



TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 20 November 2019** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 6 November 2019 as a true record. **(Pages 5-7)**

5. East Suffolk Council Beach Huts Scheme

To receive a verbal report from East Suffolk Council on proposals to establish additional beach huts along the seafront. **(Verbal report)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/19/4079/FUL** | Construction of a pair of three bedroom houses.
**South East Corner Laureate Fields Land West of The Ferry Road
Residential Centre Ferry Road**
Applicant: Generator Optima (Ferry Road) Ltd [Link to Documents](#)
- b) **DC/19/4233/FUL** | Proposed "Container" Leisure Park
Mannings Amusement Park Sea Road
Applicant: Mr Manning [Link to Documents](#)
- c) **DC/19/4187/FUL** | Two storey extension and first floor extension to
accommodate two bedrooms and larger living room
10 Gulpher Cottages Gulpher Road
Applicant: Mr D Wilding [Link to Documents](#)
- d) **DC/19/4336/ADI** | Illuminated Advertisement Consent - Internally
illuminated letters on rails reading "The BOARDWALK CAFE BAR"
The Pier Undercliff Road West
Applicant: Mr Threadwell [Link to Documents](#)
- e) **DC/19/4287/FUL** | Single story upvc conservatory
60 Brook Lane
Applicant: Mr Hammond [Link to Documents](#)
- f) **DC/19/4161/FUL** | Construction of a single storey kitchen extension & first
floor side extension
4 Walnut Close
Applicant: Mr & Mrs K Dawson [Link to Documents](#)
- g) **DC/19/4316/FUL** | Convert the garage into a habitable room, fit new Apex
room to the garage. Extend the rear of existing garage out and convert
existing UPVC porch into Brick wall version
64 Westmorland Road
Applicant: Mr & Mrs Hollingsworth [Link to Documents](#)
- h) **DC/19/4291/LBC** | Listed Building Consent - Externally, Replace two C20
windows, strip out redundant canopy to doorway, install three mechanical
extract terminals and to proposed wc cloakroom (to be sited in enlarged
kitchen store), change nomenclature of kitchen to bakery kitchen and
resite main kitchen to music room; system).
223 Grange Road
Applicant: Mr & Mrs Rutherford [Link to Documents](#)

- i) **DC/19/4226/FUL** | Demolish conservatory, new single storey flat roof rear extension
29 Maidstone Road
Applicant: Mr J Hockley [Link to Documents](#)
- j) **DC/19/4314/FUL** | Construction of single storey rear extension, Removal of skylight to roof bedroom and erect dormer window.
24 High Road East
Applicant: Mr D Rivers [Link to Documents](#)
- k) **DC/19/4292/FUL** | Proposed Extension to 135 Cornwall Road
135 Cornwall Road
Applicant: Mr & Mrs Minter [Link to Documents](#)
- l) **DC/19/4389/FUL** | Construction of single storey rear and side extensions
5 Nacton Road
Applicant: Miss J Whitecross [Link to Documents](#)
- m) **DC/19/4212/COU** | Change of use of ground floor shop from a dog grooming parlour to a pharmacy (no external alterations)
27 Beach Station Road
Applicant: Mrs A Baig [Link to Documents](#)
- n) **DC/19/4298/FUL** | Extensions and Internal Alterations
18 Ferry Road
Applicant: Mr N Barnett [Link to Documents](#)
- o) **DC/19/4119/FUL & DC/19/4120/LBC** | K-rend to the rear of the property to match the existing house.
Cherry Cottage, 325 High Street, Walton
Applicant: Mrs P Shrimpton [Link to Documents](#)
- p) **DC/19/3751/FUL** | Replacement of windows and doors to front and rear elevation in UPVC, all white except door black. All designs to match existing.
3 Red Hall Court
Applicant: Mrs J Snell [Link to Documents](#)
- q) **DC/19/3306/LBC** | Listed Building Consent - To have a blue plaque fixed to wall to commemorate Thomas Cotman, Architect of Harvest House and other buildings in Felixstowe.
Harvest House Cobbold Road
Applicant: Mr R Gray [Link to Documents](#)

- r) **A DC/19/4273/TCA** | Horse Chestnut tree to the rear right hand side of the back garden to be felled and removed.

99 Ranelagh Road

Applicant: Mr S Markham

[Link to Documents](#)

- s) **DC/19/4272/TCA** | 1 No. Honey Locust tree to the rear of the property to be crown reduced by 30% and shaped.

5 Beach Court Beach Road East

Applicant: Mr S Markham

[Link to Documents](#)

7. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

8. **Correspondence**

To note any items of correspondence.

