

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 7 September 2016** at **9.15am**

PRESENT: Cllr Jon Garfield (Vice-Chairman) Cllr S Gallant
Cllr G Newman Cllr D Savage
Cllr S Bird Cllr Jan Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs R Jones (Estates Officer)

In the absence of the Chairman, Vice Chairman Cllr Jon Garfield in the chair.

175. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr A Smith, Cllr S Wiles** and **Cllr K Williams**.

176. DECLARATION OF INTEREST

There were none

177. REQUEST FOR DISPENSATION

There were none.

178. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meetings held on 24 August 2016 signed by the Chairman as a true record.**

179. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/16/3299/FUL Proposed alterations and single storey flat roof rear extension 5 Manor Terrace
Committee recommended APPROVAL.	

b	<p>DC/16/3358/TEL The proposal relates to the proposed installation of telecommunications base station. The proposed installation is a 17.5m monopole, supporting 6 no antenna, together with associated cabinets and ancillary development thereto.</p> <p>Proposed Telecommunications Box Laurel Farm Marsh Lane</p>
<p>Committee recommended APPROVAL. Committee request that the applicant give consideration to a recessive design and finish in accordance with policy DM29.</p>	

c	<p>DC/16/2910/FUL Construction of granny flat in grounds of existing single dwelling 34 Mill Lane</p>
<p>Committee recommended REFUSAL on the grounds of access and the strict conditions laid down in decision notice C07/2294 for this site which states: ‘not more than one dwelling shall be erected on the site’. Committee believes that this proposal, if approved, would lead to over-intensification of the site and access.</p>	

d	<p>DC/16/3436/FUL Remove and replace front elevation bay windows (ground floor) Flat 1 32 Leopold Road</p>
<p>Committee recommended APPROVAL. Given that the property is within the Conservation Area, Committee would wish to see the first floor windows given the same treatment.</p>	

e	<p>DC/16/3480/OUT Outline Application - Proposed dwelling on land to the side of Fourwinds Part Side Garden Of Four Winds Golf Road</p>
<p>Committee recommended APPROVAL. Committee request that the District Council Arboriculturalist consider whether the chestnut tree on the site is worthy of a TPO.</p>	

f	<p>DC/16/3421/FUL Retention of change of use from residential to dental surgery (including demolition of lean-to) and approval of details of installed fixed plant. (Previous consent C10/2814/). 4 Brook Lane</p>
<p>Committee recommended APPROVAL.</p>	

g	<p>DC/16/3486/FUL Proposed replacement of existing UPVC tilt and turn windows to UPVC top hung windows. Proposed top hung window sections will be visually slimmer than existing tilt and turn windows. Proposed colour of windows to be white to match existing. Tacon Court Sea Road</p>
<p>Committee recommended APPROVAL.</p>	

h	DC/16/3432/FUL Proposed Two Storey Rear Extension 10 Goyfield Avenue
	Committee recommended APPROVAL.
i	DC/16/3441/TPO To crown reduce by up to 25%, on 4no. Horse Chestnut trees on rear boundary (nos. 1,2, 4 & 5 left to right. To fell Holm Oak (top heavy, heavy shading, safety risk) Plot 57 73 Tower Road
	Committee had NO OBJECTIONS subject to the works taking place under the guidance of the District Council's Arboricultural Officer.
j	DC/16/3392/TPO To fell Bay tree to front of property. The tree is alleged to pose a risk to the building, its roots have entered drain system and are lifting paving, and the tree is causing a nuisance to neighbours. 3 Bacton Lodge Bacton Road
	Committee had NO OBJECTIONS.

180. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

181. SCDC PLANNING SCHEME OF DELEGATION

Members considered a draft letter to SCDC in relation to the report in the agenda on the SCDC Scheme of Delegation for the determination of planning applications. It was noted that in the 9 months since the new scheme had been in force there had been 15 local planning applications subject to referral trigger conditions, 4 of which as a result of the Town Council's Planning & Environment Committee recommendations. Of these 4, which had been requested by the Committee for consideration by SCDC Planning Committee, 3 had been determined by officer delegation.

Following a debate it was RESOLVED that the letter be sent to Suffolk Coastal District Council as presented.

182. CORRESPONDENCE

- a) Quality of Place Awards 2016.** Notification that the Town Hall Shelter and Seafront Gardens had been shortlisted for an award following Council's nomination. Judges would be visiting the site at 3.30pm on Tuesday 20th September.

b) 2005 decision notice in relation to application C05/1473/FUL: Change of use from B2 (General industrial) to warehousing/storage B8 Unit 2 and 3, Estuary Works, Walton Avenue. In relation to a Member's query on the movement of HGV vehicles associated with this site the Estates Officer provided details of the decision notice.

Committee NOTED the above correspondence.

183. CLOSURE

The meeting was closed at 11.20am. The date of the next meeting was noted as being Wednesday 21 September 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____