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9 am to 4 pm Mondays to Fridays



TOWN HALL  
FELIXSTOWE  
SUFFOLK  
IP11 2AG

## TO ALL MEMBERS OF THE CIVIC & COMMUNITY COMMITTEE

Cllr M Sharman (Chairman)

Cllr C Franklin (Vice Chairman)

Cllr D Aitchison

Cllr N Barber

Cllr J Candy

Cllr A Folley

Cllr S Harkin

Cllr M Morris

Cllr B Price

You are hereby summoned to attend a meeting of the **CIVIC & COMMUNITY COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 10 April 2024** at **7.30pm** for the transaction of the following business:

### Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

*There is a limit to the number of public attending in-person. If you wish to attend in person, please email [townclerk@felixstowe.gov.uk](mailto:townclerk@felixstowe.gov.uk) to confirm capacity.*

**Public are very welcome join via Zoom using the following link:**

**<https://us02web.zoom.us/j/89465860989>**

Alternatively, you may join via the meeting ID 894 6586 0989 or over the telephone by calling 0131 460 1196.

Our online meeting guidance can be found here: <https://www.felixstowe.gov.uk/wp-content/uploads/2020/05/Remote-Meeting-Guidelines.pdf>

*Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.*

**Ash Tadjrishi**  
**Town Clerk**  
**4 April 2024**

For information (via email):

All Town Councillors  
Local Press



## **A G E N D A**

- 1. Public Question Time**  
Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.
- 2. Apologies for Absence**  
To receive any apologies for absence.
- 3. Declarations of Interest**  
To receive any declarations of interest and to consider any requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.
- 4. Confirmation of Minutes**  
To confirm the Minutes of Civic & Community Committee meeting held on 14 February 2024 as a true record. **(Pages 3-7)**
- 5. Civic & Community Budget Report**  
To receive the Civic & Community Budget report to 31 March 2024 and consider any actions deemed necessary. **(Page 8 & Appendix A)**
- 6. Love Green Felixstowe Launch**  
To receive details on the Love Green Felixstowe Launch. **(Page 9-10)**
- 7. Annual Town Meeting and Civic Awards 2024**  
To receive an update on this year's Annual Town Meeting and Civic Awards. **(Page 11)**
- 8. Felixstowe in Flower 2024**  
To receive an update on Felixstowe in Flower. **(Page 12)**
- 9. CCTV update**  
To receive a report on CCTV. **(Page 13)**
- 10. Annual Grants and Other Payments**  
To note and authorise the payment of annual grants and other annual payments included in the budget for 2023/24. **(Page 14 & Appendix B)**
- 11. The Commemoration of the reign of Queen Elizabeth II and Coronation of King Charles III**  
To consider planting of two trees of commemoration in Town Council Parks. **(Page 15)**
- 12. Signage to Community Assets**  
To consider applying for Street Signage directing people to Allenby Parks and the Flood Memorial. **(Page 16)**
- 13. Community Engagement Strategy 2023-24**  
To review the Council's Community Engagement Strategy for 2023-24. **(Page 17 & Appendix C)**
- 14. Closure**  
To close proceedings and confirm the date of the next meeting scheduled for Wednesday 12 June 2024 at 7.30pm.

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of a **CIVIC & COMMUNITY COMMITTEE MEETING** held at **TOWN HALL, Felixstowe**, on **Wednesday 14 February 2024** at **7.30pm**

**PRESENT:** Cllr M Sharman (Chairman) Cllr A Folley  
Cllr C Franklin (Vice Chairman) Cllr S Harkin  
Cllr D Aitchison Cllr M Morris  
Cllr J Candy Cllr B Price

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs D Frost (Deputy Town Clerk)  
Mrs S Faversham (Civic Events Officer)  
Miss H Miles (Communications Officer) *via Zoom*

**IN ATTENDANCE:** Cllr S Bennett (*via Zoom*)  
3 Members of the Public (*via Zoom*)

### **402. PUBLIC QUESTION TIME**

None.