9. **Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 4 December 2019 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

13 November 2019

For information (via email):

All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce
Ms L Hack, ESC Delivery Manager
Mr I Woodford, ESC Asset Management

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 6 November 2019** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr M Jepson
Cllr S Bird (Vice Chairman) Cllr M Morris
Cllr S Bennett Cllr D Savage
Cllr S Gallant Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

294. PUBLIC QUESTIONS

There were none.

295. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr K Williams**.

296. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

297. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 23 October** be signed by the Chairman as a true record.

298. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to **East Suffolk Council**:

a	DC/19/4123/FUL Extension of existing office building (unit 6) and additional parking spaces Unit 6 Gulpher Business Park Gulpher Road
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Committee recommended APPROVAL subject to consideration of extending the boundary planting to provide increased screening to the countryside in due course.

b | **DC/19/4070/FUL** | Side extension (garage), Rear extension with balcony, Balcony extension to front, Remodelling front facade, new fenestration arrangement.
119 Cliff Road

Committee had no objection to the changes to the front elevation and no objection to the principle of the front balcony. However, in view of the unique juxtaposition with the neighbour’s first floor “conservatory” to the right of the property we believe that the balcony should extend no further than the existing balcony and should have a permanent privacy screen. However, we do object to the rear balcony on the grounds of privacy and overlooking DM 23a and would recommend REFUSAL unless these issues can be resolved.

c | **DC/19/4148/FUL** | Two-storey rear extension
Stonestrow 16 Thornley Road

Committee recommended APPROVAL.

d | **DC/19/4012/FUL** | To extend first floor bathroom to rear of the property. To demolish conservatory and erect extension to form kitchen/ family room.
4 Grasmere Avenue

Committee recommended APPROVAL

e | **DC/19/4035/FUL** | The Installation of an external plant area comprising a wall mounted 152 KW dry cooler and a pump-station.
2-4 Langer Road

Committee recommended APPROVAL.

299. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

300. PAPERLESS PLANNING

The Clerk advised that ESC would be moving to a paperless planning system. This would mean that the Town Council would no longer receive paper copies of planning applications, which would instead be available online. Whilst this would

mean that the Town Hall would no longer be able to offer public access to view planning applications, Members understood that the East Suffolk Council desk at the Library would be able to assist those members of the public who had difficulty in accessing planning applications online.

It was RESOLVED that:

- i. the Clerk relayed to ESC that Committee welcomes the move to reducing reliance on paper plans and acknowledges the public facility provided at the Library. However, assurance was requested from East Suffolk Council that support would be provided for those members of the public who have difficulty accessing or otherwise viewing planning documents online;**
- ii. the Planning Administration Officer would write to The Felixstowe Society to advise them of the changes, inviting them to report any concerns to the Town Council; and,**
- iii. the Town Council Magazine should carry an item informing the public of the move to paperless planning, directing them to the Library for support and reminding of the public openness of the Planning & Environment Committee.**

301. CORRESPONDENCE

Committee noted correspondence on BT's proposals to remove the following payphones in Felixstowe:

Ferryboat Inn, The Ferry, Felixstowe (01394 282575)

Members had no objection to the removal of the payphone at the Ferry but understood that there may be local interest in adopting the kiosk. The Clerk would make enquires on this with The Felixstowe Ferry Residents Association.

Opp Landguard House, Sea Road, Felixstowe (01394 283353)

It was noted that the location of this payphone was not correct, being located on Beach Station Road. Members were concerned about the proposed removal of this payphone. Having made 127 call in the past year, the phone demonstrably shows significant regular use, far in excess of BT's own criteria. It meets a local need and is important to those that use it. Accordingly, the Town Clerk would ask that this payphone be retained.

Manor Terrace Club, Manor Terrace, Felixstowe (01394 283868)

Members had no objection to the removal of this payphone.

302. CLOSURE

The meeting was closed at 10.40 am. The date of the next meeting was noted as being Wednesday 20 November 2019, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/19/3295/FUL | Side & front extensions, new cladding, new facade, new canopies, relocation of doors and screens
Felixstowe Snooker Club 21 Sea Road

DC/19/3664/FUL | The provision of a generator to be housed within a container (measuring 2.4m x 3m and 2.5m high) which will include an integral bunded diesel fuel tank.
Unit 10 (Formerly Cory House) Haven Exchange

DC/19/3288/TCA | **Lime** - reduce by 3/3.5 metres all round. The tree is growing towards the flats and residence would like the tree reduced in size.
Land Between 67 And 69 Tower Road

Refused (and recommended for Refusal by this Committee):

DC/19/3473/FUL | Proposed front extension
6 Langdale Close

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None