



## **280. CONFIRMATION OF MINUTES**

**RESOLVED that the Minutes of the Civic & Community Committee meeting held on 19 September 2018 be signed as a true record.**

## **281. CYCLE FELIXSTOWE**

Mr Bob Alexander, Mr David Roberts and Mr Stuart Wiseman from Cycle Felixstowe presented to Committee an update on their plans for spending the grant given to them in May 2017, and future plans of the group. Cycle Felixstowe gave thanks to the Council for the grant which had helped to kick start the group in the previous year. T-shirts and promotional material were shown to committee. So far £222 of the original £667 grant had been spent on promotional materials. Cycle Felixstowe requested approval of a change in what the grant would be spent on as they would now like to purchase a gazebo, with weights and a folding table. Members agreed that this would be suitable use of the grant given.

Cycle Felixstowe have visited Wesel this year and exchanged t-shirts with the Fire department. Next year they are hoping to cycle from Rotterdam to Wesel and have another 24 hour static cycle challenge to raise the profile of both the environmental and health benefits of cycling.

**RESOLVED that Cycle Felixstowe be approved to purchase a gazebo, weights and folding table with the Occasional Grant funding given in May 2017.**

## **282. CIVIC & COMMUNITY BUDGET REPORT**

The Committee considered a summary and detailed report showing income and expenditure against budget to 11 October 2018.

**RESOLVED that the Budget Report to 11 October 2018 be received and noted as presented with no other action required at this time.**

## **283. FELIXSTOWE IN FLOWER REPORT**

Committee considered the report on the 2018 Felixstowe in Flower and the Chairman congratulated everyone for this year's great success, and gave particular thanks to Sue Faversham for all her hard work, especially in gaining extra sponsors. Although further sponsorship and expenses are still expected, Felixstowe in Flower was close to becoming cost neutral.

The Clerk reported that a debrief had taken place, and ways to speed up the awards had been considered to allow time for youngsters attending to have time for a drink and food before being picked up. Members agreed that only inviting the trophy winners rather than the runners up onto the stage could reduce the time of award ceremony sufficiently.

**RESOLVED that the Felixstowe in Flower report be noted.**

#### **284. FLORAL BEDDING ARRANGEMENTS FOR 2019/20**

Members considered the report on Floral Bedding arrangements for 2019/2020, and were pleased to note that Norse were able to keep the cost the same as the current year.

Committee considered the seasonal bedding along the section of the seafront in the chevron and promenade beds close to the War Memorial. Members were asked for suggestions of what colour flowers, and members agreed that the use of red flowers would be nice and bright.

**RESOLVED that the quote of £10,779 +VAT for 2019/20 summer/autumn and winter/spring bedding from SC Norse be approved.**

#### **285. ARMED FORCES WEEKEND LEGACY GRANT UPDATE**

Members considered the report on the Armed Forces Weekend legacy grant and noted the applications received and awarded to date and expenses for the Felixstowe Remembers, the Battles Over, Beacon Lighting event.

Members discussed the grant application from VoiceCloud, and agreed that the grant would be given after the event has gone ahead and would request that invoices are received before reimbursement up to the grant requested of £470.

**RESOLVED that the decisions of the awarding panel be noted.**

#### **286. REMEMBRANCE 2018**

Members received the report on plans for the Centenary Remembrance 2018.

Arrangements for the Remembrance events and in particular the 'Felixstowe Remembers and Battles Over Beacon Lighting' event were progressing well.

The Clerk showed committee a draft 24 page programme of events.

Committee agreed that 3,500 programmes should be ordered at a cost of £601 to be met from the Armed Forces Weekend Legacy Fund.

**It was RESOLVED that:**

- i. the Centenary Remembrance 2018 update report be noted; and,**
- ii. 3,500 programmes be ordered, the cost of which being £601 to be met from the Armed Forces Weekend Legacy Fund.**

## **287. CCTV MAINTENANCE OFFER**

Committee considered the 3 year maintenance proposal from STC Solutions. The offer contains details of upgrading the equipment to enable use of IP cameras. IP cameras should give a much clearer image.

**RESOLVED that the 3 year maintenance offer and proposed upgrade path from STC Solutions is accepted to cover the period 1/7/19 to 30/6/22, subject to confirmation by SCDC that it will continue to split the cost on a proportionate basis.**

## **288. DRAFT BUDGET CONSIDERATIONS 2019-20**

Committee considered first draft proposals for its element of the Council's 2019-20 budget and reviewed the accompanying notes to the budget estimates in the report.

A possibility of a new format larger newsletter was discussed, the Clerk will obtain figures and report to Finance & General Purposes committee for budget setting.

**It was RESOLVED that**

- i. the draft proposals for the Civic & Community element of the Council's 2019-20 budget be recommended, as per the report, to Council's Finance & General Purposes for further consideration.**
- ii. the Clerk obtain possible costings for a new style magazine newsletter to be reviewed by the Finance & General Purposes Committee in November.**

## **289. CLOSURE**

The meeting was closed at 9.00pm. The next meeting was noted as being scheduled for Wednesday 19 December 2018 at 7.30pm.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_