

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 21 July 2021** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

Due to Covid restrictions there may be a limit to the number of public that can attend in person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Ash Tadjrishi
Town Clerk
14 July 2021

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 7 July 2021 as a true record. **(Pages 5-7)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a. **DC/21/0971/FUL** | Proposed seasonal erection of a Ferris wheel attraction and associated Hot / Cold food and drink kiosk with raised decking area for public seating.

Felixstowe Promenade Sea Road

Applicant: Mr P Hedges

[Link to Documents](#)

- b. **DC/21/3014/ARM** | Approval of Reserved Matters on planning permission DC/20/4389/OUT- Outline Application (All Matters Reserved) - Demolition of Auction House and erection of 7 dwellings

Diamond Mills Auction House Orwell Road

Applicant: Mr N Papworth

[Link to Documents](#)

- c. **DC/21/3057/OUT** | Erection of bungalow

Land Rear Of 108-114 High Road

Applicant: Unstated

[Link to Documents](#)

- d. **DC/21/3279/FUL** | The reconfiguration of the drive thru lane, car park and kerb lines to incorporate side by side ordering, with the introduction of an island for signage and associated works to the site. The removal of the existing remote bin store with a new corral formed at the rear of the store. The installation of a

Goal Post height restrictor and 2 no. Customer Order Displays (COD). The relocation of existing signage and the installation of new signs.

McDonald's Restaurant Walton Avenue

Applicant: McDonald's Restaurant Ltd

[Link to Documents](#)

- e. **DC/21/3280/ADI** | Illuminated Advertisement Consent - The reconfiguration of existing signs and installation of new signage: 3 no. Existing freestanding signs to be relocated with 2 no. New freestanding signs to be installed and 1 no. Click & serve directional. The 15" digital booth screen is to be retained as existing - shown on the plan for context.

McDonald's Restaurant Walton Avenue

Applicant: McDonald's Restaurant

[Link to Documents](#)

- f. **DC/21/3281/ADI** | Illuminated Advertisement Consent - The installation of a new freestanding Totem sign.

McDonald's Restaurant Walton Avenue

Applicant: McDonald's Restaurant

[Link to Documents](#)

- g. **DC/21/3109/FUL** | Removal of utility and toilet. Erect rear single storey extension for kitchen/family room. Erect part two storey to side elevation. Erect first floor over garage for bedroom.

24 Lansdowne Road

Applicant: Mr C Brooke

[Link to Documents](#)

- h. **DC/21/3158/FUL** | Proposed single storey garage and garden room extension
107 St Andrews Road

Applicant: Mr & Mrs D Huwen

[Link to Documents](#)

- i. **DC/21/2864/FUL** | Proposed single storey rear extension with bay window
81 Cobbold Road

Applicant: Mr & Mrs Farnworth

[Link to Documents](#)

- j. **DC/21/2941/FUL** | Erection of new car port
1 The Old Dairy Victoria Street

Applicant: Unstated

[Link to Documents](#)

- k. **DC/21/2231/FUL** | Apply 90mm of External Wall Insulation , Grey enhanced EPS to solid brick sections of the building, consisting of 8 social housing flats. The finish will be Johnstones Stormshield silicone enhanced render 1.5mm and render colour of choice, usually neutral white or cream colour. We are seeking permission due to the bottom section currently being of a brick finish, we propose to change this to a render finish. There are cavity wall sections of the building which will be insulated but left as a brick finish.

117 Langer Road

Applicant: Flagship Housing Group

[Link to Documents](#)

- l. DC/21/2999/FUL** | Proposed change of use from financial services offices for use by the applicants only, to single dwellinghouse.
13 Quilter Road
Applicant: P & J Schwer [Link to Documents](#)
- m. DC/21/2844/FUL** | Retrospective Application- Installation of extraction ventilation equipment at take-away premises
67 Undercliff Road West
Applicant: BBQ House [Link to Documents](#)
- n. DC/21/3189/FUL** | Replacement staircase and enclosure
Palace Bingo Club Hamilton Road
Applicant: Palatial Leisure Ltd [Link to Documents](#)
- o. DC/21/3171/FUL** | Retrospective Application - Erection of 2m high timber panel fence fronting a highway
Suffolk Sands Caravan Park Carr Road
Applicant: Park Holiday UK Ltd [Link to Documents](#)
- p. DC/21/3139/FUL** | Reposition vehicular access requiring removal and replacement of one tree
Manor Court 9 The Courts
Applicant: Mr & Mrs D Mason [Link to Documents](#)
- q. DC/21/3290/TPO** | TPO SCDC 04/0174 Sweet chestnut (T1) - 2 - 2.5 meter crown reduction. This is to crown reduce the sweet chestnut to previous cut marks completed in 2018 under TPO application ref: DC/18/2923/TPO. reasons for work are to reduce windthrow and garden clearance. Allowing an increase of light to the property
1 Cliff Court
Applicant: Mr M Hallet [Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 4th August 2021 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe, on Wednesday 7 July 2021 at 9.15am**

