

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 3 August 2022 at 9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr M Morris (*to item 137D*)
Cllr A Smith (Vice-Chairman) Cllr D Savage
Cllr S Bennett Cllr S Wiles
Cllr M Jepson (*to item 137G*) Cllr K Williams

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public (*via Zoom*)

133. PUBLIC QUESTION TIME

The Chairman advised that he would invite representations from members of the public immediately prior to debate on specific applications.

134. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant**.

Cllr M Morris gave apologies in advance of needing to leave the meeting at 10am.

Cllr M Jepson gave apologies in advance of needing to leave the meeting at 10.40am.

135. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson Cllr S Wiles	All	Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Non-Pecuniary (as a Member of Suffolk County Council)

136. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 20 July 2022 be confirmed as a true record.

137. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/22/2259/FUL Three houses with parking and amenity areas Felixstowe And Suffolk Bowling Club St Edmunds Road
Committee recommended APPROVAL. Committee welcomes the use of this now-redundant site for much-needed housing. Additionally, we welcome the sympathetic architectural design which complements the style of neighbouring housing. Committee was satisfied that the applicant has considered flood-risk issues and the application is compliant with NPPF para. 164.	

B	DC/22/1292/FUL Demolition of existing building; Replacement building to be used for commercial use at ground floor and two residential units above. 2 Hamilton Road
Committee welcomed application which would further underpin the town centre and tourism offer. Members carefully considered the proposals in respect of the Conservation Area and on balance felt that the scheme would be an appropriate evolution of this building and enhance the Conservation Area as a whole. Committee recommended APPROVAL.	

C	DC/22/2609/FUL Infill development consisting of 4No. one-bedroom flats and 3 No. two-bedroom flats (7No. flats in total) over four floors, inclusive of rooms in the roof. Conversion of laundrette to extend existing house of multiple occupation to create three additional en-suite bedrooms on the ground floor and relocate the kitchen to the upper ground floor with new lower TV room created. Resubmission following 3 year time elapse of application 19/3342. 5, 6, 8 And 10 Manning Road
Committee recommended APPROVAL. Committee considered this application in light of it being within the Felixstowe South Conservation Area and feel that the new build infill element is sympathetically designed and will enhance the Conservation Area.	

D	DC/22/2704/FUL Construction of single storey extension to front elevation and single storey extension to rear 18 Foxgrove Lane
Committee recommended APPROVAL.	

Cllr M Morris left the meeting at this point, 10.00am

E	DC/22/2466/FUL Demolition and reconstruction of an office annex to Landguard Bungalow. Wardens House, Office View Point Road
Committee recommended APPROVAL. We welcome this much-needed upgrade to the building.	

F	DC/21/3854/FUL Retention and refurbishment of Riby House and sub division of Plot to create two additional dwellings Riby House 9 Riby Road
Committee recommended APPROVAL, subject to the planning officer being satisfied that any potential subsidence issues have been adequately addressed in the Design and Construction plans. We make this comment with the knowledge of local subsidence issues in the past.	

G	DC/22/2685/VOC Variation of Condition No.5 of C07/0517 - Change of use from car sales to hand car wash business site - Sundays and Bank Holiday hours to be amended to 09.00 - 17.30. Posh Car Wash At Langer Road Service Station Langer Road
Committee recommended APPROVAL, subject to the planning officer being satisfied that there is adequate water waste management capacity for the increase in hours used.	

Cllr M Jepson left the meeting at this point, 10.40am

H	DC/22/2550/FUL Side extension 3 Riby Road
Committee recommended APPROVAL.	

I	DC/22/2668/FUL Single storey flat roof rear extension 4 Fairfield Avenue
Committee recommended APPROVAL.	

J	DC/22/2898/TCA 1 No. Eucalyptus Tree in the rear garden to be re-pollarded. Pruning cuts made above previous. 30 Berners Road
Committee had NO OBJECTIONS, subject to the guidance of the Arboricultural Officer. We note, with concern, that there are no supporting documents with this application on the Planning Portal.	

138. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

139. SALC SURVEY ON PLANNING PROCESS

Committee reviewed the SALC survey on the planning process. Following a discussion and some minor amendments, it was agreed that the Clerk should

respond to the survey on behalf of the Town Council on the basis of the draft response prepared by Cllr Smith.

RESOLVED that the Clerk finalise the Town Council's response on the basis of the draft and submit this to SALC.

140. CONSULTATION ON PROPOSED DIVERSION TO FOOTPATH 28

Committee considered the consultation on the proposed diversion to Footpath 28.

RESOLVED that the Clerk respond to confirm that Committee welcomed the proposal.

141. CORRESPONDENCE

Committee NOTED the following correspondence:

i. Proposed Hamilton Road TRO

Committee noted proposals for a new TRO for the Hamilton Road shared space. Committee welcomed the formalising of the temporary arrangements under the proposed TRO, the new signage and proposed disabled parking bay. However, Committee strongly objected to the proposed removal of the right for blue-badge parking within the shared space area outside of the pedestrianised hours. Committee would wish to see the retention of loading only within the loading bays. Committee also believe that, in the absence of any barriers, there is a risk that vehicles will enter the pedestrianised zone during the restricted hours and request that consideration be given to automatic bollards or effective enforcement, such as ANPR cameras to deter drivers from infringing the rules. Furthermore, the Committee requested that the Felixstowe BID be formally consulted on the proposals.

142. CLOSURE

The meeting was closed at 11.55am. It was noted that the next meeting was scheduled to take place on Wednesday 17 August 2022 at 9.15am.

Date: _____

Chairman: _____