

Notes

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Date: 22nd July 2020 (14:00pm – 16:00pm)

Venue: Skype Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	Apologies
Sharon Harkin	FTC	Apologies
Craig Rivett	ESC	Apologies

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	

	ITEM	NOTES	Action Lead
1.	Welcome and apologies	Apologies given as above.	
2.	Minutes of the last meeting - 21 st April 2020	Agreed as a correct record	
3.	Programme Updates <ul style="list-style-type: none"> • Update on North Felixstowe / Leisure 	<p>NC noted that the team is working on a masterplan update for North Felixstowe. Studies are now being carried out for the future use of the existing leisure centre sites at Brackenbury and FLC. The financial model for the whole project is being refined and this will inform the business case for the type of development going forward and shape discussions with the landowners. There will be a Cabinet Report and business case produced later this year. It is expected to start building the new leisure centre in 2022 and complete in 2024.</p> <p>TS noted that the leisure programme is working to the timetable that has been shared with the town council previously. There has been a delay due to COVID in that Places Leisure have not yet been able to</p>	

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	<ul style="list-style-type: none"> • South Seafront project including Accessible beach hut site and Spa 	<p>input into the business case as their centres have been shut and they are now gearing for reopening.</p> <p>Country park initiative AJ noted that it is not the time to start work on this at the Grove as other work needed to be completed first, but that ESC was committed to this and Judith Hedge's work should be an integral part of the North Felixstowe scheme. ESC will provide a response to her group, setting out the high-level timescale and directing her to the Langer Park project in the first instance.</p> <p>NC noted that the project was ready to move to the build stage for the café. The operator and contractor are on board and it is expected to be completed by June 2021 and open in the summer.</p> <p>The next phase of the SS Project will be more use of the Martello Tower P. This will be a gateway to the site and will be a centre for information to the public.</p> <p>The pier area is being developed with the Accessible Beach Hut village, which is currently at the design stage. This will be shared with the TC once the design as been worked on further. Plaice - the same architects for the café are contracted to do the options design.</p> <p>The Spa beach hut scheme is about to go to planning for the trial. It was discussed that signs explaining about the trial should be displayed to give the public information on what the concrete blocks are for.</p> <p>HG noted that the draft programme for the next steps for the BID are being released soon. This will go to the Task Group next week and HG will update this group on the response.</p>	<p style="text-align: center;">NC</p> <p style="text-align: center;">NC / LH</p> <p style="text-align: center;">LH</p> <p style="text-align: center;">HG</p>
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	<ul style="list-style-type: none">• Langer Park project	<p>cricket will move from Dellwood in Sept 2023.</p> <p>The indoor bowls and cricket clubs have met on site to ensure they can work together.</p> <p>The Trimley Red Devils have moved from Deben and Planning is being decided on Seaton Road today.</p> <p>Following Government guidelines, the changing rooms at the Grove are not being opened due to COVID but the toilets are. Eastwood Ho is used so little by the public that ESC are seeking to potentially move the changing room facilities closer to the pitches. The existing site could be used as a kiosk etc.</p>	
	<ul style="list-style-type: none">• Lighting issues – festoon and Spa Garden	<p>The online consultation finishes on the 31 July – there has been a good number of responses back from the public. FTC noted that they will provide a formal consultation response too.</p> <p>The next stage is to review the responses, put together an initial plan and then this will be shared in draft form with the TC.</p> <p>LH noted that current festoon lighting has about 5 years life left. Any new lighting scheme would need careful planning and that seaside lighting tended to court public opinion. SG concurred, noting that when this proposal was put to the TC members, there was a lot of discussion around whether traditional lighting or innovative should be explored. It was agreed that ESC will formally write to the TC and ask for their official views on a new lighting system.</p>	LH
	<ul style="list-style-type: none">• Hamilton Road Alleyway	<p>No update on Spa Gardens lighting yet.</p> <p>A utility survey has been completed by ESC on the alleyway and given to SCC. Waiting a response from them about the workability of their schemes based on this info.</p>	LH

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	<ul style="list-style-type: none"> • Memorial benches policy • Toilet provision in summer season 	<p>Still a couple of legal ownership deeds to explore.</p> <p>Discussion on SCC response to the project, in that they have stated they would not want to adopt this piece of land. A formal joint response can be written to them from ESC and FTC once we are clearer on the scheme's feasibility.</p> <p>LH noted that ESC are developing a memorial benches policy. This sets out the stance on sponsoring a bench, locations, replacements etc. ESC will share with FTC before it goes to October Cabinet.</p> <p>FTC noted that they have received a number of complaints about public convenience provision over the last few weeks. ESC noted that there has been an increase in capacity usage, coupled with vandalism and issues with the leisure centre toilets, which do not work properly when the centre is closed.</p> <p>Stan Threadwell from the Pier has written formally to SG and the TC. HG suggested that a meeting be set up with Stan to hear what he has to say and get him on board. Agreed that NC, NB and HG will do this.</p> <p>Noted that permanent signs are required for the LC toilets directing people where to go if closed – these are on order. They should reopen on the 3rd August when the LC opens again.</p>	<p><i>LH / AT</i></p> <p><i>LH</i></p> <p><i>NC / HG</i></p>
5.	Update on work of Town Council	<p>AT noted that there had been 532 responses to the online survey on the shared space pilot in the town centre. FTC have asked SCC to put in place an 18 month road closure now with a view to make this permanent in Hamilton Road.</p>	
6.	Issues to highlight from COVID-19 affecting the town including temp road closures	<p>Discussion on the granting of pavement licences to businesses on the seafront. SG is also encouraging the town centre businesses to spill out onto Hamilton Road.</p>	
7	AOB	<p>HG noted that the annual engagement event is being planned, but this will be online later in 2020. This will look at the</p>	

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		<p>legacy of Felixstowe Forward and what can come next.</p> <p>AT noted whether the Leisure development timeline can be shared with the TC – agreed it can.</p> <p>LH asked whether the hedge separating the Prom from Sea Road could be cut down. It was agreed that sections could come out but not the whole hedge at this stage. The first bit to be cut back completely will be at the trim trail as part of the accessible beach hut project.</p>	
8	Date of next meeting	20 October 2pm-4pm Skype	