### **403. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber**.

### **404. DECLARATIONS OF INTEREST**

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

| <b>Member(s)</b>              | <b>Minute No.</b> | <b>Nature of Interest</b>   |
|-------------------------------|-------------------|---|
| Cllr A Folley<br>Cllr J Candy | All               | Other registerable interests (as Members of East Suffolk Council) |

The following Other Registerable Interests, to which matters on the agenda were directly related, were noted:

| <b>Member(s)</b>               | <b>Minute No.</b> | <b>Nature of Interest</b>  |
|--------------------------------|-------------------|--|
| Cllr A Folley                  | 412               | Other registerable interest (as Hobbyist Journalist)               |
| Cllr A Folley<br>Cllr M Morris | 413               | Other registerable interests (as members of the Wesel Association) |

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

#### **405. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Civic & Community Committee meeting held on 13 December 2024 be confirmed as a true record.**

#### **406. CIVIC & COMMUNITY BUDGET REPORT**

The Committee considered a summary and detailed report showing income and expenditure against budget to 9 February 2024.

**RESOLVED that the Budget Report to 9 February 2024 be received and noted as presented with no other action required at this time.**

#### **407. ANNUAL TOWN MEETING AND CIVIC AWARDS 2024**

Committee discussed the report on the Town Meeting and agreed that Felixstowe School would be a good venue to return to for the Annual Town Meeting and Civic Awards Ceremony. Members were reminded to consider nominations for the civic awards, especially the Youth Ganges and Community award and help raise the profile through their community contacts. The awards are not given for people who are paid to do their job ie nurses but more for voluntary work in the community.

It was asked if the Communications Officer could send out a list of the winners of the last two years.

**It was RESOLVED that:**

- i. The report on the Annual Town Meeting and Civic Awards on Wednesday 8<sup>th</sup> May be noted; and**
- ii. The Communications Officer sends a list of the last two Civic Award winners to all members.**

#### **408. FELIXSTOWE IN FLOWER 2024**

Members received the Felixstowe in Flower report from the Civic Events Officer, who spoke about involving schools. Committee requested that the Golf Club is publicly thanked via a letter from the Mayor and that the Golf Club be considered as a hosting venue for the Award ceremony. The current date (to be confirmed) of October 17<sup>th</sup> could be in half term, so this should also be investigated.

**It was RESOLVED that:**

- i. The report on Felixstowe in Flower 2024 be noted; and**

- ii. **The Mayor writes a formal letter of thanks to the Felixstowe Ferry Golf Club to thank them for the use of the water for watering baskets for Felixstowe in Flower; and**
- iii. **The date and venue of the Awards ceremony be reviewed, in relation to the timing of half term for schools and to investigate whether the Felixstowe Ferry Golf Club could be a suitable venue.**

#### **409. CCTV UPDATE**

Committee received an update from the Deputy Town Clerk regarding a meeting that was taking place the following day, where the CCTV Working Group would be discussing suitable positions for the new cameras. It was confirmed that at the recent CIL Working Group meeting it was indicated that if any funding was required for the cameras then it could be taken from the CIL funds (as well as the CCTV Earmarked Reserve).

It was agreed that as part of the process the suggested locations would be emailed out to Civic and Community Committee members before writing the report to request funding.

All lampposts that the cameras would be connected to, will need to be surveyed by Suffolk County Council as the cameras weigh 11kg. There is also an issue in that the cameras cannot be erected on a pole that has signs attached, especially road signs.

**It was RESOLVED that:**

- i. **The CCTV update report be noted; and,**
- ii. **The Deputy Town Clerk circulates a map of suggested locations for the new cameras before a report is written to request funding.**

#### **410. HARWICH HARBOUR FERRY AGREEMENT FOR 2024**

Committee received the report on the Harwich Harbour Ferry Agreement for 2024. Members discussed accessibility and requested that an enquiry be made to the service provider as to what would be required to make the service more inclusive and accessible. It would be useful to know how many people have enquired about wheelchair access and what the obstacles are.

**It was RESOLVED that:**

- i. **The Harwich Harbour Ferry Agreement update report be noted; and,**

- ii. **The Deputy Town Clerk contacts the Ferry provider to enquire about accessibility for wheelchair users, how many people enquire about this, and what the obstacles are. Also whether a Beach Wheelchair could be a solution.**

#### **411. OCCASIONAL GRANTS POLICY**

Committee reviewed the Council's Occasional Grants Policy. It was suggested that the word unrelated is inserted in the line:

- A bank account requiring a minimum of two unrelated signatories.

