# Felixstowe Town Council / East Suffolk Council Joint Liaison Group Notes

**Date:** 4<sup>th</sup> February 2020 (14:00pm – 16:00pm)

**Venue:** Felixstowe Town Hall

Attendees:			
Steve Gallant	ESC	Chair	
Nick Barber	FTC		
Letitia Smith	ESC		
Graham Newman	FTC		
Craig Rivett	ESC		

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	Apologies
Jenny Edgerly	ESC	Guest

	ITEM	NOTES	Lead
1.	Welcome and apologies	Apologises - TS	
2.	Minutes of the last meeting -30 <sup>th</sup> October 2019	Agreed as correct minutes	
3.	Programme Update  ■ South Seafront	NC noted that Cabinet paper going in tonight. Will also need to go to Full Council as the lease is a 20 year one. Now have an operator in place. Looking to start building in March.  SG asked when the comms strategy would be in place. NC reassured that this will be done in tandem with the operator. The operator will get to design the internal layout. Should complete the build in Jan and launch at Easter 2021.	NC
	• BID	First business workshop at the end of Jan – 45 people came. A lot of businesses had heard about the BID and overall this was a positive meeting. Attendees had the opportunity to clarify what a BID is and to ask questions. HG noted that there was some opposition to the BID expressed on social media, many were from outside the BID area with only 1 vocal Felixstowe business involved. Three more workshops	

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are in the diary for all businesses in the proposed BID area.

There is a legal timeframe to the development of a BID. A formal letter has now gone to Stephen Baker.

SG asked that other processes or decisions are needed to be gone through in terms of Democratic Decisions. HG noted that Anglia Revenues Partnership and Democratic Services are aware of the timescales. As ESC has 13 assets in the town, ESC will receive 13 postal ballots.

SG highlighted that the process from the Council's side should be completely transparent and that the baseline agreement was key to any future BID the best opportunity. HG will be attending CMT meeting tomorrow which will cover the roles and responsibilities of the Council in a BID.

HG

 CPE and Parking Charges for Felixstowe LB gave a report prior to the meeting in that he is getting lots of correspondence with the same themes of enquiry on CPE, so will produce some content for the website. Anyone and everyone interested will then have a single source of information to go to and this will be updated as appropriate.

Strategically ESC will have responsibility from the 6th April and we're finalising preparations for patrolling all parking management regulations from then.

SG noted that a paper was going to Cabinet this evening (public). In terms of Felixstowe, there is a recruitment of enforcement officers and managers. There is no set patrol pattern for them as it should be reactive. Data will be collated and hot spots identified using online software.

There is a likelihood that there may be a delay to the software operating immediately post 6 April, so will allow a soft start.

SG highlighted that Councillors should not be answering queries on tickets and people should be directed to contact the details on the back SG noted that complaints will

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potentially come from areas that enforcement is not seen.

Parking charges – up to 2 hours will be £1.50, 4 hours £3.00 and over 4 hours, £4 (with some exceptions). Season ticket is £65 a month.

The public can use Ringo to purchase a ticket and will be able to access a ½ hour free parking via this system in some carparks. ESC will pick up the additional charges from Ringo.

Some carparks will have parking charges where there hasn't previously been – such as Garrison Lane and Manor Terrace.

SG noted this was a more sensible and pragmatic way forward to rationalise 54 different carparking tariffs.

NB asked whether there was any other way that people can access ½ hour free parking other than Ringo. Noted that there wasn't and there will not be any free parking in town centre car parks either.

AT asked what the communication strategy was from ESC? AT noted that an article can put in the Town Council magazine.

It was noted that there is no service for the public to report a parking issue. ESC will also not be issuing tickets from photos that members of the public have sent in. Officers won't deal with police matters such as blocked driveways etc, only civil enforcement.

Funding came across from County for four towns for signs and lines from its off-street parking account. This was a time-constraint imposed and the four areas were chosen who were having conversations on parking at the time – such as Southwold.

The town council were concerned as to whether issues highlighted and complaints made, that are not based on civil

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		enforcement are still captured. AJ noted that there is a new back office system being purchased that will have the ability to capture areas that aren't being enforced as there are no regulations in place there.	
		SG noted that there are ambitions for the Ringo system but this will be a soft approach.	
		The issue of motorhomes parking near the Fludyers was raised – noted there are no restrictions currently on these areas, or for larger vehicles to park. There would be an opportunity to consider restrictions for individual roads such as this one, once CPE has been established, as part of a town-wide review in due course.	
		The TC asked for some FAQ's to be part of the comms around parking restrictions.	LB
4	Assets and Capital Projects  • Leisure Centre project	Discussions are going on with a number of landowners and these are taking place in parallel with the land and planning needs against the footprint of the required centre. Discussions have started again with Trinity on the centre going on their land. Still progressing discussions on the unadopted road at the Grove and have met the representative of the medical centre. NC is about to commission an updated master plan for the area, which is required. The timetable for 2023 is still on track, but this is moveable. If the land cannot be secured other options are available for siting the new lc.	
	Hubs/Coronation     Play area	Potential for solution but some hurdles and all three clubs have been contacted and would support the Council's preferred option if it comes to fruition.  Coronation Ground Work is now taking place on improving with a new equipment at Coronation Park. This should be finished mid-February.  Gosford Park	

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The gate opening outwards towards the car park is being addressed over the next 2/3 weeks. The options have been discussed with our H&S team and the pragmatic and affordable solution is to add a fence between the car park and play area exit. The fence would not be along the whole car park, just enough, 2 panels, to ensure children cannot run straight through the gate onto the car park.

