Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Date: 22nd July 2020 (14:00pm – 16:00pm)

Venue: Skype Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	Apologies
Sharon Harkin	FTC	Apologies
Craig Rivett	ESC	Apologies

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	

	ITEM	NOTES	Action Lead
1.	Welcome and apologies	Apologies given as above.	Lead
2.	Minutes of the last meeting - 21 st April 2020	Agreed as a correct record	
3.	Programme Updates • Update on North Felixstowe / Leisure	NC noted that the team is working on a masterplan update for North Felixstowe. Studies are now being carried out for the future use of the existing leisure centre sites at Brackenbury and FLC. The financial model for the whole project is being refined and this will inform the business case for the type of development going forward and shape discussions with the landowners. There will be a Cabinet Report and business case produced later this year. It is expected to start building the new leisure centre in 2022 and complete in 2024.	
		TS noted that the leisure programme is working to the timetable that has been shared with the town council previously. There has been a delay due to COVID in that Places Leisure have not yet been able to	

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	input into the business case as their centres		
	have been shut and they are now gearing		
	for reopening.		
	Country park initiative		
	AJ noted that it is not the time to start work		
	on this at the Grove as other work needed		
	to be completed first, but that ESC was		
	committed to this and Judith Hedge's work		
	should be an integral part of the North		
	Felixstowe scheme. ESC will provide a		
	response to her group, setting out the high-		
	level timescale and directing her to the	NC	
	Langer Park project in the first instance.		
 South Seafront project 	NC noted that the project was ready to		
including Accessible	move to the build stage for the café. The		
beach hut site and Spa	operator and contractor are on board and it		
	is expected to be completed by June 2021		
	and open in the summer.		
	The next phase of the SS Project will be		
	more use of the Martello Tower P. This will		
	be a gateway to the site and will be a centre		
	for information to the public.		
	The pier eres is being developed with the		
	The pier area is being developed with the Accessible Beach Hut village, which is		
	currently at the design stage. This will be	NC/LH	
	shared with the TC once the design as been	NC/LII	
	worked on further. Plaice - the same		
	architects for the café are contracted to do		
	the options design.		
	The Spa beach hut scheme is about to go to		
	planning for the trial. It was discussed that		
	signs explaining about the trial should be		
	displayed to give the public information on	LH	
	what the concrete blocks are for.	_,,	
	The the sense see blocks are for		
BID progress	HG noted that the draft programme for the		
p0. 000	next steps for the BID are being released		
	soon. This will go to the Task Group next	HG	
	week and HG will update this group on the		
	response.		
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		SG asked how the formal process for receiving any details on the route of the BID would come through the district council. HG will check this.	НG
		A discussion was had on the Smart Towns Project as businesses need to see the benefits of this scheme, e.g. smart tracking of footfall. This project could be well aligned to the potential Felixstowe BID aspirations.	
4	Assets and Capital Projects● Deben school site	Studies into the site have led towards knocking down the frontage and retaining the Assembly Hall, which is considered the most historically important part of the site. The new frontage will be developed in-line with the existing street scene. An architect has been employed through ESC's leisure development partner Pulse to put together options for the housing element to RIBA Stage 2.	
		SG noted that a clear comms plan will be developed for the project. NB noted that there may be some architectural features to keep – although as much of the site is 1960's onwards, this is limited. SG noted that a drone fly-over of the site was taking place this week to record images and FF were capturing the site inside too. It was noted that this could be a virtual tour during heritage open weekend in Sept.	
	Hubs/Coronation Play area / The Grove	Sports Hub TS noted that the cricket wicket is being laid on 17 th August and a boundary line will also be drawn around the fields by the club. Temporary ancillaries will be laid on site for next season for the 3 rd team. Rugby will then be notified and they will move to Coronation.	
		The indoor bowls facilities will be built in 2023, ready for April 2024 opening and the	

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Joint Liaison Group cricket will move from Dellwood in Sept 2023. The indoor bowls and cricket clubs have met on site to ensure they can work together. The Trimley Red Devils have moved from Deben and Planning is being decided on Seaton Road today. Following Government guidelines, the changing rooms at the Grove are not being opened due to COVID but the toilets are. Eastwood Ho is used so little by the public that ESC are seeking to potentially move the changing room facilities closer to the pitches. The existing site could be used as a kiosk etc. Langer Park project The online consultation finishes on the 31 July – there has been a good number of responses back from the public. FTC noted that they will provide a formal consultation LH response too. The next stage is to review the responses, put together an initial plan and then this will be shared in draft form with the TC. Lighting issues – festoon and Spa Garden LH noted that current festoon lighting has about 5 years life left. Any new lighting scheme would need careful planning and that seaside lighting tended to court public opinion. SG concurred, noting that when this proposal was put to the TC members, there was a lot of discussion around whether traditional lighting or innovative LH should be explored. It was agreed that ESC will formally write to the TC and ask for their official views on a new lighting system. No update on Spa Gardens lighting yet. Hamilton Road Alleyway A utility survey has been completed by ESC on the alleyway and given to SCC. Waiting a response from them about the workability of their schemes based on this

info.

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	Memorial benches	Still a couple of legal ownership deeds to explore. Discussion on SCC response to the project, in that they have stated they would not want to adopt this piece of land. A formal joint response can be written to them from ESC and FTC once we are clearer on the scheme's feasibility.	LH / AT
	policy	LH noted that ESC are developing a memorial benches policy. This sets out the stance on sponsoring a bench, locations, replacements etc. ESC will share with FTC before it goes to October Cabinet.	LH
	Toilet provision in summer season	FTC noted that they have received a number of complaints about public convenience provision over the last few weeks. ESC noted that there has been an increase in capacity usage, coupled with vandalism and issues with the leisure centre toilets, which do not work properly when the centre is closed. Stan Threadwell from the Pier has written formally to SG and the TC. HG suggested that a meeting be set up with Stan to hear what he has to say and get him on board. Agreed that NC, NB and HG will do this. Noted that permanent signs are required for the LC toilets directing people where to go if closed – these are on order. They should reopen on the 3 rd August when the LC opens again.	NC/HG
5.	Update on work of Town Council	AT noted that there had been 532 responses to the online survey on the shared space pilot in the town centre. FTC have asked SCC to put in place an 18 month road closure now with a view to make this permanent in Hamilton Road.	
6.	Issues to highlight from COVID- 19 affecting the town including temp road closures	Discussion on the granting of pavement licences to businesses on the seafront. SG is also encouraging the town centre businesses to spill out onto Hamilton Road.	
7	AOB	HG noted that the annual engagement event is being planned, but this will be online later in 2020. This will look at the	

		legacy of Felixstowe Forward and what can		
		come next.		
		AT noted whether the Leisure development		
		timeline can be shared with the TC – agreed		
		it can.		
		LH asked whether the hedge separating the		
		Prom from Sea Road could be cut down. It		
		was agreed that sections could come out		
		but not the whole hedge at this stage. The		
		first bit to be cut back completely will be at		
		the trim trail as part of the accessible beach		
		hut project.		
8	Date of next meeting	20 October 2pm-4pm Skype		