**RESOLVED that the Occasional Grants Policy for 2024/25 be recommended to Council for adoption as presented with the above addition.**

#### **412. PRESS & MEDIA POLICY**

Committee reviewed the Council's Press & Media Policy. A minor change under the Policy statement - the second line is to be amended to read ' The Town Council will therefore proactively seek opportunities under the Policy ... etc'

Members also discussed the weekly update sent out by the Communications Officer, this is designed to update Members on what is happening or has happened and reflects events that Councillors should be made aware of. The Civic Events Officer will continue to update from Mayoral Forms where it asks whether all Councillors should be invited. Committee agreed that it should not be expanded to include all events that are happening in the town, just civic and events that Councillors should be made aware of.

**RESOLVED that the Press & Media Policy for 2024/25 be recommended to Council for adoption as presented with a minor grammatical change under policy statement.**

#### **413. TWINNING – FELIXSTOWE/WESEL 50<sup>TH</sup> ANNIVERSARY AND SALZWEDEL INVITATION**

Committee noted the report on twinning, and agreed that it would be good to encourage more young people to be involved.

Members considered the invitation to make an official visit to Salzwedel to mark the 30<sup>th</sup> anniversary of its partnership since 1994. Committee agreed that the cost of transport to and from Salzwedel should be funded from the twinning budget to cover the Mayor, Deputy Mayor and a member of staff.

**It was RESOLVED that:**

- i. **The report on twinning be noted; and,**

- ii. **The transport from Felixstowe to Salzwedel be funded for the Mayor, Deputy Mayor and a member of staff from the Twinning budget.**

#### **414. CLOSURE**

The meeting was closed at 9.13pm. It was noted that the next meeting was scheduled to take place on Wednesday 10 April 2024 at 7.30pm.

## **AGENDA ITEM 5: CIVIC & COMMUNITY BUDGET REPORT**

Committee is to regularly receive reports on the Civic & Community element of Council's budget. A summary of the position to 31 March 2024 is provided below with a detailed report at **Appendix A**.

1 April - 31 March 2024 (2023 - 2024)

### **Felixstowe Town Council Summary of Receipts and Payments Summary - Civic & Community**

| Cost Centre                     | Receipts         |                  |                 |               | Payments          |                   |                 |               |
|---------------------------------|------------------|------------------|-----------------|---------------|-------------------|-------------------|-----------------|---------------|
|                                 | Budgeted         | Actual           | Variance        | % Received    | Budgeted          | Actual            | Variance        | % Spent       |
| 301 Civic & Community           | 4,191.00         | 3,095.50         | 1,096           | 73.86%        | 33,828.00         | 29,212.58         | 4,615           | 86.36%        |
| 302 Grants                      |                  |                  |                 | N/A           | 38,700.00         | 37,490.00         | 1,210           | 96.87%        |
| 303 Felixstowe in Flower        | 6,000.00         | 5,408.42         | 592             | 90.14%        | 8,900.00          | 7,388.55          | 1,511           | 83.02%        |
| 304 Communication               | 8,000.00         | 5,445.00         | 2,555           | 68.06%        | 21,000.00         | 20,462.00         | 538             | 97.44%        |
| 305 Community Projects & Partne |                  |                  |                 | N/A           | 11,000.00         | 11,000.00         | 0               | 100.00%       |
| <b>NET TOTAL</b>                | <b>18,191.00</b> | <b>13,948.92</b> | <b>4,242.08</b> | <b>76.68%</b> | <b>113,428.00</b> | <b>105,553.13</b> | <b>7,874.87</b> | <b>93.06%</b> |

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**Committee is requested to consider the budget report to 31 March 2024 and decide any action it deems necessary.**

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## **AGENDA ITEM 6: LOVE GREEN FELIXSTOWE LAUNCH**

On Saturday 20 April 2024, 9.30 am to 12 noon, the launch of 'Love Green Felixstowe' will take place at the Triangle, in the town centre. Following the success of the Love Felixstowe festival last September, our Climate Action Group is excited to showcase Felixstowe's environmental initiatives through 'Love Green Felixstowe'. The Love Green Felixstowe Weekend will be taking place 30 August – 2 September 2024 and will be an exciting weekend full of activities celebrating the best of Felixstowe and promoting environmentally conscious actions.