PRESENT: Cllr S Bird (Chairman)
Cllr S Bennett
Cllr S Gallant
Cllr M Morris
Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant via Zoom)

IN ATTENDANCE: Cllr S Wiles (via Zoom)
1 Member of the public

48. PUBLIC QUESTION TIME

None

49. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr A Smith, Cllr M Jepson, Cllr S Wiles** and **Cllr K Williams** due to other business.

50. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr S Wiles	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

51. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee meeting held on 23 June 2021** be confirmed as a true record.

52. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

A	DC/21/0478/FUL Part demolition, alteration and change of use of nursing home to provide 6no. apartments, together with 3no. new build houses. St Marys Nursing Home Undercliff Road East
Committee recommended APPROVAL.	

B	DC/21/2811/FUL Proposed single and two storey rear extension 81 Garrison Lane
Committee recommended APPROVAL.	

C	DC/21/2916/FUL Two storey rear extension, single storey side extension to south elevation, garage conversion and side extension to north elevation, erection of front elevation porch and installation of new window to first floor south elevation with obscure glazing to 1.7m height. 9 Conway Close
Committee recommended APPROVAL	

D	DC/21/2792/FUL Single storey rear extension Chesterley House Golf Road
Committee recommended APPROVAL	

E	DC/21/2816/FUL Extension of front for entrance porch. Extension on rear for kitchen/ family area and utility. Alterations throughout existing bungalow and provide toilet in rear of garage. Provide hardi-plank cladding to extensions and 'k' render to whole of remainder of bungalow. Enlarge parking area 62 Rosemary Avenue
Committee recommended REFUSAL due to loss of light and amenity to the neighbour at No.60 in contravention of SCLP11.2(c); unless that matter can be satisfactorily resolved.	

E	DC/21/2662/FUL Side extension, which is also linked to the existing outbuilding. 196 Grange Road
Committee recommended APPROVAL.	

F	DC/21/2608/FUL Construction of a porch over the front door 64 Orwell Road
Committee recommended REFUSAL. Whilst committee does not object to a porch to the layout and scale proposed, we object to the use of a	

rendered finish which we believe would be contrary to SCLP 11.5(e) due to the character and appearance of this building in the Conservation Area.

53. PLANNING DECISIONS

Members present noted the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

54. CORRESPONDENCE

The Committee noted the following.

- i. Notification received that application DC/21/2570/FUL 175 Grange Road, which had been recommended for refusal by the Committee on grounds of bulk, massing and height of proposals, had been reviewed by the Referral Panel and would be considered by the East Suffolk Council Planning Committee South on 27th July.
- ii. ESC Quality of Place Awards 2021. Members noted that ESC were seeking nominations for these awards. The Clerk had circulated the information to all Councillors and the deadline for nominations was 16 July 2021.
- iii. Notes of a meeting with the Felixstowe Country Park Group and East Suffolk Council in May. The Clerk had circulated to all Councillors for interest.

55. CLOSURE

The meeting was closed at 10.46pm. It was noted that the next meeting was scheduled to take place on Wednesday 21st July at 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/21/2381/FUL Change of use of ground floor to bar/restaurant including musical entertainment with three & four seat tables externally on wide pavement to Orwell Road 30 Orwell Road
DC/21/1624/FUL Rear extensions, side and dormer extensions, balcony extension, garden annexe. 69A Cliff Road
DC/21/2279/FUL First floor side extension and garage conversion on the ground floor 54 Wentworth Drive
DC/21/1179/FUL Erection of a single storey side/ rear extension and canopy (following demolition of conservatory) 23 Quilter Road
DC/21/1733/FUL Proposed front entrance porch (incl. w.c) 2 Foxgrove Gardens
DC/21/2019/VOC Variation of Condition 4 of DC/19/2752/PN3 - Change of use to a Tea Shop. - Variation to Opening Hours. 81 High Road West

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None