaside House 27 Bath Road

Applicant: Mr Nigel Goodridge

[Link to Documents](#)

- f. **DC/22/1604/TPO** | To pollard road frontage Lime to prevent road overhang
68 Orwell Road

Applicant: Mr Humphrey

[Link to Documents](#)

- g. **DC/22/1698/TCA** | 1no. Stone Pine (red circle on plan) – fell
Beauty Therapy 30 Maybush Lane

Applicant: Mr Steven Markham

[Link to Documents](#)

- h. **DC/22/1619/TPO** | Suffolk County Council TREE PRESERVATION ORDER No. 4 / 1990 - Cloncurry House T1 Yew - Fell due to close proximity to the property and damage being caused to the drains.

The Garden House 22 Cloncurry Gardens

Applicant: Unstated

[Link to Documents](#)

7. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 9)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 25th May 2022 at 9.15am.

468. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

At the direction of the Chairman, item E below was considered first and Committee heard from a member of public who outlined concerns about the height and massing of the proposed new dwelling and the consequential impact on drainage and sewerage capacity.

E	DC/22/1277/FUL Construction of a single storey dwelling and access 25 Springfield Avenue
Committee recommended APPROVAL.	

A	DC/22/1031/FUL Erection of floodlights for the main rugby union playing pitch at Coronation Park and part of the adjacent training pitch. There is no change of use. Planning permission previously granted in 2008 however has expired. This approval is connected with Felixstowe Rugby Club acquiring a 25 year lease from East Suffolk Council to play rugby at Coronation Park Felixstowe Rugby Club Mill Lane
Committee recommended APPROVAL but we concur with Suffolk County Council concerning the avoidance of any potential light spillage and agree to their suggestion of a 22:00 time limit.	

B	DC/22/1376/FUL Replacement increased size windows at ground floor with associated works New door replacing ATM with associated works Use as Financial Services 104 Hamilton Road
Committee recommended APPROVAL.	

C	DC/22/1213/FUL Single storey part side/part front extension, garage conversion and alterations 25 Brook Lane
Committee recommended APPROVAL.	

D	DC/22/1165/FUL Side extension to form a new bedroom and wet room as well as a new front entrance with landing and ramped access. 32 Waveney Road
Committee recommended APPROVAL.	

F	DC/21/5765/FUL Insertion of velux rooflight into front elevation fronting Sea Road 109 Undercliff Road West
<p>Committee carefully considered this application within the context of the Felixstowe Conservation Area but consider that the change to be minor and therefore acceptable. We therefore recommend APPROVAL but would note that whilst the applicant's Design and Access does acknowledge that the application is within the Conservation Area, most of the supporting documents refer to a different property.</p>	
G	DC/22/1145/FUL Replacement of two doors and seven windows. 5 Red Hall Court
<p>Committee carefully considered this application within the context of the Felixstowe Conservation Area and recommended APPROVAL. Whilst we note that the Design and Access Statement appropriately refers to the removal of PD rights at this property, we are concerned that it does not refer to its location within the Conservation Area.</p>	
H	DC/22/1230/TCA Sycamore on rear Brownlow Road boundary - Removal due to poor health of tree (active fungal decay) and damage caused by pavement and water supply pipe. Size of stump and root system will prevent replanting in same place. The Beacon 7 Hamilton Gardens
<p>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</p>	
I	DC/22/1268/TPO TPO SCDC 104/1997 T1 Holm Oak: crown reduce by 30% and shape to balance: to clear solar panels and reduce shading. Beech House 1 Tyndale Gardens
<p>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</p>	

469. A14 JUNCTION 55 COPDOCK INTERCHANGE PROJECT

The Chairman reported having attended a parish engagement event following the recent National Highways consultation on the A14 Junction 55 Copdock Interchange Project.

Members heard that the event summarised the findings of the recently published consultation report on the options to improve traffic flow at this junction. The conclusion being that there was a need for improvement. The next stage would be to bring forward a preferred option by Autumn 2022, before being put to the Department for Transport for consideration. If funding was agreed, subject to a

Development Consent Order from the Secretary of State, the project could be underway between 2025-30.

Committee noted the report from the Chairman on the A14 Junction 55 Copdock Interchange Project consultation.

470. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

471. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. Information from Suffolk County Council following concerns raised around the proliferation of motorhomes parking overnight along Undercliff Road East. Members noted that there were currently no restrictions preventing overnight sleeping at this location. It was agreed that this should be discussed further and the Clerk was asked to put this on the agenda for the next meeting with a view to establishing the facts and potential options. The Clerk was asked to invite the ESC Parking Services Manager and a representative from SCC Highways to attend.

472. CLOSURE

The meeting was closed at 11.10am. It was noted that the next meeting was scheduled to take place on Wednesday 4 May 2022 at 9.15am.

AGENDA ITEM 5: CAMPERVAN AND MOTORHOME PARKING AT UNDERCLIFF ROAD EAST

At the previous meeting, Committee noted information from Suffolk County Council following concerns raised around the proliferation of motorhomes parking overnight along Undercliff Road East. Committee understands that there are currently no restrictions preventing overnight sleeping at this location and is keen to understand what options may be available, should it be sought to control the parking of such vehicles.

The ESC Parking Services Manager and a representative from SCC Highways will be attending this meeting to enable further discussion in order that the Committee may consider any whether the Town Council should formally consider any further action on this matter.

Committee is to discuss, with Suffolk County Council Highways and East Suffolk Council, the regulatory framework in respect of the parking of campervans and motorhome adjacent to the prom at Undercliff Road East; and consider any further action it deems necessary.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/22/0266/FUL | Temporary continuation of change of use for further 1 year to allow adjacent business use of open space. ESC will seek a further application for groundworks but this has not advanced sufficiently. The land will be used for tables and chair as in application DC/21/0808/FUL

Land East Of Bent Hill Undercliff Road West

DC/22/0769/FUL | Single storey wrap around extension to side and rear of existing dwelling.

18 Fairfield Avenue

DC/22/0659/FUL | Construction of a single storey rear extension and single storey front extension with balcony over.

Casa Volare 6 Arwela Road

Refused (and recommended for Refusal by this Committee):

DC/22/0554/FUL | A second story built on top of an existing garage at the bottom of the garden

114 Ranelagh Road

Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee): None