The event has been organised in partnership with Felixstowe BID, Felixstowe Chamber of Commerce, Litter Free Felixstowe and a new initiative called Edible Felixstowe.

Edible Felixstowe, is a newly formed CIC who are looking for public areas where they can grow fruit, vegetables and herbs. The idea is that members of the community get involved in growing them and that anyone can pick the fruit. The initiative is based on a similar model in Todmorden in Yorkshire <https://incredible-edible-todmorden.co.uk/>. Such a project has clear environmental benefits (such as reducing transport costs and lowering CO<sup>2</sup>) as well as helping to address the cost of living crisis.

Permission has been sought from East Suffolk Council to use the round bed in the Triangle which is currently only used for the Christmas tree and the rest of year could be planted up. This will be planted up at the launch of 'Love Green Felixstowe'. The group have also met with Suffolk County Libraries to investigate using the space beside the library. There is the possibility here of having a water butt and also of working in partnership with the composting team at Suffolk County Council. Council's Grounds team is also in discussions with Edible Felixstowe regarding using the blue planters in town as part of the scheme.

The date of the launch was chosen as it is two days before Earth Day. The Felixstowe-Wesel Association have kindly let the group share the space on that day. The immediate area under the canopy will be celebrating 50 years of twinning with Wesel and the Love Green Felixstowe team will be positioned either side of it.

The current list of expected groups exhibiting are :

- Litter Free Felixstowe
- Felixstowe Town Council
- Felixstowe in Flower
- Felixstowe BID
- Greenprint Forum - tbc
- Felixstowe Country Park
- Allotment Association -tbc
- Edible Felixstowe
- Landguard Nature Reserve

At the launch there will be an opportunity for members of the public to make a pledge, each pledge will be collated on a sheet of leaves which will be portable enough to be transported around schools and put on display in various areas of the town. There will be lots of social media posts both leading up to the event and on the day, **#lovegreenfelixstowe**.

Some 'Love Green Felixstowe' T Shirts will be available for sale, and there will be badges and tote bags also printed. All items are plastic free, the T shirts are soil association registered organic cotton, vegan, Oeko Tex certified, Fairwear Foundation.

The BID has made an application for an Enabling Community Budget grant of £300 towards the cost of the event and promotional material, which is anticipated to cost a net total of £3,500. As the Town Council is working in partnership with the BID and the other stakeholders to put on this event, Committee is requested to consider providing some funding to support the initiatives.

Felixstowe in Flower is able to provide Edible Felixstowe with 3 bags of compost, but they are also looking for some biodegradable seed pots.

All Councillors are invited to attend the morning launch on 20 April.

Further information will follow on the 'Love Green Felixstowe' Weekend, which will be held 30 August – 2 September 2024.

**Committee is requested to consider the report on the Love Green Felixstowe Launch and some funding towards the event.**

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## **AGENDA ITEM 7: ANNUAL TOWN MEETING / CIVIC AWARDS** **2024**

Felixstowe School has been booked for the Annual Town Meeting and Civic Award ceremony, which will be held at 7pm on Wednesday 8<sup>th</sup> May.

Community groups who received a grant from the Town Council during 2023/24 have been invited to have a display to showcase their organisation in the atrium. They are also providing a report on how their grant was used and the success of their projects which will be presented at the Town Meeting.

After the meeting and awards ceremony, guests will be invited downstairs for light refreshments and to view and chat to the organisations on display.

Many nominations have been received for the seven awards since the closing date of 31 March and a meeting will be held shortly to select the nominees.

Committee is to note that the Civic Awards Panel has historically comprised:

- Current Mayor
- Immediate Past Mayor
- Deputy Mayor
- Chairman of Civic & Communities Committee
- Chairman of Finance & Governance Committee

The Panel consider all nominations received and decide on the five Mayor's Award, Community Award and Ganges Youth Award recipients.

