

**MINUTES of the PLANS COMMITTEE meeting held at Felixstowe Town Hall on
Wednesday 6 May 2015 at 9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
 Cllr S Bird Cllr D Savage
 Cllr M Morris Cllr M Stokell

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

623. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M Deacon, Cllr J Sennington, Cllr C Webb and Cllr K Williams.

624. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute No.	Nature of Interest
Cllr A Smith	627	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr M Morris	627	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr S Bird	627	Local Non-Pecuniary (Suffolk Coastal District Council Member)
Cllr D Savage	627	Local Non-Pecuniary (Suffolk Coastal District Council Member)

625. REQUESTS FOR DISPENSATIONS

There were none.

626. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that:

The Minutes of the Plans Committee Meeting held on 22 April 2015 be signed by the Chairman as a true record.

627. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a)	DC/15/1295/FUL First floor games room over garage. 2 Vicarage Road Road, Felixstowe
<p>Committee recommended REFUSAL on the grounds the proposal would result in overdevelopment of the site contrary to development management policy DM23(e); and, an intrusive development out of keeping with the strong linear character of the street scene, contrary to development management policy DM21 where it refers to massing.</p> <p>However, should SCDC be minded to approve the application the Committee would wish to see a clear condition that the proposed extension could not be used for residential purposes.</p>	

b)	DC/15/1324/FUL Erection of new office block (710m2) and formalisation (white lining) of adjacent car parking area. Resubmission of withdrawn application DC15/0727/FUL (PP-04000611) Land off Fagbury Road, Felixstowe.
Committee recommended APPROVAL.	

c)	DC/15/1396/ADI Consent to display (Application No: C10/0869) is expiring on 30/3/2015 we are now proposing to be renewed. 173 Hamilton Road, Felixstowe
Committee recommended APPROVAL.	
<p>In considering this application Committee had to note that no site location plan had been made available on the District Council's planning portal.</p>	

d)	DC/15/1400/FUL Proposed single storey extension to rear of property. 10 Ferry Road, Felixstowe.
Committee recommended APPROVAL.	
<p>In considering this application Committee had to note that no elevation drawings had been made available on the District Council's planning portal.</p>	

e)	<p>DC/15/1463/FUL Remove existing shop front and stall risers and move shop front forward – all glazed. Provide disabled persons access. Change name to Premier General Stores. Provide roof top air conditioner units. 51-53 Undercliff Road West, Felixstowe</p>
<p>Committee recommended APPROVAL in principle. Committee were concerned that the creation of a disabled ramp as proposed may itself be problematic and ask that this provision be re-examined. As the frontage is being replaced, it could be appropriate for the change of levels to be accommodated inside the premises.</p> <p>Furthermore, Committee noted that there was no information on the fascia sign, details of which are a requirement in the Conservation Area and should be the subject of a separate planning application for advertisement consent. We would draw attention to the fact that issues surrounding the scale of in-window advertising may also be subject to planning consent which, equally, must be addressed given that the site is location in the Conservation Area.</p>	
f)	<p>DC/15/1480/FUL Installation of 2 no. dipole antennas, a 1.8m diameter satellite dish, an equipment cabin and development ancillary thereto including 2 no. GPS antennas. Communications Mast Site, Walton Avenue, Felixstowe</p>
<p>Committee recommended APPROVAL.</p>	
g)	<p>DC/15/1548/TCA T1 – Holm Oak, remove to ground level, T2 – Holm Oak, remove to ground level. Reason: both trees have Ganoderma fungus at the base and being previously pollarded are losing limbs into the road 4a Hamilton Gardens, Felixstowe</p>
<p>Committee recommended APPROVAL provided all work is carried out under the guidance of the Arboricultural Officer at the District Council.</p>	

628. PLANS COMMITTEE INTERREGNUM ARRANGEMENTS

Committee considered arrangements for responding to those planning applications which may be received for which the deadline for comments may fall before the first meeting of Council's Planning & Environment Committee on 3 June 2015.

It was RESOLVED that, subject to advising current Members of the Plans Committee who are re-elected as Town Councillors, the Town Clerk and Estates Officer be delegated the authority to respond to planning applications for which the deadline for comments may fall before the first meeting of Council's Planning & Environment Committee on 3 June 2015. This authority being limited to applications which are not of major significance.

629. FELIXSTOWE PENINSULA AREA ACTION PLAN

Committee noted that Members would be appointed to the Felixstowe Peninsula Area Action Plan Working Group at the Annual Council meeting on 20 May 2015.

630. CORRESPONDENCE

DC/14/2907/OUT | Outline Planning Application for up to No.61 Residential Units with all Matters Reserved except highway access. Land East Of, Haven Exchange, Felixstowe.

Committee noted that an appeal had been made to the Secretary of State by Equity Land Limited against the decision of Suffolk Coastal District Council to refuse planning permission for the above application.

It was RESOLVED that further information be brought to the Planning & Environment Committee in due course.

631. CLOSURE

It being the final meeting of the Plans Committee, the Chairman thanked his fellow Members and Officers for their support during throughout the term. Committee recorded a vote of thanks to the Town Clerk and the Estates Officer for their work supporting the Committee.

The meeting was closed at 10.32am. The minutes from this meeting would be brought forward to the first meeting of Council's Planning & Environment Committee; which was noted as being Wednesday 3 June 2015 at 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____