

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 11 January 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr M Jepson
 Cllr A Smith (Vice-Chairman) Cllr M Morris
 Cllr S Bennett Cllr D Savage
 Cllr S Gallant Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public (via Zoom).

Prior to the start of the meeting, the Chairman referred to the passing of fellow Town Councillor Graham Newman on 28th December 2022.

Members and Officers stood and a minute's silence was observed for Cllr Newman.

342. PUBLIC QUESTION TIME

The Chairman advised that he would invite representations from members of the public immediately prior to debate on specific applications.

343. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr K Williams**.

344. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson Cllr S Wiles	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Other registerable interests (as a Members of Suffolk County Council)

345. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 14 December 2022 be confirmed as a true record.

346. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

A	DC/22/4367/FUL Change of use to allow continuation by local business use of the open space. The land will be used for tables and chairs as in previous applications. N. B. Development of this site for groundworks have temporarily been put on hold because of cost restraints. This may be revisited as part of a future application in due course. Land East Of Bent Hill Undercliff Road West
Committee recommended APPROVAL.	

B	DC/22/4767/FUL Change of Use from Residential Maisonette Flat to 5 Bedroom HMO. 8 Orwell Road
Committee recommended APPROVAL.	

C	DC/22/4734/FUL Proposed loft conversion with proposed rear juliet balcony and 4no. rooflights 37 Beatrice Avenue
Committee recommended APPROVAL.	

D	DC/22/4899/FUL Single storey front, side and rear extensions, partial garage conversion and alterations including replacement roof 65 Links Avenue
Committee recommended APPROVAL.	

Cllr D Savage left the Chamber prior to the next item.

E	DC/22/4773/FUL Demolish conservatory and replace with sun room as extension to house. Replace flat roof to side extension, with pitched roof. Change UPVC roofed covered ways with tiled 89B Princes Road
Committee recommended APPROVAL.	

Cllr D Savage returned to the Chamber.

F	DC/22/4814/FUL Single storey erection of extension to toilet as utility/shower area 174 Chelsworth Road
Committee recommended APPROVAL.	

G	DC/22/4803/FUL Change of Use of HMO comprising of 7 no. bedrooms (Sui Generic) to HMO comprising of 9 no. bedrooms) (Sui Generis) Kerensa 20 Manning Road
<p>Committee recommended APPROVAL.</p> <p>We note that no Flood Risk Assessment has been provided but additionally note that all bedroom units have accessed to the first floor.</p>	
H	DC/22/4750/FUL Construction of an annexe (amendments to previously approved application DC/22/1892/FUL) 165 Grange Road
<p>Committee recommended APPROVAL but would request that it be conditioned that its use remains ancillary to the host property.</p>	

347. PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT HIGH STREET, WALTON

Committee considered the proposed upgrading of mobile phone mast infrastructure at High Street, Walton.

RESOLVED that the Clerk respond to thank the operator for the opportunity to provide feedback on the proposals. The Committee had no significant comments to make.

348. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

349. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. **DC/22/3493/FUL, 54 Looe Road.** Noted that this was sent to referral on the 20th of December, where it was determined that the application would need to go to committee on the 24th of January 2023. The proposal was being recommended for committee, regarding highways comments in terms of acceptability without standard parking spaces.
Cllr Smith would attend the ESC Planning Committee meeting on behalf of the Town Council.
- ii. **Enforcement case ENF/22/0303/DEV following the refusal of planning application DC/22/3931/FUL.**
Noted that the applicant had been instructed to cease the residential use of the building and remove facilities to ensure the building is reliant on,

and therefore ancillary to, the main dwelling and not an independent self-contained accommodation.

iii. Email from Suffolk County Council asking feedback from the Town Council on the possibility of replacing the taxi rank at the Triangle with blue badge parking.

Members did not support the removal of the taxi rank at that location at this time.

350. CLOSURE

The meeting was closed at 10.35am. It was noted that the next meeting was scheduled to take place on Wednesday 25 January 2023 at 9.15am.

Date: _____

Chairman: _____