**Committee is requested to consider the update report for the Annual Town Meeting and the 2023-24 Civic Awards.**

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## **AGENDA ITEM 8: FELIXSTOWE IN FLOWER 2024**

Felixstowe in Flower, now in its 39<sup>th</sup> year, is set to launch on Saturday, June 1<sup>st</sup>, at the Triangle. This year, we will also be promoting the event at the Love Green Felixstowe Launch on the morning of 20<sup>th</sup> April. Felixstowe in Flower has also been promoted in the Spring Magazine and will continue to be promoted on social media channels.

The hanging baskets are being taken to the nurseries this week ready to be planted up and then given time to grow before being erected around the middle of May.

The Mayor will visit local schools to promote youth competitions, emphasizing environmental projects. Grow bags are also being given to local schools who will be encouraged to enter into the Environmental project competition. Schools also will be asked to enter the painting competitions. Council's Youth Forum gave each school £195 in garden vouchers or in the form of a grant to spend on their outdoor spaces. All schools will be asked to send in photographs and report on how their money was spent and it is hoped to have some of this information to show people at both the Love Green Felixstowe Launch and the Felixstowe in Flower Launch as well as the information being fed back to the Youth Forum. Articles on how this money has been spent will also be publicised in the Summer Magazine and on social media.

Sunflower seeds will be given out at both launch events and children are encouraged to enter the 'Tallest Sunflower' competition.

At the launch event, we will also be showcasing Love Green Felixstowe. Councillors are encouraged to engage in a friendly competition for the best flowerpot, with sustainability as a theme. Further details will be sent out shortly in order for the pots to be collected to give growing time for these pots.

Travel Watch has offered to take over the maintenance of the tubs at the Station.

The Award Ceremony is planned to take place on October 17<sup>th</sup> (tbc). Enquiries are currently being made to the Ferry Golf Club.

**Committee is requested to consider the update report on Felixstowe in Flower**

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## **AGENDA ITEM 9: CCTV UPDATE**

A meeting is currently being arranged with Synectics to help answer some of the questions that the CCTV Working Group have, regarding maintenance costs for new CCTV cameras that will be monitored in Lowestoft via East Suffolk Services.

Once these costs have been clarified, the positions of the cameras will be confirmed. The Working Group have determined 6 areas that CCTV would be suitable for, this is based on information from the Police on ASB areas in Felixstowe. East Suffolk Council are also working out which of their assets in Felixstowe they will provide cameras for. Further information will follow, once exact costs are established.

In the meantime, East Suffolk Council have given notice to cease the existing maintenance contract of the cameras that are located in the Seafront Gardens. Members may wish to consider the continuation of their part of the maintenance contract which is currently renewed on a quarterly basis. For the 9 cameras that Felixstowe Town Council currently has the cost is £1,571.75 +VAT per quarter. This would mean that any faults would not be repaired in the meantime, until the new CCTV is up and running. This could be as early as within the next 3 months but may take longer than that.

**Committee is requested to note the report on CCTV and decide any action it deems necessary.**

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## **AGENDA ITEM 10: ANNUAL GRANTS AND OTHER PAYMENTS**

In accordance with Committee's budget recommendations (*Minute #173 & #223 ii 2023/24 refers*), at its meeting of 10 January 2024 Council approved provisions for Annual Grants totalling £19,950 and other annual payments for 2024/25 (*Minute #367 of 2023/24 refers*). The receiving organisations were to be as follows:

### **As Annual Grants:**

|   |                |
|---|----------------|
| Art on the Prom                             | £3,000         |
| Citizen's Advice                            | £3,000         |
| FACTS                                       | £2,500         |
| Felixstowe Book Festival                    | £2,000         |
| Felixstowe Carnival                         | £3,500         |
| Felixstowe Council for Sport and Recreation | £300           |
| Felixstowe Coast Patrol                     | £2,000         |
| Landguard Fort                              | £1,000         |
| Royal British Legion                        | £250           |
| Salzwedel Twinning Association              | £200           |
| WAMFest                                     | £2,000         |
| Wesel Twinning Assoc.                       | £200           |
| <b>Total</b>                                | <b>£19,950</b> |

### **As Partnership Projects:**

|  |                |
|--|----------------|
| Level Two                                  | £10,000        |
| Harwich Harbour Ferry Services Partnership | £1,000         |
| <b>Total</b>                               | <b>£11,000</b> |

The Lions Club of Felixstowe have provided a report on Christmas lights 2023, which can be seen at **Appendix B**. A grant of £8,000 towards the provision of the 2024 Christmas lights to the Lions Club of Felixstowe has also been allowed for in the budget for 2024/25.