#### Langley Avenue

AT noted that this was under long-lease to the Academy and has had meetings with Unity and SCC on this. TC interested in acquiring the land as its adjacent to the cemetery. It is subject to Section 77, and could be transferred at less than best value as it can be retained as a playing field. ESC is supportive of this being freed up for wider community use.

#### Langer Park

Recent site visit to Langer Park to look at the wider vision for that area. AJ mused that if the toilet block can be demolished and the slab left, a community building could be built, with a kiosk, internal toilets and community space. The play equipment would be moved and then tree planting for the Queens Platinum Jubilee.

• Deben school site

ESC seeking to purchase from SCC. With the main priority for delivering the sports hub and indoor bowls solution. The remainder of the site would be housing.

Beach Huts/Chalets

New trial for creating sand platforms behind concrete blocks was set out. This will be subject to planning and huts will stay on the Prom for another season until this is completed. Hut owners have been written to and the Association are informed.

NC highlighted gaps in the Dip and the new sites at Manor End.

SG noted that ESC would be reluctant to sell the new sites at Manor End until the trial

was completed.

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	Other Projects / Services		
5.	<ul> <li>Development</li> </ul>	JE has joined NC's team. She has now been	
	Officer role and	in post for 6 weeks, predominantly for the	
	projects	south seafront project. Working on Martello	
	. ,	Tower P and seeking a use for this. Now	
		updating the Felixstowe Accessibility Guide	
		and will be launched in April. Working on	
		the launch of the Women's Tour and VE Day	
		as volunteer co-ordinator.	
		Discussion centred on the Martello Tower	
		and how to make the most of unique	
		opportunity to provide an interesting	
		destination.	
	Update on work of Town	Hamilton Road Alleyway	
6.	Council	Noted that planning permission had been	
		refused for changing the M&S site. The	
		nearby alleyway is currently unadopted and	
		not maintained. TC want to explore	
		improving this setting as part of a joint	AJ to
		project with ESC and SCC and waiting on a	allocate a
		date for a meeting with SCC officers and	resource
		Cabinet Member – would be useful if	
		someone from ESC Econ Dev can join this	
		meeting – estimated cost c. £150K to bring	
		up to adoptable standard. It was felt that	
		County should adopt it as it's a footpath and	
		they have the relevant expertise and	
		infrastructure. Alley has clear economic	
		role as a route to access the high street.	
		Water Fountains	
		£2K available from a fund to restore or put	
		in a water fountain to promote plastic free.	
		The fund will be looking for match funding.	
		TC looking to put 10 in – they are £1K each	LH to
		to buy plus installation and maintenance.	highlight
		Will need licences / support with connecting.	with Assets
		TC would be the asset owner and maintain.	
		Blue Flag and Seaside Award. Noted that an	
		application for a combined award had been	
		put in, funded by FTC with the support of	
		ESC. FTC don't want this to be lost in any	
		wider promotion of the East Suffolk Coast.	
		Felixstowe is currently the only place that	
		can be eligible for a blue flag due to its	
		excellent bathing water quality and would	
		like to jointly promote this.	
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7	AOB	Lighting – 27 lights out in Spa Gardens -	
		having spoken to Assets and Norse, can't	
		just replace the bulbs and lights.	
		Conventional maintenance on the lights	
		cannot take place. A cherry picker cannot be	
		used. Will probably need to replace the	
		lampposts with dropping posts to allow	AJ
		access.	
		SG asked why a ladder cannot be used. AJ to	
		take this forward.	
		Issue with festoon lighting and the fact that	
		there is an issue with the supply.	LH
		Commission a survey for finding out what is	
		wrong with the electrics and fix it – put into	
		capital project in terms of solar panel.	
		Issue with the toilets beside the LC being	
		regularly vandalised and closed – have a	TS
		discussion with Places Leisure to open the LC	
		toilets to the public and we pay them the fee	
8	Date of next meeting – 21		
	April 2020		
8	Date of next meeting – 21 April 2020	Commission a survey for finding out what is wrong with the electrics and fix it – put into capital project in terms of solar panel.  Issue with the toilets beside the LC being regularly vandalised and closed – have a discussion with Places Leisure to open the LC	