**Committee is requested to note the above and approve the payment of Annual Grants and other annual payments for 2024/25.**

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## **AGENDA ITEM 11: THE COMMEMORATION OF THE REIGN OF QUEEN ELIZABETH II AND CORONATION OF KING CHARLES III**

It has been proposed that Council considers commemorating the Reign of Queen Elizabeth II and the Coronation of King Charles III with separate planting of trees in one of Council's owned parks. A plaque would also be purchased to mark the commemoration.

Earlier this year, 3 trees were planted to compensate for 3 trees that had to be felled near the Ferry Road Allotments. These were Quercus cerris, root balled at the cost of £265.00 +VAT each. Two of these were planted at Gosford Way Park and 1 at Allenby Park, a plaque could be purchased and these tree used to commemorate. Two new trees could be purchased, however, after consulting with the Grounds Team there is not much space for any extra trees in either parks. There is currently a tree at Allenby Park dedicated to the Queen so the Grounds Team would suggest dedicating the new trees we have put in earlier this year.

The cost of a plaque is likely to be approximately £70 each in granite.

Members should note also that over 70 trees were planted in 2022/23 as part of the Queen's Jubilee.

A Whitebeam Sorbus tree was planted in Allenby Park on 21st March 2018 in commemoration of the 65<sup>th</sup> anniversary of the reign of Queen Elizabeth II, who in 2017 became the first British monarch to have a Sapphire Jubilee.

The cost of the commemorations could come from the Public Spaces Earmarked Reserve which would require a recommendation from this committee to the Assets & Services Committee. If it is purely the plaques then this expense could in principle come from the Civic Events budget.

**Committee is requested to consider the most appropriate way to commemorate the Reign of Queen Elizabeth II and the Coronation of King Charles III.**

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## **AGENDA ITEM 12: SIGNAGE TO COMMUNITY ASSETS**

It has been suggested that signage to our community assets could be improved. In particular a sign to Allenby Park and to the Flood Memorial would be good additions to make members of the public aware of them both.

If brown Tourist signs are required then an application is needed to be made to Suffolk County Council, see <https://www.suffolk.gov.uk/roads-and-transport/traffic-management-and-road-safety/apply-for-a-tourist-sign> for further details. The cost of an application is £180. Felixstowe Town Council would be responsible for all costs associated with the application including the costs of the design, manufacture, and erection of the signs if the application is successful. Felixstowe Town Council would also be responsible for on-going maintenance of the signs including replacement if they are damaged.

Although a quote has been received locally for 2 x brown tourist signs, at £76.54 each +VAT, Suffolk County Council require their own Professional Services team to provide a design and construction estimate, which can take up to 4-weeks after the application has been successful. The design and construction estimate will depend on the number, type and location of signing being requested. The design and construction estimate will also include a sum to cover the costs of future sign removal should the destination close or no longer meets the criteria for signing the destination.

Once Suffolk County Council receive confirmation that the design and construction estimate is acceptable, an invoice will be sent and will need to be paid before the design work is carried out.

Suffolk County Council's guidance on tourist signs is as follows:

'The purpose of tourist signing is to help guide visitors from outside the local area to a tourist destination along the most appropriate route at the latter stages of their journey. These signs should supplement rather than duplicate information already provided on existing directional signs.'

The other option may be a finger post sign, for which enquiries have been made to East Suffolk Council who are responsible for these types of signs.

A grant from East Suffolk High Street Improvement Grant scheme could be applied for to fund the signage.

**Committee is requested to consider signage to the Felixstowe Flood Memorial and Allenby Park**

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## **AGENDA ITEM 13: COMMUNITY ENGAGEMENT STRATEGY** **2024-25**

Committee is to review its Community Engagement Strategy annually. The current Strategy is presented at **Appendix C** for review and onward recommendation to Council.

**Committee is requested to review the Community Engagement Strategy 2024-25 for onward referral to Council.**

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